



**November Meeting Minutes for the
Board of Trustees of DC Scholars Public Charter School (DCSPCS)**

Tuesday, November 30, 2021

4:30 pm via Zoom

<https://dcscholars-org.zoom.us/j/98912303140?pwd=K0NyT0luZ0NQd002R2JVQ0xkYjFMdz09>

Board Members Present: Bob Weinberg, Crystal Williams, Jackie Lendsey, Evan Piekara, Robert Patterson (until 5:00 pm), Janelle Suggs (until 5:30 pm), Parchelle Brooks (until 5:50 pm), Maegan Marcano (joined at 5:31 PM).

Board Members Absent: Andrew Ellenbogen, Shantania Williams.

Guests Present: Dr. Doran Gresham, Tina Peacher & Ryan Altenburg (JM&M), Vickie Ho (EdOps).

DC Scholars Staff Present: Business Manager Emily Stone, Executive Coach Jennifer Leonard, Director of Finance and Operations Colin Welch, Head of School Amy Helms.

- I. Welcome and Agenda Review
 - a. Mr. Weinberg called the meeting to order at 4:35 pm after taking roll call to determine the presence of a quorum.
- II. Chair Update
 - a. Mr. Weinberg introduced Dr. Doran Gresham, a guest at the meeting, to the Board.
- III. Approval of Meeting Minutes
 - a. September 2021 Annual Meeting
 - i. Mr. Patterson made a motion to approve the Annual Meeting Minutes. Ms. Lendsey seconded. Mr. Weinberg conducted a roll call vote. The motion was approved.
 - b. September 29, 2021 Business Meeting
 - i. Mr. Patterson made a motion to approve the September 29th Meeting Minutes. Ms. C. Williams seconded. Mr. Weinberg conducted a roll call vote. The motion was approved.
 - c. October 15, 2021 Special Meeting
 - i. Mr. Patterson made a motion to approve the October 15th Meeting Minutes. Ms. Brooks seconded. Mr. Weinberg conducted a roll call vote. The motion was approved.
- IV. Finance Committee Report
 - a. September 2021 Financials
 - i. Mr. Piekara provided an overview of the September financials. Discussion followed.



b. Vote for Approval

i. FY21 Audited Financials

At the recommendation of the Finance Committee, and after discussion, Mr. Patterson made a motion to approve the FY21 Audited Financials. Ms. Lendsey seconded. Mr. Weinberg conducted a roll call vote. The motion was approved.

ii. Helios HR Amendment #2

At the recommendation of the Finance Committee, and after discussion, Mr. Patterson made a motion to approve the Helios HR Amendment #2. Ms. Brooks seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.

iii. LiftED Consulting Contract

At the recommendation of the Finance Committee, and after discussion, Ms. Lendsey made a motion to approve the LiftEd Consulting contract. Mr. Patterson seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.

iv. The Hartford Renewal

At the recommendation of the Finance Committee, and after discussion, Ms. Lendsey made a motion to approve the Hartford renewal contract. Mr. Patterson seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.

V. Head of School Oversight Committee Report

- a. Ms. Lendsey provided an oral report regarding the materials included in the packet. Discussion followed.

VI. Head of School's Report

- a. Ms. Helms provided an oral report pertaining to the DC PCSB 10 Year Charter Review and the materials included in the packet.
- b. Ms. Helms provided an update on Staffing and Staff Development at DC Scholars in SY21-22.
- c. Ms. Helms responded to questions and comments from the Board.

VII. Closing

- a. Mr. Weinberg thanked the board members for their participation.
- b. Mr. Weinberg made a motion to close the meeting. Ms. C. Williams seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved, and the meeting was adjourned at 5:52 PM.

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.



**January Meeting Minutes for the
Board of Trustees of DC Scholars Public Charter School (DCSPCS)**

Thursday, January 27, 2021

4:30 pm via Zoom

<https://dcscholars-org.zoom.us/j/92854962045?pwd=TFhINUIPSkiNl2J0dXhuOTg2YUUrQT09>

Board Members Present: Bob Weinberg, Robert Patterson, Andrew Ellenbogen, Crystal Williams, Maegan Marcano, Janelle Suggs, Evan Piekara (5:00 PM).

Board Members Absent: Jackie Lendsey, Shantania Williams.

Guests: Vickie Ho (EdOps).

DC Scholars Staff Present: Business Manager Emily Stone, Executive Coach Jennifer Leonard, Head of School Amy Helms (4:36 PM).

- I. Welcome and Agenda Review
 - a. Mr. Weinberg called the meeting to order at 4:34 pm after taking roll call to determine the presence of a quorum.

