



Board of Directors Meeting

DC Bilingual Public Charter School
33 Riggs Road, NE Washington, DC
HELD REMOTELY DUE TO COVID-19
Tuesday, February 1, 2022
8:30 AM

Board Approved March 1, 2022

MEETING ATTENDANCE

Board Members

Present Remotely:

- M. Holt-Brockenbrough, N. Ramey, R. Lambert, I. Juarez, L. Parris, A. Robinson, C. Williams, D. Gershowitz, D. Z. Shaw, N. DeVeaux

Absent:

- M. Taddese, A. Abbas

School Leadership:

- Daniela Anello – Head of School
- Christian Yarberry – Chief Operating Officer
- Rohini Ramnath – Principal 3-5
- John Breyer – Project Manager
- Anna Christ – Director of Development

Guests:

- Darius Munchak – EdOps
- Lester Matlock - Previous Board Chair

CALL TO ORDER

N. Ramey called the meeting to order at 8:40 am.

MINUTES

Board Vote: N. Ramey moved to approve the December 2021 meeting minutes with the corrections, D. Gershowitz seconded, and the Board approved via roll call vote from present Board members.

WELCOME

N. Ramey invited D. Anello to provide the Head of Schools Report. At the opening of the meeting, we had 1 community member in attendance, in addition to Board members, school leadership, and guests listed above.



HEAD OF SCHOOLS REPORT

D. Anello summarized the main priorities for the past few months, keeping the community safe (COVID, community wellness, and pedestrian and traffic safety along Riggs Road).

Student, caregiver, and staff wellness are a significant focus for this year. DC Bilingual launched a Staff Wellness Committee for interested staff members to discuss wellness at DC Bilingual and to review a variety of wellness proposals from our community. This committee was responsible for selecting the staff initiatives for 2022. The committee voted on the three proposals they'd like implemented: Sunshine Committee, Gift of Rest, and Staff Fitness.

The chosen proposals will offer ongoing staff team-building and bonding activities, restorative rest experiences, fitness opportunities (including caregivers), and celebratory occasions for milestones and accomplishments. Implementation in the coming weeks.

For students, the Food & Wellness Department is in the planning stages for creating a Student Wellness Committee composed of students, staff, and caregivers.

D. Anello announced that DCB has 100% staff retention of those who started the 2021-22 school year at DCB. Principles and Operations teams have focused on ensuring staff is kept happy.

D. Anello invited C. Yaberry to discuss operational updates. C. Yaberry explained that the DC Department of Transportation (DDOT) has been working with the community and the PTA Transportation Committee to install a new traffic light at the corner of 1st St and Riggs Road.. J.Breyer is working with DDOT to adjust timing to allow more cars to exit the parking lot at a time.

C. Yaberry provided COVID updates. Clinics served nearly 100 people. Any fully vaccinated student does not have to quarantine. All employees are required to obtain a booster. C. Yaberry reminded the Board of evolving policies and that DCB will continue to update school policies as CDC guidelines evolve.

COMMITTEE REPORTS

Education Excellence Committee

Rohini Ramnath discussed that the committee reviewed updated behavior data by demographics and term. Staff is charged with identifying areas of improvement in responding to students in crisis or who need ongoing support. Interim data for term 1 was compared

At the next board meeting, will be reviewing data for Terms 1 and 2 and behavior data.

Finance and Facilities Committee



C. Yarberry invited D. Munchak to present the December 2021 financials.

- Overall cash position is strong with projected year-end days of cash at 230 days.
- FY 21 Audit was finalized and reviewed in Finance Committee, currently working on scheduling audit firm for a board presentation.
- Preliminary work was begun on FY 23 budget with school leadership. Required to submit a 2-year budget
- The forecasted net income is \$159 thousand, which is \$114 thousand above the budget.
- An overall positive variance is projected at \$702 thousand due to increased food service program participation, increased aftercare participation, and ARP Facilities Grant Funding.
- An overall negative variance of \$587 thousand is expected due to an increase across the board for salaries, student supplies, professional fees, and food service fees.

J. Breyer provided an update on construction. Remain on schedule and on budget. See the live construction video at <https://dcbilingual.org/growth/>

BOARD VOTE:

A. Robinson explained the resolution before the Board to 1) adjust the number of account signers to reflect the current organizational structure 2) adjust to signatory threshold from \$10K to \$25K. N. Ramey described the types of invoices that she has had to approve that fall between \$10 and \$25. C. Williams suggested a clause expressing that, due to the earned trust of the leadership, the Board is now comfortable considering this resolution to increase the signatory threshold. And, at any point the leadership or Board structure changes, the Board should reevaluate if the threshold should be lowered from \$25K. The Finance Committee will continue its oversight of the fine details concerning costs and report back to the Board.

A. Robinson introduced the motion to approve the resolution: D. Z. Shaw seconded. 9-Yes.1-No. Motion is carried.

Development Committee

A. Christ provided an update on fundraising progress year-to-date. Details are provided in the Board Packet.

Governance Committee

R. Lambert will announce an update at the next meeting.

EXECUTIVE SESSION

BOARD VOTE: N. Ramey moved to close the meeting and move into Executive Session for Diversity, Equity and Inclusion training for the Board, N. DeVaux seconded, and the Board approved unanimously via roll call vote from present Board members.

The Board moved into Executive Session at 9:20 am.



MEETING ADJOURNMENT

The meeting was adjourned at 10:41 am

COMMUNITY QUESTIONS/CONCERNS

1. What is the goal of how money fundraised is to be spent?

Answer: Page 4 of our audit details our budget (attached). As with all public schools, DC Bilingual receives revenue from the city based on the uniform per-pupil funding formula. However, to provide our students with all of the resources, services and supports they need to grow and thrive, we bridge the gap with private philanthropy