



**YouthBuild Public Charter School  
Board of Trustees Meeting  
October 21, 2021**

**Trustees Present:** Liz Grant, Andrew Patricio, Mark Jordan, Mary Blatch, Suraj Patel

**YBPCS and TenSquare staff Present:** Claire Libert and Janalee Jordan-Meldrum

Ms. Grant, Board Chair, called the meeting to order at 5:37 pm.

**Action: Upon motion and second, the Board unanimously approved the Agenda as posted.**

**Action: Upon motion and second, the Board unanimously approved the June 10, 2021 minutes.**

Mr. Bravo joined the meeting at 5:41pm.

**Board of Trustee Election**

Ms. Grant presented the slate of officers up for election: Liz Grant, Board Chair; Mary Blatch, Secretary; Suraj Patel, Treasurer

**Action: Upon motion and second, the Board unanimously approved the slate of officers as presented.**

Ms. Grant presented the trustees whose two-year terms were up for renewal: Liz Grant, Noel Bravo, Giselle Jones, Mark Jordan, Andrew Patricio

**Action: Upon motion and second, the Board unanimously approved the renewal of the terms as presented.**

**Leadership Update**

Ms. Libert presented an update on the school's state of affairs, providing an update on the start of the school year, enrollment numbers and attendance rates.

**Board Committee Updates**

School Performance Committee

Mr. Patricio reported on the last meeting of the school performance committee.

#### Finance Committee

Ms. Grant and Mr. Patel reviewed the terms of a one-year contract renewal with TenSquare for \$317,000. They recommended that the Board approve the one-year contract renewal, and that there be further discussion of TenSquare's engagement in subsequent years.

**Action: Upon motion and second, the Board unanimously approved the TenSquare contract renewal as presented.**

Mr. Patel explained the school was recently informed it needs to submit a revised FY22 budget to the PCSB due to the school's enrollment falling 10 percent short of the budget. While staff was working to prepare the revised budget, Mr. Patel noted the need for the approved budget to be submitted to PCSB before the Board's next meeting. The Board discussed the best course of action and determined to hold a special board meeting the first week of November to vote on a revised budget.

#### Governance Committee

Ms. Blatch noted that conflict of interest forms would be circulated for the Trustees to complete. She also related the Committee's plans to address trustee terms and onboarding in future meetings.

At 7:15pm, Ms. Grant moved to end the open session and enter a closed session of the Board.

**Action: Upon motion and second, the Board voted to close the meeting, per DC Code S 575 (b) (10) to discuss the appointment, employment, assignment, promotion, performance evaluation... of public charter school personnel, where the public body is the board of trustees of a public charter school.**

**The meeting was adjourned at 7:30pm.**