

The Global Citizens Public Charter School May 2022 Board meeting was called to order by Taura Smalls, Board chair at 6:04 pm on May 9, 2022.

Attendees Present at Start: Taura Smalls, Dora Currea, Dr. Natalie Smith, Jennifer Moore, Kristal Hartsfield, Malanda Daniel Worrell, Bisi Oyedele, Robin Roopnarine, Lisa Rucker, Sean Flora, Navneet Adhi

Mission Moment

Dora Currea shared that she would like to congratulate the partnership with CityBridge on the virtual tour. Dora shared that it was really, really wonderfully done, and she congratulated Natalie, Sean, and Sean, and said it was amazing.

Dr. Natalie Smith shared that for First Friday, a few board members, the DC Alliance, the DC PCSB, funders, and other charter school leaders participated. One school leader believes in our mission and donated \$100 to our school.

Sean Flora shared that he is excited about where we are with enrollment. This time last year, families had to learn to trust us. Even though we did not meet the numbers we thought we would have last year, we have definitely gained the trust of a lot of families and they have spread the word with other families (and it definitely shows in our numbers). We are excited that we will meet our enrollment numbers for the upcoming school year.

Jenifer Moore shared that in speaking to a family at the school that suffered a major tragedy. It just happens to be my cousin, and when I spoke to her, she shared the way the school supported her, her family, and her son. It showed just how thoughtful and caring we are, and this is the definition of a family school. I am just so proud to be a part of this school and this is who Natalie truly is as a person and a leader.

Dr. Natalie Smith thanked the board for contributing to Staff Appreciation Week. The staff loved the “breakfast for lunch” and the massages.

Approval of Board Meeting Agenda and Meeting Minutes

Taura Smith asked for a motion to approve April 2022 board meeting minutes and the May 9, 2022 agenda.

Malanda Worrell moved to approve April 2022 board meeting minutes and the May 9, 2022 agenda. Dora Currea seconded the motion.

A roll call vote took place to approve the April 2022 board meeting minutes and the May 9, 2022 agenda. Recorded votes on the motion are below:

Taura Smalls – Aye

Dora Currea – Aye

Bisi Oyedele – Aye

Dr. Natalie Smith – Aye

Malanda Daniel Worrell – Aye

Kristal Hartsfield – Aye

Jenifer Moore- Aye

Robin Roopnarine – Aye

The motion carried and the agenda and meeting minutes were approved.

Head of School Report

Dr. Smith presented the May 2022 Head of School Report.

Highlights included:

- Enrollment will continue through October 2022 (Count Day).
- May 2nd was the deadline to provide documentation for new and returning students.

- Student Recruitment for the 2022-2023 school year
 - For Pre-K3 Spanish, we have 17 new students enrolled and 3 students in progress (who still need to provide paperwork).
 - For Pre-K3 Chinese, we have 16 new students enrolled and 4 students in progress (who still need to provide paperwork).
 - For Pre-K4 Spanish, we have 16 returning students enrolled, 3 new students enrolled, and 2 students in progress.
 - For Pre-K4 Chinese, we have 10 returning students enrolled, 8 new students, enrolled and 2 students in progress.
 - For Kindergarten Spanish, we have 8 returning students enrolled, 9 new students enrolled, and 3 students in progress.
 - For Kindergarten Chinese, we have 10 returning students enrolled, 2 new students enrolled, and 3 students in progress.
- Waitlist Numbers for the 2022-2023 school year
 - Pre-K3 Spanish: 23 applicants
 - Pre-K3 Chinese: 9 applicants
 - Pre-K4 Spanish: 13 applicants
 - Pre-K4 Chinese: 4 applicants
 - Kindergarten Spanish: 8 applicants
 - Kindergarten Chinese: 0 applicants
 - We received 234 applications
- 84% of eligible families are returning
- Staffing
 - We have hired our Spanish Instructional Coordinator who will start on July 5th
 - We've hired a Chinese Lead Teacher for Pre-K3 Chinese.
 - On our Chinese path, our teachers will loop with their students. So, our current Pre-K3 Chinese teachers will become the Pre-K4 Chinese teachers, and our current Pre-K4 Chinese teachers will become the Kindergarten Chinese teachers.
 - We have not yet had anyone apply for our Special Education Teacher position, but we have posted the position with the Special Education Coop.
 - We have hired a Dedicated Aide for this school year, who will start on June 1, 2022.
- Additional School Updates
 - Fly-Up Meetings are happening (one happened today). These meetings were for families to get a sneak peek into the next school year. Students will have their fly-ups later in June.
 - Our International Day, Field Day, and Community Day are coming up. If you're interested in volunteering or supporting our Community Day, please let Dr. Smith know. Community Day is an event open to families and we are accepting gifts to donate to Children's Hospital. Dr. Smith will share information with board members and will send out an invitation for the event.
- Midyear Report
 - Dr. Smith shared our midyear progress towards our strategic goals.
 - Student Performance and Academic Goals – By June 2022, at least 90% of Pre-K3 and Pre-K4 students will meet or exceed their widely held expectations on Teaching Strategies Assessment GOLD in literacy and mathematics

