

DCI Board of Trustees
Open Board Meeting
January 20th, 2022, at 4:30pm

1. Open Meeting Began, 4:30pm
 - a. Determination of Quorum: Alexandra Pardo, Andrea Lachenmayr, Anna Zawislanski, Clinton Randolph, David Carl, Deanna Troust, Elani Lawrence, Jamila Frone, Leroy Clay, Sarah Snyder, Shalini Shybut
 - i. Also Attending: Mary Shaffner, Chris Nace, and Lauren Games, DCI
 - b. Motion to move to a closed meeting: Approved
2. Begin Closed Meeting
 - a. Closed meeting to discuss **OMA Exemption (10)**: To discuss the appointment, employment, assignment, promotion, performance evaluation, compensation, discipline, demotion, removal, or resignation of government appointees, employees, or officials, or of public charter school personnel, where the public body is the board of trustees of a public charter school;
 - b. Motion to adjourn closed meeting and move back to open meeting: Approved
3. Re-Open Meeting, 4:57pm
4. Introduction to the DCI Board - Andrea Lachenmayr, Board Chair
 - a. Individual Trustee and DCI staff intros
 - b. Introduction of new Trustee: Dahlia Aguilar
 - i. Ms. Aguilar is the previous Chief Schools Officer at Mundo Verde PCS.
 - ii. She also is the parent of an 8th grader at DCI and is excited to be a part of the board.
 - iii. She is currently a consultant. She started her career as a public school teacher and served as a school leader for 17 years.
 - c. Meeting process
5. Comments from the Community
6. Votes (To be conducted by roll call):
 - a. Approve Previous Minutes: Approved, 1 abstention
7. Governance Report - David Carl and Sarah Snyder
 - a. David Carl and Sarah Snyder reported on the following topics:
 - i. Sarah Snyder is the new chair of the Governance Committee.
 - ii. The primary business of the committee has been related to the search for new trustees. We are excited to welcome Dahlia to the board.
 - iii. The committee has also discussed how it can support the search for a new Executive Director.
8. Athletics Committee Report - David Carl, Committee Chair
 - a. David Carl reported on the following topics:
 - i. The Athletics Committee is the newest committee.
 - ii. They have been working with the DCI Athletic Director to create a strategic five year plan. We are one of the largest middle and high schools under one roof, and we are excited to have a strategic plan.
 - iii. Varsity baseball and lacrosse teams will begin this year.

9. Education Committee - Shalini Shybut and Principal Nace
 - a. Shalini Shybut and Chris Nace presented on the following:
 - i. We are excited to be talking about IB results. This type of education is usually only available to privates, not diverse public schools.
 - ii. The committee discussed how to bolster and support the staff during the pandemic.
 - iii. In February, the committee would like to analyze data to see where resources need to be allocated.
 - iv. Chris Nace presented on our IB and graduation results:
 1. Graduation:
 - 9.a.iv.1.1. 96% high school graduation rate
 - 9.a.iv.1.2. 93% college acceptance rate
 - 9.a.iv.1.3. Over \$9 million in scholarships
 2. IB Results:
 - 9.a.iv.2.1. DCI out-performed in every single area in comparison to other DC schools.
 - 9.a.iv.2.2. Last year, 52% of students earned their DP, which increased by 20% this year.
 - 9.a.iv.2.3. Two students received their IB Bilingual Diplomas.
 - 9.a.iv.2.4. Fifty-eight percent received their CP.
 - 9.a.iv.2.5. We only had 10 students who were not full IB candidates.
 - 9.a.iv.2.6. Sixty two of our students received a Seal of Biliteracy.
 3. What is next:
 - 9.a.iv.3.1. Exams will be held from May 3rd to May 19th.
 - 9.a.iv.3.2. CAS hours were waived by the IB. The District has submitted a waiver to waive the 100 hours of community service needed for the DC high school diploma.
 - 9.a.iv.3.3. Eleventh graders have begun their process for the extended essays.
 - 9.a.iv.3.4. Current 10th graders have chosen their pathways for next year. Just over half have selected the CP. We believe that this is due to the addition of the health sciences track.
 - v. DC is not rating schools at this time due to the lack of PARCC and other testing data. However, they did release some data, where we outperformed the city in every metric.
 - vi. Questions/Comments:
 1. Is there a petition to not have the IB test happen this year? That has been an ongoing conversation. There is a lot of debate about whether these IB exams will take place. The IB has been very firm that students must sit for exams.
 2. What are you forecasting for this year since students will be sitting for IB exams for the first time? We have the same number of students preparing to sit for the exams as in past years. Oral exams start this Friday for English. We have also been working

