



**YouthBuild Public Charter School  
Board of Trustees Meeting  
December 16, 2021  
DRAFT**

**Trustees Present:** Liz Grant, Andrew Patricio, Mark Jordan, Suraj Patel, Noel Bravo  
**YBPCS and TenSquare staff Present:** Claire Libert and Janalee Jordan-Meldrum

Ms. Grant, Board Chair, called the meeting to order at 6:11 pm.

**Approval of the Agenda**

**Action: Upon motion and second, the Board unanimously approved the Agenda as posted.**

In favor: Liz Grant, Suraj Patel, Mark Jordan, Andrew Patricio, Noel Bravo

No opposition or abstentions.

**Approval of the Consent Agenda**

**Action: Upon motion and second, the Board unanimously approved the October 21, 2021 minutes.**

In favor: Liz Grant, Suraj Patel, Mark Jordan, Andrew Patricio, Noel Bravo

No opposition or abstentions.

**Leadership Update**

Ms. Libert presented an update on the school's state of affairs, providing an update on the start of the school year, enrollment numbers, and attendance rates. She also described student gains on CASAS and GED tests, and shared information about construction certifications (OSHA and HBI) as well as work students are doing to complete resumes, mock interviews, and job applications.

**Board Committee Updates**

**School Performance Committee**

Mr. Patricio presented an update on school performance, highlighting accomplishments of key staff related to data management and analysis.

**Finance Committee**

Mr. Patel presented an update on school finance, noting that submission of an updated budget was not required by PCSB as previously thought, and that the FY21 Audit was completed and submitted to PCSB.

**Action: Upon motion and second, the Board unanimously approved FY21 Audit as presented.**

In favor: Liz Grant, Suraj Patel, Mark Jordan, Andrew Patricio, Noel Bravo

No opposition or abstentions.

Governance Committee

Mr. Bravo presented an update on school governance, including the submission of conflict of interest forms by Board members, a draft onboarding plan for new Board members, a review of the length of Board terms, and potential development of a code of conduct for Board members.

**The meeting was adjourned at 7:13 pm.**

In favor: Liz Grant, Suraj Patel, Mark Jordan, Andrew Patricio, Noel Bravo

No opposition or abstentions.