

**LAYC Career Academy**  
**Board of Trustees Meeting**  
**October 7, 2021**

Trustees Participating: Elizabeth Burrell, Lori Kaplan, Linda Moore, Ana Hageage, Kate Brannon, Emmanuel Caudillo, Juan Carlos Pereira, Dean D'Angelo

Staff Participating: Nicole Hanrahan

Contractor Participating: Mohammad Bashshiti, Building Hope

ITEM/SUBJECT	DISCUSSION	ACTION/PROPOSED ACTION
Motion to open the meeting	The virtual meeting was called to order at 6:25pm by Chair, Lori Kaplan following a motion by Elizabeth Burrell and a second by Juan Carlos.	.
Board Member Candidate	<p>Board members introduced themselves to Dean D'Angelo, a prospective trustee. He has a background in youth development and is associated with the Capital Campaign for Children.</p> <p>Elizabeth Burrell suggested that for future new trustees, the board should also attempt to recruit persons of color.</p> <p>Nicole reminded trustees of the necessity of having an odd number of trustees as board members.</p>	Dean D'Angelo was elected unanimously as a new trustee, following a motion by Elizabeth Burrell and a second by Juan Carlos Pereira.
Approval of meeting minutes		Kate Brannon presented a motion, seconded by Juan Carlos Pereira to approve the 6/15/2021 and 7/21/21 board meeting minutes. The motion was passed unanimously.
Career Academy Review of SY20-21 Goals for SY21-22	<p>Nicole Hanrahan presented highlights of SY2021:</p> <p>--Exceptional resilience by students and staff in response to circumstances arising from the pandemic</p> <p>--A significant increase in media hits</p>	Nicole welcomed trustees to work with staff on identifying additional career pathways. Ana, Liz and Linda volunteered to participate in this effort

	<p>--4 students named as DC Microsoft Champions  --Mr. Soto, IT teacher was 2021 Certiport Teacher of the Year  --The Academy met or exceeded most of the SY20-21 goals.  --No expulsions or extensions  --Significant academic gains by students  --Distribution of groceries to school families</p> <p>The 10-year charter review is this year. Per the PCSB, all charter goals have been met and the PCSB expects to renew the charter with no conditions.</p> <p>Ms. Hanrahan led a presentation and discussion of current internal goals.</p>	
ED's Update	<p>Nicole Hanrahan:  Current year enrollment is similar to last year's enrollment.</p> <p>LAYCCA has many grant applications in process including proposals to the Marriott Foundation and OSSE.</p> <p>The school re-opened on 8/30/21 with all staff working full-time and in person. Students have a choice of in-person, hybrid or virtual instruction.</p> <p>The school will host visits from the U. S. Secretary of Education, PCSB representatives and a representative of the Barbara Bush Foundation in upcoming weeks.</p>	
Strategic Pan	A board member will present an update of progress toward	Emmanuel Caudillo will assume responsibility for

	one of the board's strategic plan goal at each meeting.	updates of board goals. In addition, Nicole will update the board on all other strategic plan goals at least twice a year.
Governance Committee	Linda Moore and Elizabeth Burrell presented	Liz Burrell presented a motion to approve the Open Meeting Procedures Pursuant to the Open Meetings Act, as presented to board members . Dean presented a second to the motion, which was approved unanimously. Dean presented a motion, seconded by Liz Burrell to approve a change in the by-laws,
Financial Report	<p>Kate Brannon and Mohammad Bashishiti led the presentation of the financial report for the period ending 8/31/2021</p> <p>--YTD income was \$403,019 and was less than budget due to variance in scheduling grant receivables.</p> <p>--Expenses were \$4452,497, which was less than budgeted.</p> <p>The school maintained a healthy balance sheet with sufficient cash on hand.</p> <p>--Cash balance was \$2.3M</p> <p>Debt ratio was 20%, below the recommended target of 50%.</p> <p>The Academy finished FY2021 with a net income of \$780K with a current ratio of 20.76.</p> <p>Discussion: The hold-harmless provision will be in effect throughout the current school year. It is anticipated that a federal shutdown would not have a negative impact on the school's finances. The FY 20-21 audit should begin soon.</p>	The FY 2021 audit will begin on 10/18. Juan Carlos Pereira, Emmanuel Caudillo and Dean D'Angelo will serve on the audit committee.
Motion to Close the Meeting		The meeting adjourned at 8:25 following a motion that was approved unanimously.