with our seniors because of the stress and rigour of the program, especially since they were virtual for all of last year. I expect the results to show that we have students performing above the 50% mark. I don't expect to see any difference, if not outperforming where their peers have been.

3. Do we have more students this year going for the bilingual diploma? We have more students interested in it, but we don't know if they will sit for it. I don't anticipate more students sitting for it due to stress and time management.
4. Do you see a trend in who has been successful in the DP? Our students who don't sit for the exams are overwhelmingly English Language Learners and students with disabilities. We have expanded support for those students but I feel that we need more development in that area. Typically those students do not have access to the IB in the city. We do outperform the city but we are not where we need to be. We have created smaller classes and we have also hired new teachers who are qualified IB teachers. Same with the ELL students.
5. Padlet of college acceptances:
<https://padlet.com/KUGonzalez/w52d7archu8ibp3y>
6. Students with 504 plans are the highest performing students within the building.

10. Finance Committee - Leroy Clay

- a. Leroy Clay presented on the following topics:
 - i. We have begun looking at the budget for next year and preparing for long term planning.
 - ii. The school continues to perform very well. We are forecasting to outperform the budget in revenue by about \$2M. This is due to the higher per pupil funding provided than what we budgeted for. We do have some savings due to salaries of open or recently filled roles.
 - iii. We will end the year in a very strong position with \$9M of cash on hand.
 - iv. Questions/Comments:
 1. How are we able to change the timeline so that we know the per pupil funding before we finalize our budget? Both years that this has happened, the Mayor's budget timeline was pushed back. This year, the Mayor will submit her budget to council in March and we will be able to include that in the budget. It does not harm us. We take a stance to be more conservative in our approach which protects our budget position. Ultimately, we will not know the final budget until Council's decision, which will likely happen after we finalize our budget.
 2. It may be challenging to shift the timeline based on decisions that need to be made at the school. We create different scenarios so that we have a plan no matter what happens.

3. Our biggest concern this year will be inflation and cost-of-living-adjustment.
4. We do have until the end of June, which gives us more time to make decisions.

11. Public Affairs Report - Deanna Troust

- a. Deanna Troust reported on the following topics:
 - i. Ongoing impacts of COVID on the school, especially on the communications front.
 - ii. Working to be as transparent as possible regarding COVID cases, exposures, etc., with staff and families.
 - iii. Recruitment into DCI is underway. We currently have 797 applications to DCI across all grades and languages. We also have dates for upcoming buddy days, which may be reverse or virtual.
 - iv. Mary's departure and the change management process.
 - v. Sharing an article:
<https://www.washingtoninformer.com/covid-metrics-continue-to-fuel-disputes-in-d-c-schools/>
 - vi. Questions/Comments:
 1. How can we show appreciation for staff at DCI? They have legitimate concerns that we are working on.

12. Opening Committee - Anna Zawislanski, Committee Chair

- a. Anna Zawislanski reported on the following topics:
 - i. We discussed the threshold that the school would use to determine whether to close virtually.
 - ii. Continuously revisiting communication as the COVID situation continues evolving both within the school and with parents.
 - iii. The COVID rates are still higher than they were in December, but we are hopeful that we are coming out of that latest challenge.