- II. Chair Updates
 - a. Mr. Weinberg provided some updates regarding board membership, including the resignation of Parchelle Brooks and staff search for a replacement parent board member, Dr. Doran Gresham's intent to join the Board in September 2022, and the PCSB requirements to fulfill the vacancies of the Board.

- III. Approval of Meeting Minutes
 - a. November 30, 2021 Meeting
 - i. Ms. C. Williams made a motion to approve the November 30, 2021 Meeting Minutes. Mr. Patterson seconded. Mr. Weinberg conducted a roll call vote. The motion was approved.

- IV. Election of Trustees
 - a. Renewal Nomination Maegan Marcano
 - i. Mr. Weinberg made a motion to nominate Maegan Marcano for a renewal term on the Board. Ms. C. Williams seconded. Mr. Patterson conducted a roll call vote. The motion was approved.
 - b. Renewal Nomination of Evan Piekara
 - i. Mr. Weinberg made a motion to nominate Evan Piekara for a renewal term on the Board. Ms. C. Williams seconded. Mr. Patterson conducted a roll call vote. The motion was approved.

- V. Finance Committee Report



- a. November 2021 Financials
 - i. Mr. Ellenbogen provided an overview of the November financials provided in the board materials.

 - b. Vote for Approval
 - i. Helios HR Amendment #4
At the recommendation of the Finance Committee, and after discussion, Ms. Marcano made a motion to approve the Helios HR Amendment #4. Mr. Patterson seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.
- VI. Governance Committee Report
- a. Ms. C. Williams provided two reminders to the Board on the systems of the Governance Committee.
- VII. Head of School Oversight Committee
- a. The Committee did not provide a report due the chair's unexpected absence at tonight's meeting.
- VIII. Head of School's Report
- a. Ms. Helms provided an oral report on the DC Scholars' PCSB 10 Year Review; SY21-22 current staffing updates, COVID-19 Health and Safety protocols, recruitment and retention efforts; and SY22-23 strategic planning.
 - b. Ms. Helms responded to questions and comments from the Board.
- IX. Closing
- a. Mr. Weinberg thanked the board members for their participation.
 - b. Mr. Weinberg made a motion to close the meeting. Mr. Patterson seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved, and the meeting was adjourned at 5:22 PM.

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.



**Action without Meeting of the Board of Trustees of
DC Scholars Public Charter School
Wednesday, February 9 thru Friday, February 11, 2022 via Email**

DC Scholars PCS Board of Trustees Participants: Janelle Suggs, Evan Piekara, Jackie Lendsey, Andrew Ellenbogen, Maegan Marcano, Crystal Williams, Bob Weinberg, Robert Patterson, Shantania Williams.

DC Scholars Public Charter School Staff: Business Manager Emily Stone.

I. Action

- a. Mrs. Stone emailed DC Scholars PCS Board of Directors on behalf of the Board Chair and Governance Chair with the Governance Committee's approval and recommendation for the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars Board.
- b. The email from Mrs. Stone at 2:25 pm on February 9, 2022 is incorporated and attached to these minutes.
- c. The DC Scholars PCS Board Bylaws permit action without meeting, so long as all board members are in agreement.

II. Board Member Votes

- a. Janelle Suggs approved at 2:30 PM on February 9, 2022.
- b. Evan Piekara approved at 2:50 PM on February 9, 2022.
- c. Jacquelyn Lendsey approved at 3:32 PM on February 9, 2022.
- d. Andrew Ellenbogen approved at 3:29 PM on February 9, 2022.
- e. Maegan Marcano approved at 4:00 PM on February 9, 2022.
- f. Crystal Williams approved at 10:26 AM on February 10, 2022.
- g. Bob Weinberg approved at 1:19 PM on February 10, 2022.
- h. Robert Patterson approved at 9:31 AM on February 11, 2022.
- i. Shantania Williams approved at 2:00 PM on February 11, 2022.

The election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board of Directors was approved unanimously.

All copies of Board member responses are incorporated and attached to these minutes.

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.

Emily Stone

From: Emily Stone
Sent: Wednesday, February 9, 2022 2:25 PM
To: Andrew Ellenbogen; Bob Weinberg; Crystal Williams; Evan Piekara; Jacquelyn Lendsey; Janelle Suggs; Maegan Marcano; Robert Patterson; Shantania Williams
Subject: <Request> Governance Committee Recommendation: Action without Meeting
Attachments: Laura Fonseca Resume.pdf
Importance: High

Dear Board Members,

After careful consideration, the Governance Committee has voted unanimously to recommend that the Board elect Laura Fitzgerald Fonseca to be a Board member. Laura's resume is attached.

