**Board of Trustees**

**Meeting Minutes**

**February 22, 2022**

*Meeting conducted via Zoom*

**Members Present:**

Erin Albright

Kemba Hendrix

Christina Jones

Jeff Nellhaus

Kathy Quigley

Pamela Taylor

Jennifer Ubiera

**Admin Present:**

Monya Bundy, *Executive Operations Coordinator*

Will Henderson, *Executive* *Director of Operations*

Charlotte Spann, *Executive* *Director of Schools*

Tracy Wright, *Chief Executive Officer*

**Opening**

Ms. Albright called the meeting to order at 6:03pm.

**CEO’s Report**

*Strategic Planning*

The full E Team will continue this base layer strategic planning work with our DeliverEd consultant this week, beginning with an internal capacity inventory assessment and priority streamlining. Interest surveys for planning committees will be distributed next week, and parent surveys for feedback will be sent in March.

This strategic planning process is no longer linear, but Paul has consistently adapted to the ongoing shifts as it pertains to serving scholars in a pandemic and post-pandemic world. To date, a number of incentives have been announced to staff members for the upcoming school year, including virtual Fridays. Listening sessions have been conducted for teaching staff, most of which are supportive of a 4-day in- person work week.

*Internal Data Analyses*

It is important that moving forward, we develop and maintain clarity around what constitutes learning loss, so it can be appropriately addressed in the coming school years. Based on a MAP- based data analysis conducted by EdOps, there is a 22-week lag on average for grades 6-10, which took years to accumulate and was not evident until Fall 2021. Paul will launch programming to address and close this gap even though growth data has improved as of Winter 2022. Overall, Paul is working to ensure trajectory is solid for all students in all grade levels. Significant recovery work will be underway in the coming months, as a Learning Recovery Specialist will be hired to address the 22-week gap.

To address socioemotional impact of the pandemic and its connection to learning loss and underperformance, more clinicians and student support staff for our special populations have been hired, and Paul’s leadership team continues to monitor and analyze data provided by the Department of Behavioral Health surveys and internal Culture and Climate surveys. The upcoming school calendar has been adjusted to incorporate the additional socioemotional learning necessary.

*General Announcements*

It has been announced that once the Public Charter School Board’s Performance Management Framework is active again, PMF points will only be granted for scholars who score a 4+ on PARCC. Appropriate shifts will be made internally to address schoolwide needs as scholars will now only credited for meeting standards rather than also approaching standards, as it has been in previous years.

Paul continues to have fairly low COVID numbers, and in addition to the T3 Shield testing conducted weekly for selected students, staff members are required to submit weekly at home tests (provided by OSSE/ DC Health).

**Treasurer’s Report**

Staffing shifts have resulted in increased spending by approximately $144K and projected strategic planning work should cost roughly $50K. However, having exceeded enrollment projections this school year, these changes did not significantly impact Paul’s financial health.

Overall, the days of cash on hand at the end of the school year will be far more than PCSB’s recommendation and should be consistent throughout our strategic plan regarding programming shifts.

**Approval of Board Meeting Minutes**

Ms. Albright proposed an amendment to the January meeting minutes as written, due to a date error. Once the change was made, Ms. Hendrix moved to approve the amended minutes, and Ms. Taylor seconded the motion. The motion was then approved unanimously.

**Committee Reports**

*Executive Committee*

All committee chairs are reviewing and ensuring we’re meeting marks to be highly effective as it pertains to the annual feedback provided by the Board Diagnostic Assessment.

*Governance Committee*

The two new candidates screened this month will be interviewed by Ms. Albright, Ms. Hendrix, and Dr. Wright in March, and should be voted upon by the full board in the March Board Meeting. The Governance Committee is also actively working on new process for expulsion appeals.

**Closing**

There being no further business to address, Ms. Albright adjourned the meeting at 6:55pm.