13. Search Committee - Alexandra Pardo, Committee Chair

- a. Alexandra Pardo reported on the following topics:
 - i. Mary has been planning to depart for a long time, and the board is prepared for this transition.
 - ii. Community stakeholder surveys have been sent out, please send us your feedback.
 - iii. We will be working with a 3rd party consultant who focuses on diverse candidates.
 - iv. Thank you to Mary for everything she has done, and also to the staff who will be supporting us through this transition.
 - v. We will be updating the community periodically. Please contact the board directly at boardsearch@dcinternationalschool.org.

14. Next Meeting - February 17th, 4:30pm

15. Motion to adjourn

- a. Approved, two abstentions

DCI Board of Trustees
Open Board Meeting
February 17th, 2022, 4:30pm

1. Begin Open Meeting, 4:30pm
 - a. Determination of Quorum: Andrea Lachenmayr, Dahlia Aguilar, Alexandra Pardo, Sarah Snyder, Anna Zawislanski, Elani Lawrence, David Carl, Clinton Randolph, Yuanxia Ding, Shalini Shybut, Leroy Clay, Jamila Frone
 - i. Also Attending: Mary Shaffner and Lauren Games, DCI
2. Introduction to the DCI Board - Andrea Lachenmayr, Board Chair
 - a. Individual Trustee and DCI staff intros
 - b. Meeting process
3. Comments from the Community
 - a. Question about demographics at the member schools and how we can increase the number of lower-income families at DCI.
 - b. Question about school security.
4. Votes (To be conducted by roll call):
 - a. Approve Previous Minutes: Approved
 - b. Travel Ban Lifted: Approved
 - i. Mary Shaffner proposes that the school lift the current travel ban, which was an embargo on all travel outside of the DMV. This would give the school the ability to approve travel outside of the DMV, specifically for staff professional development.
5. Search Committee Report - Alexandra Pardo, Committee Chair
 - a. Alexandra Pardo reported on the following:
 - i. The Committee is still meeting weekly and has conducted stakeholder surveys, along with our consultant.
 - ii. We have received multiple applications and are moving into the first phase of interviews.
 - iii. Help us grow our network and direct anyone who is interested to apply on the DCI website.
 - iv. Questions/Comments:
 1. From the RSVP form: What is the board's role in the hiring of the next executive director? The search committee is made of trustees and has developed a process to search for and vet candidates.
6. Governance Committee Report - Sarah Snyder, Committee Chair
 - a. Sarah Snyder reported on the following:
 - i. There is a recurring issue about the composition of the board.
 - ii. The committee is conducting interviews with those who have expressed interest in joining the board.
 - iii. The committee also discussed how to better support DCI alumni.
 - iv. The board as a whole and the governance committee would like to brainstorm how it can have a better relationship with other groups at the school, specifically the Faculty Advisory Committee at DCI.

- v. Questions/Comments: N/A
- 7. Athletics Committee Report - David Carl, Committee Chair
 - a. David Carl reported on the following:
 - i. The biggest issue for our athletics program is regarding facilities.
 - ii. The committee would like to work with the board's facilities committees.
 - iii. Coaches were surveyed for a needs assessment and will be contacted to meet.
 - iv. The committee wants to create a plan for future teams.
 - v. Spring sports are about to begin.
 - vi. Questions/Comments:
 - 1. When are tryouts for lacrosse? High school tryouts are coming soon and the middle school will be starting later in March.
- 8. Finance Committee - Leroy Clay
 - a. Leroy Clay presented on the following:
 - i. We are in a strong financial position/
 - ii. We are expecting a large surplus in our budget due to the timing of the city's budget approval. We also have savings in salaries due to vacancies.
 - iii. We are beginning the process of creating next year's budget. The committee is working with DCI's COO and accountant beginning in March.
 - 1. The Mayor has noted that she is planning for a 5.9% increase for school budgets.
 - 2. We are also considering long term plans for the budget
 - iv. Taxes are almost done.
 - v. Questions/Comments: N/A
- 9. Public Affairs Report - Anna Zawislanski, Committee Member
 - a. Anna Zawislanski reported on the following:
 - i. The committee also discussed the alumni program. Our grants and development manager has been working on this with a new alumni coordinator to create a structured program.
 - 1. We not only want to provide financial support, but also executive functioning and other supports that young adults need.
 - ii. Fundraising: The Voyager Fund has expanded to other things beyond international trips.
 - iii. We need to communicate regularly with the community about the search and hiring process for leadership positions.
 - iv. Recruitment for next year is on track.
 - v. Questions/Comments: N/A
- 10. Opening Committee - Anna Zawislanski, Committee Chair
 - a. Anna Zawislanski reported on the following:
 - i. The committee did not discuss COVID operations because of the low rates in DC.
 - ii. There is an issue with easement requirements with the city.