As you will recall, the Governance Committee has made it a priority to add a Board member with significant experience in leadership roles in education. With that in mind, Carrie Irvin, our consultant with Education Board Partners, recommended Laura as a candidate for the Board who fits our requirements.

As you can see from her resume, Laura has extensive experience in leadership positions in a variety of schools. Bob and I separately interviewed Laura and were impressed by her potential to be an effective leader of the Academic Committee. We also asked Amy to review Laura's resume, and Amy responded that Laura's background would be an asset to the Board and the Academic Committee.

For these reasons, the Committee is not only recommending Laura for membership, but is requesting that the Board act expeditiously on this recommendation through the action without meeting process, that we have asked Emily to implement.

In review of this email, please respond with the following statement by this Friday, February 11 COB:

I, {Insert Name}, vote to approve/disapprove (*select one*) the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

{Insert Name} {Insert Day, Time}

Thank you for your consideration of this recommendation and for your prompt cooperation with the action without meeting process.

Crystal Williams
Chair, Governance Committee

Bob Weinberg
Chair, DC Scholars PCS Board

Emily Stone
Business Manager
DC Scholars Public Charter School
Cell: 2 [REDACTED] | www.dcscholars.org

5601 E. Capitol St SE Washington, DC 20019



Emily Stone

From: Janelle Suggs [REDACTED]
Sent: Wednesday, February 9, 2022 2:30 PM
To: Emily Stone
Subject: Re: <Request> Governance Committee Recommendation: Action without Meeting

I, Janelle Suggs, vote to approve the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

Janelle Suggs, February 9, 2022, 2:30pm

On Wed, Feb 9, 2022 at 2:24 PM Emily Stone <estone@dcscholars.org> wrote:

Dear Board Members,

After careful consideration, the Governance Committee has voted unanimously to recommend that the Board elect Laura Fitzgerald Fonseca to be a Board member. Laura's resume is attached.

As you will recall, the Governance Committee has made it a priority to add a Board member with significant experience in leadership roles in education. With that in mind, Carrie Irvin, our consultant with Education Board Partners, recommended Laura as a candidate for the Board who fits our requirements.

As you can see from her resume, Laura has extensive experience in leadership positions in a variety of schools. Bob and I separately interviewed Laura and were impressed by her potential to be an effective leader of the Academic Committee. We also asked Amy to review Laura's resume, and Amy responded that Laura's background would be an asset to the Board and the Academic Committee.

For these reasons, the Committee is not only recommending Laura for membership, but is requesting that the Board act expeditiously on this recommendation through the action without meeting process, that we have asked Emily to implement.

In review of this email, please respond with the following statement by this Friday, February 11 COB:

I, **{Insert Name}**, vote to approve/disapprove (*select one*) the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

{Insert Name} {Insert Day, Time}

Thank you for your consideration of this recommendation and for your prompt cooperation with the action without meeting process.

Crystal Williams

Chair, Governance Committee

Bob Weinberg

Chair, DC Scholars PCS Board

Emily Stone

Business Manager

DC Scholars Public Charter School

Cell: [REDACTED] | www.dcscholars.org

[5601 E. Capitol St SE Washington, DC 20019](#)

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Janelle Suggs, MBA

Mom, Wife & Adventure Seeker

Leadership Psychology Guru

Certified Mindfulness Leader

Change Maker & Education Advocate

Equity, Diversity, & Inclusion Master Trainer

Follow me on IG & Twitter @JanelleSuggs

Emily Stone

From: Evan Piekara [REDACTED]
Sent: Wednesday, February 9, 2022 2:51 PM
To: Emily Stone
Cc: Andrew Ellenbogen; Bob Weinberg; Crystal Williams; Jacquelyn Lendsey; Janelle Suggs; Maegan Marcano; Robert Patterson; Shantania Williams
Subject: Re: <Request> Governance Committee Recommendation: Action without Meeting

Great ed experience!

I, Evan Piekara, vote to approve the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

Evan Piekara Wednesday, 2/9/22 2:50pm est

On Wed, Feb 9, 2022 at 2:24 PM Emily Stone <estone@dcscholars.org> wrote:

Dear Board Members,

After careful consideration, the Governance Committee has voted unanimously to recommend that the Board elect Laura Fitzgerald Fonseca to be a Board member. Laura's resume is attached.

As you will recall, the Governance Committee has made it a priority to add a Board member with significant experience in leadership roles in education. With that in mind, Carrie Irvin, our consultant with Education Board Partners, recommended Laura as a candidate for the Board who fits our requirements.

As you can see from her resume, Laura has extensive experience in leadership positions in a variety of schools. Bob and I separately interviewed Laura and were impressed by her potential to be an effective leader of the Academic Committee. We also asked Amy to review Laura's resume, and Amy responded that Laura's background would be an asset to the Board and the Academic Committee.

