

The Global Citizens Public Charter School January 2022 Board meeting was called to order by Taura Smalls, Board Chair, at 6:04pm on January 10, 2022.

Attendees Present at Start: Taura Smalls, Dora Currea, 'Iolani L. Bullock, Dr. Natalie Smith, Robert Crosby, Kristal Hartsfield, Lisa Rucker, Malanda Worrell, Bisi Oyedele, Jenifer Moore

Mission Moment

Dr. Natalie shared the following mission moments:

- Global Citizen's families showered the staff with love during the holidays.
- The Global Citizen's leadership team was able to make adjustments with the support of staff to provide in-person learning this week, despite the influx of COVID-19 cases.
- Many families shared positive impact of the strong communication from Global Citizens. All students were able to participate in rapid antigen testing and PCR testing.
- The first virtual open house of the new year was on January 8th – More than 30 families registered and attended.

'Iolani Bullock shared positive feedback about the open house and that there is strong family demand for Global Citizens.

Malanda Worrell affirmed the strong family communication from Global Citizens.

Approval of Board Meeting Agenda

Taura Smith asked for a motion to approve the January 10, 2022 agenda and December 2021 board meeting minutes.

Dr. Smith moved to approve the January 10, 2022 agenda and December 2021 board meeting minutes.

Malanda Worrell seconded the motion.

A roll call vote took place to approve January 10, 2022 agenda and December 2021 board meeting minutes. Recorded votes on the motion are below:

Taura Smalls – Aye

Dora Currea – Aye

'Iolani L. Bullock - Aye

Bisi Oyedele - Aye

Robert Crosby - Aye

Dr. Natalie Smith – Aye

Lisa Rucker - Aye

Malanda Worrell – Aye

Kristal Hartsfield – Aye

Jennifer Moore - Aye

The motion carried and the agenda and meeting minutes were approved.

Head of School Report

Dr. Smith presented the January 2022 Head of School Report

Highlights included:

- Enrollment projections and goals are at 120 students for the 2022-2023 school year, and this was shared to the PCSB to support their enrollment projections.
- The board will see more accurate student recruitment goals in April 2022 for the 2022-2023 school year.
- There is a recruitment goal to retain at least 80% of current Global Citizens students
- EdFEST 2021 was a success – there were 46 families at the virtual booth. Some board members attended to speak with families.
- There are 54 lottery applications and 45 applicants to date. The discrepancy is based on families selecting both language paths.
- There will be virtual open houses every month through August 2023
- Tentatively 9 new staff positions will be added to Global Citizens for the 2022-23 school year – all open positions are currently posted for hiring.
- Second Trimester Parent Teacher Conferences will take place on Wednesday, January 19, 2022 – families can request another date.
- The next Family School Committee meeting will be held virtually on January 18, 2022 at 5pm.
- Global Citizens received a surprise unrestricted gift from City Bridge in the amount of \$25K.

Questions raised by the board:

- Dora Currea raised a question about the enrollment trend and whether we have the concerns about COVID impacting the numbers as it did last school year.
 - o Dr. Smith shared she's unsure if the numbers will be the same, they are only projections. PK3 and PK 4 are optional, so that is a consideration in projections. DME/Public Charter School board thinks our 120-enrollment projection is a good prediction.
- Bisi Oyedele raised a question about what Dr. Smith is learning this year based on COVID that can support our new staffing projections.
 - o Dr. Smith shared the following lessons learned:
 - PPE supply needs are higher than anticipated and hard to forecast in budgeting.
 - We will always stick with having cohorts of students
 - Running our own Extended learning program to support safety
 - Hybrid roles in Spanish Support Teacher/Dedicated Aide
 - It's been harder to find Spanish teachers than Chinese
 - Our interview process was a strong process to ensure we had aligned values.
 - We have a school nurse position open based on a grant approval for the position.

Finance Committee Update

Dr. Natalie Smith presented the January 2022 Finance Committee update.

Highlights included:

- The revenue forecast remains aligned to the budget. Grant drawdowns are ongoing and will increase as grant applications are approved in January.
- Like last month, salaries spending is forecast to be less than budgeted, due to fewer Extended Learning Staff than budgeted.
- Depreciation costs will exceed the annual budget due to furniture purchases and building improvements going over their respective budgets.
- Furniture spending to date surpasses the budget, which means cash flow adjustments are less than budgeted.
 - o This was due to needing to have quarantine rooms that required purchasing additional furniture. Additional furniture was purchased to support students that are currently being evaluated for special needs.
- We forecast to end the year with 68 days of Cash on Hand - about \$441K. This is above the recommended 60 days.

Malanda Worrell asked about future furniture projections and any impact of COVID?

- Dr. Natalie Smith shared that we will need three kindergarten classrooms (Spanish, Chinese, English). This will be in the 2022-2023 budget.

Bisi Oyedele asked if Ed Ops Finance Report is shared with the board?

- Dr. Natalie Smith shared they should be in the January meeting folder and that she would ensure it's in there.

Additional Business

Taura Smalls asked for a motion to enter executive session.

Bisi Oyedele made a motion to enter executive session.

Natalie Smith seconded the motion to enter executive session.

There was no discussion.

A roll call vote took place to move into executive session.

Taura Smalls – Aye

Dora Currea – Aye

'Iolani L. Bullock - Aye

Bisi Oyedele - Aye

Robert Crosby - Aye

Dr. Natalie Smith – Aye

Lisa Rucker - Aye

Malanda Worrell – Aye

Kristal Hartsfield – Aye

Jennifer Moore - Aye

The motion carried and the board moved into executive session at 6:45pm.

The board returned from executive session at 7:29pm.

Taura Smalls shared the board approved a \$50K line of credit in the executive session.

Meeting Adjournment

Taura Smalls asked for a motion to adjourn the meeting.

Dr. Natalie Smith moved to adjourn the meeting.

Kristal Hartsfield seconded the motion to adjourn the meeting.

A roll call vote took place to approve the \$50k line of credit.

Taura Smalls – Aye

Dora Currea – Aye

‘Iolani L. Bullock - Aye

Bisi Oyedele - Aye

Robert Crosby - Aye

Dr. Natalie Smith – Aye

Lisa Rucker - Aye

Malanda Worrell – Aye

Kristal Hartsfield – Aye

Jennifer Moore - Aye

The motion carried and the meeting was adjourned at 7:30pm.