1. We originally signed a lease agreement with the city that allowed for a 10' easement but now the city is planning for a 20' easement for a widening of Aspen St NW.
2. This will take away around 7 parking spaces and part of our back yard area. It will take right up to the sidewalk that surrounds the field.
3. The public affairs committee was also consulted.
4. The city will likely prevail but we would like to negotiate and secure the space.

iii. Questions/comments:

1. Were we given any advice of anything to ask for? No, we mostly want to focus on maintaining DCI's space.

11. Education Committee - Shalini Shybut, Committee Chair

a. Shalini Shybut reported on the following:

- i. The ed committee set goals to partner with the full board to help improve communications and understanding of educational results.
 1. The committee would also like to tap into the expertise of the board.
- ii. The committee plans to move away from reactive nature to planning.
- iii. We discussed how to address the school's most urgent needs when we think about the best way to come back from the pandemic.
- iv. We would like to link these goals to the board's budget decisions.
- v. And, how to choose the next goals for next year.
- vi. Questions/comments:
 1. A parent asked earlier about an at risk preference. It is a complicated question and would work differently at DCI due to our unique situation with the member schools. But it is something that we are considering.

12. Management Report - Mary Shaffner, Executive Director

a. Mary Shaffner reported on the following topics:

- i. We are working with staff to make working at DCI more sustainable.
 1. Coaching has been made opt-in to free up time.
 2. We have been responsive to staff needs.
 3. We have created more physical spaces for staff to be.
- ii. Hiring staff has been hard at all schools.
 1. There are many health logistics and issues.
 2. There is also a consideration of social/emotional health.
- iii. Admin and non ed staff have been subbing, and some teachers have taken on extra classes.
- iv. We are jumping into standardized testing times, PSAT and SAT will take place on March 2nd. Other HS students will need to have a virtual day.
 1. Due to spacing we will have to get creative during large scale testing.
- v. Lots of great things happening at the school right now:

1. Chinese New Year
 2. Black Student Union's Black History Month lessons, celebrations, and events
 - vi. We held a PTO meeting last week.
 - vii. The Boys and Girls Varsity Basketball teams are performing well.
 - viii. The Spring middle school play is coming in March.
 - ix. There is a high school dance planned for April and a middle school dance likely coming soon.
 - x. Questions/Comments:
 1. From the RSVP form: Concerns about leadership and staff turnover. We lost both the HS principal and AP mid-year. It is always hard when we lose leaders mid-year but we do have a deep leadership team. We have 2 HS APs and are working to hire a new AP. It has been a hard year in schools in general but we are working hard to hire and support students.
 2. Kids come home and talk about great things happening at the school. Cha Hua Hui and Family have been making them feel connected.
 3. The ACE team has been making school fun and let kids be kids.
 4. Being here in person and that extra human connection is so valuable and my daughter really appreciates it.
13. New business: None
14. Next Meeting is on March 17th at 4:30pm
- a. Perhaps at the next meeting we should discuss how and when we should resume in-person meetings.
15. Motion to adjourn to Executive Session/Closed Session: Approved
- a. OMA Exemption (10): To discuss the appointment, employment, assignment, promotion, performance evaluation, compensation, discipline, demotion, removal, or resignation of government appointees, employees, or officials, or of public charter school personnel, where the public body is the board of trustees of a public charter school;
 - b. Motion to adjourn: Approved