For these reasons, the Committee is not only recommending Laura for membership, but is requesting that the Board act expeditiously on this recommendation through the action without meeting process, that we have asked Emily to implement.

In review of this email, please respond with the following statement by this Friday, February 11 COB:

I, {Insert Name}, vote to approve/disapprove (*select one*) the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

{Insert Name} {Insert Day, Time}

Thank you for your consideration of this recommendation and for your prompt cooperation with the action without meeting process.

Crystal Williams

Chair, Governance Committee

Bob Weinberg

Chair, DC Scholars PCS Board

Emily Stone

Business Manager

DC Scholars Public Charter School

Cell: [REDACTED] | www.dcscholars.org

5601 E. Capitol St SE Washington, DC 20019



Emily Stone

From: Jackie [REDACTED]
Sent: Wednesday, February 9, 2022 3:32 PM
To: Emily Stone; Andrew Ellenbogen; Bob Weinberg; Crystal Williams; Evan Piekara; Janelle Suggs; Maegan Marcano; Robert Patterson; Shantania Williams
Subject: Re: <Request> Governance Committee Recommendation: Action without Meeting

Emily,

I, Jacquelyn L. Lendsey, vote to approve the election of Laura Fitzgerald as a trustee of the DC Scholars PCS Board.

Signed,
Jacquelyn L. Lendsey
Wednesday, February 9, 2022

|

-----Original Message-----

From: Emily Stone <estone@dcscholars.org>
To: Andrew Ellenbogen [REDACTED]; Bob Weinberg [REDACTED]; Crystal Williams [REDACTED]; Evan Piekara [REDACTED]; Jacquelyn Lendsey [REDACTED]; Janelle Suggs [REDACTED]; Maegan Marcano [REDACTED]; Robert Patterson [REDACTED] Williams [REDACTED]
Sent: Wed, Feb 9, 2022 2:24 pm
Subject: <Request> Governance Committee Recommendation: Action without Meeting

Dear Board Members,

After careful consideration, the Governance Committee has voted unanimously to recommend that the Board elect Laura Fitzgerald Fonseca to be a Board member. Laura's resume is attached.

As you will recall, the Governance Committee has made it a priority to add a Board member with significant experience in leadership roles in education. With that in mind, Carrie Irvin, our consultant with Education Board Partners, recommended Laura as a candidate for the Board who fits our requirements.

As you can see from her resume, Laura has extensive experience in leadership positions in a variety of schools. Bob and I separately interviewed Laura and were impressed by her potential to be an effective leader of the Academic Committee. We also asked Amy to review Laura's resume, and Amy responded that Laura's background would be an asset to the Board and the Academic Committee.

For these reasons, the Committee is not only recommending Laura for membership, but is requesting that the Board act expeditiously on this recommendation through the action without meeting process, that we have asked Emily to implement.

In review of this email, please respond with the following statement by this Friday, February 11 COB:

I, **{Insert Name}**, vote to approve/disapprove (**select one**) the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,
{Insert Name} {Insert Day, Time}

Thank you for your consideration of this recommendation and for your prompt cooperation with the action without meeting process.

Crystal Williams
Chair, Governance Committee

Bob Weinberg
Chair, DC Scholars PCS Board

Emily Stone
Business Manager
DC Scholars Public Charter School
Cell: [REDACTED] | www.dcscholars.org
5601 E. Capitol St SE Washington, DC 20019



Emily Stone

From: Andrew Ellenbogen [REDACTED]
Sent: Wednesday, February 9, 2022 3:50 PM
To: Emily Stone; Andrew Ellenbogen; Bob Weinberg; Crystal Williams; Evan Piekara; Jacquelyn Lendsey; Janelle Suggs; Maegan Marcano; Robert Patterson; Shantania Williams
Subject: Re: <Request> Governance Committee Recommendation: Action without Meeting

I, Andrew Ellenbogen, vote to approve the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

Andrew Ellenbogen,
Feb. 9, 2022, 3:29pm Eastern

Andrew Ellenbogen
[REDACTED]

Sr\$[ih\$if\$-06466\$>\$>69\$TQ (\$I q m)\$>srif\$
@iwsriD hgwglspew2svkBS\$ vsxi\$

Dear Board Members,

After careful consideration, the Governance Committee has voted unanimously to recommend that the Board elect Laura Fitzgerald Fonseca to be a Board member. Laura's resume is attached.

As you will recall, the Governance Committee has made it a priority to add a Board member with significant experience in leadership roles in education. With that in mind, Carrie Irvin, our consultant with Education Board Partners, recommended Laura as a candidate for the Board who fits our requirements.