- Currently, 91% of Pre-K3 and Pre-K4 students are meeting or exceeding their widely held expectations on Teaching Strategies Assessment GOLD in literacy.
- Currently, 98% of Pre-K3 and Pre-K4 students are meeting or exceeding their widely held expectations on Teaching Strategies Assessment GOLD in mathematics.
- Financial Goals – In accordance with the PCSB requirement, by June 30, 2021, there will be at least 45 days of cash on hand.
 - Currently, we are expected to end the fiscal year with \$301k or 45 days of cash on hand.
- Personnel Goals – By June 2022, complete an evaluation process that includes formal and informal evaluations that holds the principal and directors accountable for achieving predetermined goals and identify opportunities for ongoing support and professional development.
 - The evaluation process was completed earlier in the school year. All 12-month employees (including Directors) engage in a formal evaluation process (that includes a self-evaluation).
- By June 2022, 80% of eligible staff asked to return will sign their offer letters, indicating that they will return the following year.
 - Staff received intent letters on April 8, 2022. Currently, 80% of eligible staff asked to return have indicated that they will return for SY2022-2023.

Questions raised by the board:

- Bisi Oyedele – Do you think it’s harder to convince families to take the Chinese language immersion path in Kindergarten if they were not there in Pre-K3 Pre-K4? Are you getting any sense that it might be a concern for families as you do outreach to people?
 Dr. Smith’s Response: We have not had anyone express those concerns specifically. A general question that sometimes comes up in our open houses is what support at home do we foresee that families need, and we usually let families know that we will provide them with everything they need. They do not need to speak the language at home. Kindergarten is sometimes a grade where you may not have as much enrollment because families sometimes battle with whether to keep their children in their current schools or to switch them. I think we’ll be fine with filling the 5 seats for Kindergarten Chinese.
- Taura Smalls – When you say that the teachers are matriculating up, does that mean that the children will have the same teacher that they had from the prior school year for continuity?
 Dr. Smith’s Response: Yes, for next school year, we will be doing that for our Chinese language path, but we may not continue to do that for every year. The students and the teachers will be moving up a grade-level (what we call looping). It’s great because teachers have developed relationships with students and know their areas of strength and areas of growth.
- Malanda Worrell – Do we sponsor teachers for both Spanish and Chinese?
 Dr. Smith’s Response: Yes, we may for visas and it is very expensive. We have put it in our budget for next school year.

Governance Committee Update

Taura Smalls presented the May 2022 Governance Committee update.

Highlights included:

- The committee discussed the DC PCSB Procurement Contract Submission and Conflict of Interest Policy, which can be found in our May 2022 Board Meeting folder. More information will be discussed in executive session.
- We also discussed ideas for the year end fundraising, and we plan to share them in our executive session.

Questions raised by the board:

- No questions were raised by the board.

Finance Committee Update

Dr. Natalie Smith presented the May 2022 Finance Committee update.

Highlights included:

- Net income is forecast at \$306K and we expect to end the year with \$284K (42 days of cash on hand)
- Forecasted revenue is \$3,082,601.
- Forecasted expenses is \$2,776,436.

Questions raised by the board:

- No questions raised by the board.

Additional Business

Taura Smalls asked for a motion to enter executive session.

Dr. Natalie Smith made a motion to enter executive session.

Malanda Worrell seconded the motion to enter executive session.

There was no discussion.

A roll call vote took place to move into executive session.

Taura Smalls – Aye

Dora Currea – Aye

Bisi Oyedele - Aye

Dr. Natalie Smith – Aye

Malanda Daniel Worrell - Aye

Jenifer Moore – Aye

Robin Roopnarine – Aye

The motion carried and the board moved into executive session at 6:42 pm.

The board returned from executive session at 7:45 pm

Taura Smalls reported out that the board voted to approve the 2022-2022 school year budget for Global Citizens Public Charter School, and we also discussed the conflict of interest and are comfortable moving forward with the contract.

Meeting Adjournment

Taura Smalls asked for a motion to adjourn the meeting.

Dora Currea moved to adjourn the meeting.

Dr. Smith second the motion to adjourn the meeting.

A roll call vote took place to adjourn the meeting.

Taura Smalls – Aye

Dora Currea – Aye

Dr. Natalie Smith – Aye

Lisa Rucker – Aye

Jenifer Moore – Aye

Kristal Hartsfield – Aye

Malanda Worrell - Aye

Robin Roopnarine – Aye

The motion carried and the meeting was adjourned at 7:52 pm.