

**Perry Street Preparatory Public Charter School
Board of Trustees Meeting Minutes
March 15, 2022
Video Call Meeting**

DRAFT TO BE APPROVED AT NEXT BOARD MEETING

Members Present: Cindy Brown, Vinette Brown, Katie Noonan, Harold Bardonille, Cydney Peyton, Darwin Bagley, Melissa Lazarin

Others Present: Rachel Crouch (Principal), Kelly Smith (Director of Operations)

Called to Order:

Cindy Brown officially called the meeting to order at 9:08 am.

Approval of the Agenda:

Vinette Brown moved to approve the Meeting Agenda; Katie Noonan seconded. The meeting agenda was approved unanimously.

Approval of the Minutes:

The January Board Meeting Minutes were reviewed. Vinette Brown moved to approve; Katie Noonan seconded. The minutes were approved unanimously.

Leadership Update:

Ms. Crouch reported on the latest school happenings as follows. The school is preparing for PARCC and working on a schedule that will support students best. The school has a newly organized Green Team with junior members working to increase recycling and reduce waste. The school has hosted 2 recent vaccine clinics. Additionally, the school is looking forward to an upcoming spirit week, Women's history month program and spring break.

Ms. Crouch reported on the continued work to accelerate learning during this school year with the robust internal intervention team, partnerships with CitiBrige, Cognition, and American U, in addition to focused programming supporting social emotional needs of students.

Ms. Smith reported that there has been a major decline in Covid cases since January at Perry Street Prep. Perry Street has continued regular testing, and layered mitigation strategies. Ms. Smith shared the updated OSSE Health and Safety Guidance released March 8, 2022. Ms. Smith reviewed staff survey data on comfort with the shift in mitigations strategies aligned with current low levels of mitigation strategies. The shifts in mask requirements, testing, quarantine and physical distancing were reviewed in depth.

Ms. Smith shared the enrollment target goal is 485 students for next year as well and that intent to return and current applications are very promising for SY 22-23. She continued to share that

there has been positive response to the new Prek program and increased applications at those grade levels from prior years.

Compliance & Procurement

Ms. Smith presented 4 new procurement contracts for board approval. 1. Prek Outdoor Learning Space General Contractor (Not to exceed \$100K), Prek Classroom Furniture (not to exceed \$125K), 3. Bathroom Renovation General Contractor (Initial Contract not to exceed to \$100K), 4. Computerware Technology purchase (not to exceed\$100K).Cynthia Brown moved to approve; Darwin Bagley seconded. The 4 procurement contracts were approved unanimously.

Operations & Finance

Finances are on track with budget for FY22. Budget development is underway for SY22-23 with the Finance Committee.

Academic Update

Ms. Crouch shared ongoing plans for the upcoming SY22-23 Early Childhood program development. Program goals, transition plans, facility updates, recruitment and curriculum/assessment were all reviewed. Ms. Smith shared the need to update the Early Childhood Assessment on the PMF with the PCSB from the Appletree assessment Every Child Ready previously used to the newly selected assessment, Teaching Strategies GOLD, aligned with the new curriculum. Ms. Smith explained that a charter amendment would be submitted to the PCSB with their approval to make this update within the Goals and Academic Expectations section of the Charter. Cynthia Brown moved to approve; Darwin Bagley seconded. The proposed charter amendment submission to the PCSB was approved unanimously.

Governance Committee:

Ms. Smith reviewed the updates to the bylaws being presented by the Governance committee to bring the outdated bylaws into full compliance with new regulations and best practices. Ms. Smith shared that the PCSB had reviewed and notified PSP that the changes were not considered material nor required a Charter Amendment. Cynthia Brown moved to approve; Vinnette seconded. The updated bylaws were approved unanimously.

Adjournment:

Vinnette moved to adjourn the meeting; Darwin seconded; the Board approved. The meeting was adjourned at 9:38am.

Next Meeting:

Mary 18, 2022, at 9:00 am