As you can see from her resume, Laura has extensive experience in leadership positions in a variety of schools. Bob and I separately interviewed Laura and were impressed by her potential to be an effective leader of the Academic Committee. We also asked Amy to review Laura's resume, and Amy responded that Laura's background would be an asset to the Board and the Academic Committee.

For these reasons, the Committee is not only recommending Laura for membership, but is requesting that the Board act expeditiously on this recommendation through the action without meeting process, that we have asked Emily to implement.

In review of this email, please respond with the following statement by this Friday, February 11 COB:

I, **{Insert Name}**, vote to approve/disapprove (***select one***) the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

{Insert Name} {Insert Day, Time}

Thank you for your consideration of this recommendation and for your prompt cooperation with the action without meeting process.

Crystal Williams

Chair, Governance Committee

Bob Weinberg

Chair, DC Scholars PCS Board

Emily Stone

Business Manager

DC Scholars Public Charter School

Cell: [REDACTED] | www.dcscholars.org

5601 E. Capitol St SE Washington, DC 20019



Emily Stone

From: Maegan M [REDACTED]
Sent: Wednesday, February 9, 2022 4:00 PM
To: Emily Stone
Cc: Andrew Ellenbogen; Bob Weinberg; Crystal Williams; Evan Piekara; Jacquelyn Lendsey; Janelle Suggs; Robert Patterson; Shantania Williams
Subject: Re: <Request> Governance Committee Recommendation: Action without Meeting
Attachments: Laura Fonseca Resume.pdf

Great experience.

I, Maegan Marcano, vote to approve the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Thanks,
Maegan

On Feb 9, 2022, at 2:24 PM, Emily Stone <estone@dcscholars.org> wrote:

Dear Board Members,

After careful consideration, the Governance Committee has voted unanimously to recommend that the Board elect Laura Fitzgerald Fonseca to be a Board member. Laura's resume is attached.

As you will recall, the Governance Committee has made it a priority to add a Board member with significant experience in leadership roles in education. With that in mind, Carrie Irvin, our consultant with Education Board Partners, recommended Laura as a candidate for the Board who fits our requirements.

As you can see from her resume, Laura has extensive experience in leadership positions in a variety of schools. Bob and I separately interviewed Laura and were impressed by her potential to be an effective leader of the Academic Committee. We also asked Amy to review Laura's resume, and Amy responded that Laura's background would be an asset to the Board and the Academic Committee.

For these reasons, the Committee is not only recommending Laura for membership, but is requesting that the Board act expeditiously on this recommendation through the action without meeting process, that we have asked Emily to implement.

In review of this email, please respond with the following statement by this Friday, February 11 COB:

I, {Insert Name}, vote to approve/disapprove (*select one*) the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

{Insert Name} {Insert Day, Time}

Thank you for your consideration of this recommendation and for your prompt cooperation with the action without meeting process.

Crystal Williams
Chair, Governance Committee

Bob Weinberg
Chair, DC Scholars PCS Board

Emily Stone
Business Manager
DC Scholars Public Charter School
Cell: 20 [REDACTED]
[REDACTED] E. Capitol St SE Washington, DC 20019



DC SCHOLARS
PUBLIC CHARTER SCHOOL

Emily Stone

From: Crystal Williams [REDACTED]
Sent: Thursday, February 10, 2022 10:26 AM
To: Emily Stone; Andrew Ellenbogen; Bob Weinberg; Evan Piekara; Jacquelyn Lendsey; Janelle Suggs; Maegan Marcano; Robert Patterson; Shantania Williams
Subject: Re: <Request> Governance Committee Recommendation: Action without Meeting

I, **Crystal Williams**, vote to approve the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

Crystal Williams
Feb. 10, 2022, 10:26am EST

From: Emily Stone <estone@dcscholars.org>
Sent: Wednesday, February 9, 2022 2:24 PM
To: Andrew Ellenbogen [REDACTED]; Bob Weinberg [REDACTED]; Crystal Williams [REDACTED]; Evan Piekara [REDACTED]; Jacquelyn Lendsey [REDACTED]; Janelle Suggs [REDACTED]; Maegan Marcano [REDACTED]; Robert Patterson [REDACTED]; Shantania Williams [REDACTED]
Subject: <Request> Governance Committee Recommendation: Action without Meeting

Dear Board Members,

After careful consideration, the Governance Committee has voted unanimously to recommend that the Board elect Laura Fitzgerald Fonseca to be a Board member. Laura's resume is attached.

As you will recall, the Governance Committee has made it a priority to add a Board member with significant experience in leadership roles in education. With that in mind, Carrie Irvin, our consultant with Education Board Partners, recommended Laura as a candidate for the Board who fits our requirements.

