

Board of Trustees
Meeting Minutes
May 24, 2022
Meeting conducted via Zoom

Members Present:

Erin Albright
Andrea Deadwyler
Kemba Hendrix
Christina Jones
Roxana Mondragon- Motta
Jeff Nellhaus
Terri Sallay
Pamela Taylor
Jennifer Ubiera
Sterling Ward
Shamera Wilkins

Admin Present:

Tracy Wright, *Chief Executive Officer*
Charlotte Spann, *Executive Director of Schools*
Will Henderson, *Executive Director of Operations*
Monya Bundy, *Executive Operations Coordinator*

Opening

Ms. Albright called the meeting to order at 6:03pm.

Approval of Board Meeting Minutes

Ms. Albright asked for a motion to approve the April 2022 meeting minutes. Mr. Nellhaus moved to approve the minutes, and Ms. Ubiera seconded the motion. The motion was then approved unanimously.

Virtual Amendment

In an effort to ensure the post- pandemic mental and emotional wellness of staff and students, the leadership of Paul PCS has proposed a virtual Friday option for SY22-23. OSSE requires 1080 seat hours and 180 days of instruction each school year. While Paul currently meets the 1080 required hours on site, Paul will utilize the virtual amendment authorized by PCSB to support schools in reaching the 180-day requirement.

Paul currently has a 1:30pm dismissal weekly on Thursday (considered a half day), and would like to shift that schedule to Friday, while also giving scholars and staff the option to log into class virtually on these days only. Families may opt for in- person attendance, where scholars will still participate in virtual instruction but in a classroom setting, monitored by a staff member. Each Friday will be used for in depth work to support data analysis, learning recovery, dual enrollment, enrichment, and SAT support.

To support our 84% of students who receive free and reduced lunch, Mr. Henderson and his team are planning to send students home with food on Thursday afternoons and utilizing delivery and pick up options as implemented during the pandemic. These processes will be reevaluated quarterly and adjusted as necessary.

Dr. Wright proposed the board consider a charter amendment through the Public Charter School Board allowing Paul to have a partial day of instruction virtually, on each Friday of the school year. Ms. Hendrix moved to amend the charter to include virtual days in the calendar year, within the necessary considerations adhering to PCSB and OSSE regulations. Ms. Sallay seconded the motion, and after a full board vote, the motion was approved unanimously.

Strategic Plan Review

Dr. Wright reviewed the framing for the strategic planning work and its impact on the direction of the school for the next three years. Consultant Julia Linfors explained DeliverEd's approach to develop the draft of the strategic plan, to include capacity reviews, full day writing sessions, and priority delegation.

To address priorities approved by the Board in the Spring, Priority Leads and Executive Team members have developed a narrative of success for each priority, and corresponding metrics which will be monitored by the Board (primarily the School Performance and Finance Committees). Detailed strategies will be monitored and assessed regularly by Priority Leads to ensure the movement of the work in alignment with the infrastructure of the organization and the measure of success noted in the narrative.

Board Members were asked to provide feedback on the plan prior to the June meeting, when the public-facing Strategic Plan is set to be voted upon.

FY23 Budget Vote

The following shifts have been made to the budget proposal since the April Board Meeting:

- + \$130,000 Pandemic Supplemental Funding: Announced in May by DC Council.
 - There are several initiatives that we will anticipate in the evolution of our strategic plan, so we are investing half of these funds in yet unidentified strategic initiatives that will serve our evolving needs in the coming year. The remaining funds will serve to increase our net income.
- + \$83,503.00 Carl D. Perkins Grant was awarded to Paul in May and will be offset by additional elective FTE that will serve to diversify college & career readiness in our HS students.
- Updates to salaries and benefits based on reconciliation after first round of offer letters were disseminated were largely offset by other variances and miscellaneous adjustments.

After the floor was opened for questions, Mr. Ward motioned for the board to approve the updated budget as presented. Ms. Taylor seconded the motion, and the budget was approved unanimously.

Closing

Ms. Albright will continue update the Board with details about the Annual Retreat/ June Board Meeting, which will be held on June 14, 2022.

There being no further business to address, Ms. Albright adjourned the meeting at 7:28pm.