**DCI Board of Trustees
DRAFT Meeting Minutes
Open Board Meeting
March 17th, 2022, 4:30pm**

1. Begin Open Meeting, 4:30pm
 - a. Determination of Quorum: Alexandra Pardo, Andrea Lachenmayr, Anna Zawislanski, Clinton Randolph, Dahlia Aguilar, David Carl, Deanna Troust, Elani Lawrence, Jamila Frone, Joan Dunlop, Sarah Snyder, Shalini Shybut,
 - b. Also Attending: Mary Shaffner and Lauren Games, DCI

2. Move to 10 min Closed Session via Roll Call Vote: Approved
 - a. For exemption **(10)** To discuss the appointment, employment, assignment, promotion, performance evaluation, compensation, discipline, demotion, removal, or resignation of government appointees, employees, or officials, or of public charter school personnel, where the public body is the board of trustees of a public charter school;
 - b. Return to public session at 4:53
3. Introduction to the DCI Board - Andrea Lachenmayr, Board Chair
 - a. Individual Trustee and DCI staff intros
 - b. Welcome to our newest Board Member, Joan Dunlop. Joan is the parent of a DCI 7th and 8th grader. She is a pediatrician and will be on the opening committee. She is passionate about wellness and excited to share her expertise.
 - c. Meeting process
4. Comments from the Community
5. Votes (To be conducted by roll call):
 - a. Approve Previous Minutes: Approved
6. Education Committee - Shalini Shybut, Committee Chair
 - a. Shalini Shybut reported on the following topics:
 - i. DCI Education Committee Goals
 1. To stay in touch with staff, students, and families
 2. To establish a calendar of agendas for committee topics
 3. To monitor the school's progress
 4. To facilitate an informed full board conversation about programmatic priorities for the budget
 - ii. We look at data in these areas: goals and accountability, context around student demographics, engagement, and culture, student achievement, staffing and culture (which is next month's discussion).
 - iii. DCI Strategic Priorities
 1. IB for All
 2. Language
 3. Student Agency
 - iv. School Goals
 1. Vision and non-negotiables: Vision for IB for All
 2. Academics: Horizontal and Vertical articulation 6-12 and improving academic progress
 3. Staff Culture and development: IB and anti-bias work
 4. Student Culture: Wellness, ACE buildback & underrepresented subgroups
 5. Expand impact: Create a DCI manual
 - v. PCSB Mid year data snapshot
 1. DCI is in good standing for compliance and almost no community complaints.
 2. DCI is outperforming the sector.

3. Accountability is changing significantly at the moment. Many state assessments and other accountability frameworks are on pause.
- vi. Engagement and Culture
1. Student engagement and culture is shown in re-enrollment. Students want to stay at DCI.
 2. Re-enrollment is consistent over groups and grade levels.
 3. Attendance is much higher than the sector average.
 4. The Kelvin survey, which measures wellness, showed strong data around agency and engagement.
 5. Area of concern: Students and staff are struggling with resilience. Today's mental health struggles are showing.
- vii. Student Achievement
1. Fall 2021 MAP Achievement
 - 6.a.vii.1.1. MAP is a norm-based math and reading assessment. The majority of students at DCI are performing above average versus national norms.
 - 6.a.vii.1.2. We have not seen the level of learning loss that other schools have seen in the city. We did notice gaps for particular groups of students in subjects like math and for students with disabilities and English language learners.
 2. STAMP Scores
 - 6.a.vii.2.1. The Spanish STAMP average is very high. There is some difficulty in supporting advancement in Chinese, especially when students do not have a background in Chinese.
 3. IB Participation and Performance
 - 6.a.vii.3.1. DCI greatly outperforms the city in terms of participation and performance, but there are some gaps in participation for students with disabilities, English learners, and students designated at-risk.
 - 6.a.vii.3.2. Nationally, less than 1% of students participate in IB programs.
 - 6.a.vii.3.3. This is our first year for exams. There is a need to continue to think about student supports for this setting.
 4. Graduation Rates
 - 6.a.vii.4.1. Our four year graduation rate has exceeded the state sector for all student groups.
 - 6.a.vii.4.2. Graduation rates also improved notably from the Class of 2020 to 2021.
- viii. Key takeaways from the data: Glows and Grows
1. Glows
 - 6.a.viii.1.1. We are proud that DCI has scaled to be representative of the city's population.
 - 6.a.viii.1.2. Students and families want to be at DCI.
 - 6.a.viii.1.3. Students are developing a sense of agency.