As you can see from her resume, Laura has extensive experience in leadership positions in a variety of schools. Bob and I separately interviewed Laura and were impressed by her potential to be an effective leader of the Academic Committee. We also asked Amy to review Laura's resume, and Amy responded that Laura's background would be an asset to the Board and the Academic Committee.

For these reasons, the Committee is not only recommending Laura for membership, but is requesting that the Board act expeditiously on this recommendation through the action without meeting process, that we have asked Emily to implement.

In review of this email, please respond with the following statement by this Friday, February 11 COB:

I, {Insert Name}, vote to approve/disapprove (*select one*) the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

{Insert Name} {Insert Day, Time}

Thank you for your consideration of this recommendation and for your prompt cooperation with the action without meeting process.

Crystal Williams

Chair, Governance Committee

Bob Weinberg

Chair, DC Scholars PCS Board

Emily Stone

Business Manager

DC Scholars Public Charter School

Cell: [REDACTED] | www.dcscholars.org

5601 E. Capitol St SE Washington, DC 20019



Emily Stone

From: Bob Weinberg [REDACTED]
Sent: Thursday, February 10, 2022 1:23 PM
To: Crystal Williams; Emily Stone; Andrew Ellenbogen; Evan Piekara; Jacquelyn Lendsey; Janelle Suggs; Maegan Marcano; Robert Patterson; Shantania Williams
Subject: Re: <Request> Governance Committee Recommendation: Action without Meeting

I, **Bob Weinberg**, vote to approve the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

Bob Weinberg

2/10/2022 at 1:19 pm EST

From: Crystal Williams [REDACTED]
Date: Thursday, February 10, 2022 at 10:26 AM
To: Emily Stone <estone@dcscholars.org>, Andrew Ellenbogen [REDACTED] Bob Weinberg [REDACTED], Evan Piekara [REDACTED], Jacquelyn Lendsey [REDACTED], Janelle Suggs [REDACTED], Maegan Marcano [REDACTED], Robert Patterson [REDACTED], Shantania Williams [REDACTED]
<[REDACTED]>
Subject: [EXTERNAL] Re: <Request> Governance Committee Recommendation: Action without Meeting

I, **Crystal Williams**, vote to approve the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

Crystal Williams

Feb. 10, 2022, 10:26am EST

From: Emily Stone <estone@dcscholars.org>
Sent: Wednesday, February 9, 2022 2:24 PM
To: [REDACTED]

Subject: <Request> Governance Committee Recommendation: Action without Meeting

Dear Board Members,

After careful consideration, the Governance Committee has voted unanimously to recommend that the Board elect Laura Fitzgerald Fonseca to be a Board member. Laura's resume is attached.

As you will recall, the Governance Committee has made it a priority to add a Board member with significant experience in leadership roles in education. With that in mind, Carrie Irvin, our consultant with Education Board Partners, recommended Laura as a candidate for the Board who fits our requirements.

As you can see from her resume, Laura has extensive experience in leadership positions in a variety of schools. Bob and I separately interviewed Laura and were impressed by her potential to be an effective leader of the Academic Committee. We also asked Amy to review Laura's resume, and Amy responded that Laura's background would be an asset to the Board and the Academic Committee.

For these reasons, the Committee is not only recommending Laura for membership, but is requesting that the Board act expeditiously on this recommendation through the action without meeting process, that we have asked Emily to implement.

In review of this email, please respond with the following statement by this Friday, February 11 COB:

I, {Insert Name}, vote to approve/disapprove (*select one*) the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

{Insert Name} {Insert Day, Time}

Thank you for your consideration of this recommendation and for your prompt cooperation with the action without meeting process.

Crystal Williams
Chair, Governance Committee

Bob Weinberg
Chair, DC Scholars PCS Board

Emily Stone
Business Manager
DC Scholars Public Charter School
Cell: [REDACTED] | www.dcscholars.org
5601 E. Capitol St SE Washington, DC 20019



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notify us immediately by telephone or by reply e-mail. This email has been scanned for viruses and malware, and may have been automatically archived by Mimecast, a leader in email security and cyber resilience.

Emily Stone

From: Robert J Patterson [REDACTED]
Sent: Friday, February 11, 2022 9:32 AM
To: Emily Stone
Cc: Andrew Ellenbogen; Bob Weinberg; Crystal Williams; Evan Piekara; Jacquelyn Lendsey; Janelle Suggs; Maegan Marcano; Shantania Williams
Subject: Re: <Request> Governance Committee Recommendation: Action without Meeting

I, **Robert Patterson**, vote to approve the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

Robert Patterson

2/11/2022 at 9:31 am EST

On Fri, Feb 11, 2022 at 9:27 AM Emily Stone <estone@dcscholars.org> wrote:

Board Members,

Thank you to all who have responded!

Reminder that the Governance Committee is not only recommending Laura for membership, but is requesting that the Board act expeditiously on this recommendation through the action without meeting process.

If you have not yet responded, please respond with the following statement by TODAY at 5 pm:

I, **{Insert Name}**, vote to approve/disapprove (*select one*) the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

{Insert Name} {Insert Day, Time}

In order for the motion to pass in an action without meeting, there must be unanimous approval.

Thank you!

Emily Stone

Business Manager

DC Scholars Public Charter School

Cell: 2 [REDACTED] | www.dcscholars.org

5601 E. Capitol St SE Washington, DC 20019



From: Emily Stone

Sent: Wednesday, February 9, 2022 2:25 PM

To: Andrew Ellenbogen [REDACTED]; Bob Weinberg [REDACTED]; Crystal Williams [REDACTED]; Evan Piekara [REDACTED]; Jacquelyn Lendsey [REDACTED]; Janelle Suggs [REDACTED]; Maegan Marcano [REDACTED]; Robert Patterson [REDACTED]; Shantania Williams [REDACTED]

Subject: <Request> Governance Committee Recommendation: Action without Meeting

Importance: High

Dear Board Members,

After careful consideration, the Governance Committee has voted unanimously to recommend that the Board elect Laura Fitzgerald Fonseca to be a Board member. Laura's resume is attached.

As you will recall, the Governance Committee has made it a priority to add a Board member with significant experience in leadership roles in education. With that in mind, Carrie Irvin, our consultant with Education Board Partners, recommended Laura as a candidate for the Board who fits our requirements.

As you can see from her resume, Laura has extensive experience in leadership positions in a variety of schools. Bob and I separately interviewed Laura and were impressed by her potential to be an effective leader of the Academic Committee. We also asked Amy to review Laura's resume, and Amy responded that Laura's background would be an asset to the Board and the Academic Committee.

For these reasons, the Committee is not only recommending Laura for membership, but is requesting that the Board act expeditiously on this recommendation through the action without meeting process, that we have asked Emily to implement.

In review of this email, please respond with the following statement by this Friday, February 11 COB:

I, **{Insert Name}**, vote to approve/disapprove (***select one***) the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

{Insert Name} {Insert Day, Time}

Thank you for your consideration of this recommendation and for your prompt cooperation with the action without meeting process.

Crystal Williams

Chair, Governance Committee

Bob Weinberg

Chair, DC Scholars PCS Board

Emily Stone

Business Manager

DC Scholars Public Charter School

Cell: [REDACTED] | www.dcscholars.org

5601 E. Capitol St SE Washington, DC 20019

Emily Stone

From: Shantania Williams [REDACTED]
Sent: Friday, February 11, 2022 2:42 PM
To: Emily Stone
Subject: Re: <Request> Governance Committee Recommendation: Action without Meeting

TODAY at 5 pm:

I, ShantaniaWilliams, vote to approve the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed, Shantania Williams, **Friday, February 11th, 2022, 2:00pm**

On Friday, February 11, 2022, 09:28:00 AM EST, Emily Stone <estone@dcscholars.org> wrote:

Board Members,

Thank you to all who have responded!

Reminder that the Governance Committee is not only recommending Laura for membership, but is requesting that the Board act expeditiously on this recommendation through the action without meeting process.

If you have not yet responded, please respond with the following statement by TODAY at 5 pm:

I, **{Insert Name}**, vote to approve/disapprove (***select one***) the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

{Insert Name} {Insert Day, Time}

In order for the motion to pass in an action without meeting, there must be unanimous approval.

Thank you!

Emily Stone

Business Manager

DC Scholars Public Charter School

Cell: [REDACTED] | www.dcscholars.org

5601 E. Capitol St SE Washington, DC 20019



From: Emily Stone

Sent: Wednesday, February 9, 2022 2:25 PM

To: [REDACTED]

Subject: <Request> Governance Committee Recommendation: Action without Meeting

Importance: High

Dear Board Members,

After careful consideration, the Governance Committee has voted unanimously to recommend that the Board elect Laura Fitzgerald Fonseca to be a Board member. Laura's resume is attached.

As you will recall, the Governance Committee has made it a priority to add a Board member with significant experience in leadership roles in education. With that in mind, Carrie Irvin, our consultant with Education Board Partners, recommended Laura as a candidate for the Board who fits our requirements.

As you can see from her resume, Laura has extensive experience in leadership positions in a variety of schools. Bob and I separately interviewed Laura and were impressed by her potential to be an effective leader of the Academic Committee. We also asked Amy to review Laura's resume, and Amy responded that Laura's background would be an asset to the Board and the Academic Committee.