- 6.a.viii.1.4. DCI is performing above national norms.
- 6.a.viii.1.5. We have not seen school-wide learning loss.
- 2. Grows
- 6.a.viii.2.1. The scale of the student population has tripled in a short period of time and the composition of students has shifted. This is expected as the city gentrifies.
- 6.a.viii.2.2. Math performance has continued to be a challenge.
- 6.a.viii.2.3. We see gaps for certain student sub groups.
- 6.a.viii.2.4. Chinese mastery is more challenging.
- 6.a.viii.2.5. We want to keep an eye on performance as we return to “normal”.
- ix. What are the implications of the data for SY22-23?
 - 1. We need to ensure staffing, facilities, extracurriculars, and alumni support reflect the size of the school now that DCI is at scale.
 - 2. We need to ensure we provide the resources needed for addressing key learning gaps.
 - 3. We need to consider more support for students with disabilities and English learners, especially in language classes and IB.
 - 4. We need to conduct additional analysis to understand trends for the program over time.
- x. Questions/Comments:
 - 1. Is this comparative IB data also inclusive of private schools? IB and AP data shown here as a comparison to DC is from public schools.
 - 2. Does DCI have in school suspension? And how is the school using ISS as a preventative intervention to reduce out of school suspension? Yes, we have multiple iterations of ISS that we use before we move to OSS. We try to keep students in the building as much as possible.
 - 3. It is a testament to the type of learning happening here and the teachers and staff to be having these types of results during such a hard time. Other schools are talking about learning loss and accelerated learning so that they stay on grade level.
 - 4. Thank you to the staff. We have shown we can hold true to the school’s mission.
 - 5. We have such a diverse student population. This data shows that it is necessary to expand access to the IB across the city and country for all groups.
 - 6. From the RSVP form: Question about staffing for 9th grade English. Answer: We have been working with our staff to see who is able to take on more classes. We now have coverage for all of our English classes. We have been having challenges with hiring mid-year; everyone is looking for the next school year not this year. We have made some pivots - all English classes are covered

with permanent teachers. Mr. Nace is happy to talk about any specific 9th grade questions/concerns.

7. From the RSVP form: Request for your comments overall about the number of staff who have left this year. Answer: It has been a hard year. "The Great Resignation" is happening around the country. Education and healthcare have been the most hard hit. All of the staff teach classes or sub. It has been a hard year to get people back in person and to hire for new positions. We're working really hard to be fully hired for next year and get through this year. We want to give staff time and energy back so that they can be productive and here for the kids. DCPS has 5600 vacancies. We have a new Spanish teacher coming and are getting people in the door for now.

7. Search Committee Report - Alexandra Pardo, Committee Chair

a. Alexandra Pardo reported on the following topics:

- i. The search committee is meeting bi-weekly, sometimes more often, to move this process forward.
- ii. The committee held two listening sessions with staff on Zoom and in person.
- iii. Our outside consultant has conducted interviews with the ED direct reports.
- iv. Several applicants have come in, and all are at different phases of the interview process.
- v. Any finalists would be presented to the board and introduced to the community.
- vi. Please send any questions to boardsearch@dcinternationalschool.org.
- vii. Questions/Comments:
 1. Question from the RSVP about the survey to staff. Answer: It was sent out twice to staff, but we can still take feedback from anyone who would like to submit feedback via email. But the survey itself has closed.

8. Governance Committee Report - Sarah Snyder, Committee Chair

a. Sarah Snyder reported on the following topics:

- i. Addition of Joan Dunlop to the board - Welcome!
- ii. If we were to have any new trustees, the areas of expertise that we are most interested in would be development, investment strategy, or strong ties within the city.
- iii. Right now we are focused on onboarding our newest members and have completed this regeneration of the board.
- iv. The Governance committee met with the Faculty Advisory Committee and is excited to continue those conversations and relationships.
- v. Questions/Comments: N/A

9. Athletics Committee Report - David Carl, Committee Chair

a. David Carl reported on the following topics:

- i. We are excited to support the school and develop a robust athletics program at DCI.
- ii. Baseball, softball, and lacrosse are new this spring.
- iii. The largest issue is facilities. Both field space at the school and the school's access to other fields.
- iv. The committee is working to create a budget and is dividing responsibilities amongst committee members.
- v. Questions/Comments:
 - 1. From the RSVP form: Why is there a requirement for track team participants to be vaccinated? Answer: It is a DCSAA requirement. Sports are where spread happens.

10. Public Affairs Report - Deanna Troust, Committee Chair

- a. Deanna Troust reported on the following topics:
 - i. There is a potential spring event to connect families and would support an alumni fund. The fund would provide small scholarships to alumni who need support.
 - 1. This would give families the chance to support the school.
 - 2. This would also be an opportunity to celebrate Mary.
 - ii. The committee is involved in messaging change management.
 - iii. Recruitment: We received over 2100 applicants for next school year.
 - iv. Questions/Comments: N/A

11. Opening Committee - Anna Zawislanski, Committee Chair

- a. Anna Zawislanski reported on the following topics:
 - i. Masking indoor and outdoor: DCPS has lifted both indoor and outdoor mandates. DCI will lift the outdoor mandate later this month.
 - 1. Staff were surveyed about both.
 - 2. The announcement to the community will come next week.
 - ii. Questions/Comments: N/A

12. Finance Committee - Mary Shaffner, Executive Director

- a. Mary Shaffner reported on the following topics:
 - i. There is some conflict around the 20 foot easement for the expansion of Aspen St NW. Will report back to the board and community when we know more.
 - ii. The budget work for next school year is coming soon.

13. Management Report - Mary Shaffner

- a. Mary Shaffner reported on the following topics:
 - i. We are gearing up for standardized testing.
 - 1. PARCC takes up to 2 weeks of school.
 - 2. IB tests and EEs are coming along. The EEs received a small extension.
 - ii. Facilities and finance: Monthly financials are good.
 - iii. The PMF and STAR frameworks are changing.
 - 1. DCI needs to focus on the IB.
 - 2. These changes make the city feel unstable

3. We use integrated math at DCI. PARCC has now dropped the integrated math test, making testing challenging.
- iv. Masking updates were covered in the opening committee report.
- v. Enrollment: We have over 800 applications for 20-40 9th grade spots. We need to be cognizant of the number of disappointed families who will be on our waitlist.
- vi. Francophonie month celebrations are happening next week.
- vii. Spring MS play is happening this week.
- viii. There is a dance on April 1 for high schoolers.
- ix. Questions/Comments:
 1. From RSVP form: Can you speak to the personnel issue from last night? Answer: Yes, we followed our entire screening process. We were advised not to Google search potential employees because it opens us up to discrimination lawsuits, but we are going to add that into the process. It will not be done by the hiring manager in order to combat potential bias.
 2. From RSVP form: When can international trips happen again? Answer: We are excited to travel again with students, hopefully soon. We have cultivated relationships with schools abroad in order to set up reciprocal exchanges that will take place in high school. Travel is very dependent on COVID status around the world.

14. Next Meeting - April 21st, 2022

- a. Committee meetings are moved to the first week in April.

15. Motion to Adjourn - Approved