For these reasons, the Committee is not only recommending Laura for membership, but is requesting that the Board act expeditiously on this recommendation through the action without meeting process, that we have asked Emily to implement.

In review of this email, please respond with the following statement by this Friday, February 11 COB:

I, **{Insert Name}**, vote to approve/disapprove (***select one***) the election of Laura Fitzgerald Fonseca as a trustee of the DC Scholars PCS Board.

Signed,

{Insert Name} {Insert Day, Time}

Thank you for your consideration of this recommendation and for your prompt cooperation with the action without meeting process.

Crystal Williams

Chair, Governance Committee


Bob Weinberg

Chair, DC Scholars PCS Board

Emily Stone

Business Manager

DC Scholars Public Charter School

 | www.dcscholars.org

5601 E. Capitol St SE Washington, DC 20019





**February Meeting Minutes for the
Board of Trustees of DC Scholars Public Charter School (DCSPCS)**

Thursday, February 24, 2021

4:30 pm via Zoom

<https://dcscholars-org.zoom.us/j/99832413523?pwd=ZXRzTTM4VIZ5UnN4Ty9yOHV5Sy9Edz09>

Board Members Present: Bob Weinberg, Robert Patterson, Andrew Ellenbogen, Crystal Williams, Jackie Lendsey, Evan Piekara, Laura Fitzgerald (4:35 PM), Shantania Williams (4:38 PM), Janelle Suggs (4:57 PM).

Board Members Absent: Maegan Marcano.

Guests: Vickie Ho (EdOps), Dionne Dabelow (EdOps).

DC Scholars Staff Present: Business Manager Emily Stone, Executive Coach Jennifer Leonard, Head of School Amy Helms.

- I. Welcome and Agenda Review
 - a. Mr. Weinberg called the meeting to order at 4:34 pm after taking roll call to determine the presence of a quorum.
- II. Approval of Meeting Minutes
 - a. January 27, 2022 Meeting
 - i. Ms. Lendsey made a motion to approve the January 27, 2022 Meeting Minutes. Ms. C Williams seconded. Mr. Weinberg conducted a roll call vote. The motion was approved.
 - b. February 9, 2022 Action without Meeting
 - i. Mr. Patterson made a motion to approve the February 9, 2022 Action without Meeting Minutes. Mr. Piekara seconded. Mr. Weinberg conducted a roll call vote. The motion was approved.
- III. Chair Updates
 - a. Introduction of Laura Fitzgerald Fonseca
 - i. Mr. Weinberg introduced Ms. Laura Fitzgerald to the Board of Trustees.
 - ii. Ms. Fitzgerald introduced herself to the Board and Board members and staff introduced themselves to Ms. Fitzgerald.
- IV. Head of School's Report
 - a. Ms. Helms provided an oral report on the COVID-19 Health and Safety protocols, SY21-22 staffing updates and challenges, recruitment and retention efforts, student data updates, including academic and attendance data, and updates to the PCSB 10 Year Review and Cognia Accreditation Monitoring Visit.
 - b. Ms. Helms also previewed SY22-23 budget, enrollment, and strategic planning.
 - c. Ms. Helms responded to questions and comments from the Board.



- V. Finance Committee Report
 - a. December 2021 Financials
 - i. Mr. Ellenbogen provided an overview of the December financials provided in the board materials.
 - b. Vote for Approval
 - i. Conflict of Interest Disclosure for the Growth MindED Consultant
 - 1. Mr. Weinberg disclosed that Nicole Bryan served as the Interim Head of School of DC Scholars PCS during the absence of the Head of School, due to maternity leave, and served as the Interim Head of School in SY18-19 and SY19-20. She is considered a conflicting interest party in connection with the Growth MindED Consulting contract.
 - 2. Mr. Weinberg made a motion to acknowledge and waive the Conflict of Interest to proceed with this contract. Mr. Patterson seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.
 - ii. Growth MindED Procurement Process
 - 1. Mr. Weinberg outlined that the rate billed by Nicole Bryan will remain the same for the Amendment 01 as the original agreement. DC Scholars conducted a Request for Proposals (RFP) for the original contract, which was awarded in June 2021.
 - iii. Growth MindED Consultant Contract Amendment
 - 1. At the recommendation of the Finance Committee, and after discussion, Ms. Lendsey made a motion to approve the Growth MindED Consultant contract Amendment. Mr. Patterson seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.
- VI. Closing
 - a. Mr. Weinberg made a motion to close the meeting. Mr. Patterson seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved, and the meeting was adjourned at 5:45 PM.
 - b. Mr. Weinberg thanked the board members for their participation.

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.