



**Social Justice Public Charter School Inc.
Board of Trustees Meeting Minutes
June 21, 2022**

Board Members Present: , Meenakshi Nankani (MN), Lorraine Ramos (LR), Maia Shanklin-Roberts (MSR), Tammy Tuck (TT), Raël Nelson James (RNJ), Derrick Johnson (DJ), Jhae Thompson (JT), Justin Jones (JJ)

Board Members Absent: Ashley McMichael (AM), Eric Goldstein (EG), Pat Brantley (PB), Aaron Stallworth (AS)

Staff Members Present: Myron Long (ML) Executive Director

Invited Guests: None

A. Meeting Opening - Board Member

Roll Call; Establishment of Quorum; Call to Order

Mr. Johnson called the meeting to order at 6:09 pm.

Ms. Nelson James shared that she was stepping down as Board chair and that Mr. Johnson is stepping in as interim chair.

B. Mission Moment

Ms. Tuck read aloud the SJS mission.

C. Receive and Approve Minutes of Previous Board Meeting

- The board received and approved Minutes of Previous Board Meeting held on April 19, 2022; 6:00 pm

Motion: Maia Shanklin-Roberts

Seconded: Meenakshi Nankani

The April minutes were approved.

D. Joy & Wellness

Mr. Long led the board in a joy and wellness activity to share personal celebrations from the 21-22 school year.

E. Committee Reports

- Financial Committee

Ms. Nankani shared gratitude for EdOps and all who worked on the budget. Mr. Long shared the following summary:

- What strategic objectives does this budget support?
 - Enrollment growth in line with approved charter
 - Full staffing roster that supports higher enrollment, increased academic support, SpEd scholar-activists, EL scholar-activists
 - Positive net income (\$67.5K)
 - Strong days of cash on hand at year end (66 days)
- What is the budgeted enrollment, and why will the school make its enrollment target in the budget?
 - Planning for 160 students, which is 58 more students than SY21-22
 - Includes contingencies to recognize the continued uncertainties and impediments across the District.
- What are the updates to staffing that are supported by the budget?
 - There are 10 additional FTEs in the FY23 budget
 - These FTEs support additional staffing for ELA/Literacy
 - Ed Pioneer Fellow
 - Costs needed to bring in an DOO and still break even with a high amount of days on hand

Mr. Long underscored the impact on both students and teachers that the additional FTEs so that teachers are no longer teaching multiple grade levels and that the additional capacity should support himself and SJS as a whole to thrive rather than just survive.

Mr. Long shared the following key assumptions and historical context:

- The FY23 budget projects an enrollment of 160 scholar-activists, which is 58 scholar-activists more than the SY21-22 certified enrollment. As of May, 112 scholar-activist have enrollment for the SY22-23. Student recruitment efforts including additional digital marketing, additional in-person and virtual open houses continue to support the school's enrollment efforts and supports the budgeted enrollment of 160.
 - He shared that paperwork completion and vaccination status was slowing down some families moving from acceptance to enrollment.
- The budget includes the 5.87% increase in the base per pupil funding rate and the 2.2% in the per pupil facilities funding rate announced by the mayor's office.
- The budget increases returning staff member salaries by 3.5%.

Mr. Johnson asked how Mr. Long and the staff predicted the salary increase might impact staff retention. Mr. Long shared that to retention strategies. SJS has developed a pipeline for teacher leaders to increase the leadership capacity of some of SJS's strongest teachers. SJS

also gives staff professional development stipends to ensure staff feel invested in. Mr. Long also shared that the market is competitive and some applicants have accepted roles at other LEAs with higher salary offers. There are currently four remaining vacancies.

Mr. Long also shared several inflation assumptions:

- On March 15-16th, 2022, the Federal Open Market (FOMC) provided economic projections as guidance.
- The Feds expect to increase interest rates to control inflation
- They project inflation to return to target levels of ~2% in two years
- We have used their inflation model, but with a little more conservatism in the first two years.

Mr. Long provided the following summary

- The forecasted net income is \$67,555 on \$4,580,615 in revenue. This yields 1.47% in gross margin.
- The net income is lower than the projected FY22 net income because the budget includes additional staff positions to provide further academic and behavioral support.
- We are predicting 66 days of cash at 6/30/23. This is based upon ending the year with 804,863 in cash.
- This indicates that the school will be able to absorb delays in funding receipts for up to two months, and this is in line with the PCSB's benchmark for a strong cash position of 60 days.
- SJS will have 66 DAYS OF CASH AT YEAR'S END which is in line with PCSB guidelines.
- SJS is in a solid financial position, with some decreases in cash on hand expected due to the growth in students and staff.

Mr. Johnson commended the committee and staff on maintaining a budget model that ensures SJS is in a strong financial position going into the next school year. Mr. Long depressed appreciation for Ms. Nankani's leadership of the effort.

- School Performance Committee

Mr. Long shared the following updates

- A focus on Tier 2 & 3 interventions
- Math curriculum change from Eureka Math to Zearn adoption which includes small group instruction and computer-assisted adaptive individual instruction
- Ensuring that EL instruction is more student-centered
- Discussed structures and schedules for committee work in new school year
- Data dashboard
- Cadence every other month

- Opportunities to join school walkthroughs and engage in problem of practice protocol for support
- Will need to determine next steps for committee chair given Justin's departure from board

E. Approval of Budget

- Mr. Johnson asked that the board vote on approval of the SY22-23 budget.

Motion: Raël Nelson James

Seconded: Jhae Thompson

- The budget was approved.

F. Committee Reports (Continued)

- Governance Committee

Mr. Johnson underscored that the board will need a new School Performance Committee chair as Justin Jones will be rolling off the SJS board.

Mr. Johnson also shared that the board will discuss and rate Mr. Long's goals and performance later this summer at the annual board retreat.

Mr. Johnson shared that we will need to recruit new board members and that he will update the skills and competencies matrix and ask the board to consider the right fit as well as time available. This will include a new parent representative as Ashley McMichael has asked to roll off the board.

Mr. Johnson shared that he and Mryon will reach out by email to set up our retreat and next steps for board recruitment and reaching out to candidates. He asked board members interested in leadership roles reach out to himself and Mr. Long.

Mr. Jones shared he will stay to support the transition of new committee chair as well as to recruit new board members over the summer.

G. Closing

- Mr. Long shared the following asks and announcements:
 - Board members who have not yet given their annual board contribution please do so by June 30.
 - Board members who are available please plan to come to SJS to meet staff members the second week of August and perhaps host a board-sponsored lunch.
 - First day of school is August 29 and board members are always welcome to visit the school to see students and staff.

- Each committee find a month next school year to do a walkthrough of the school together.
- Mr. Johnson shared that the retreat could be located near the school.
- Mr. Johnson expressed appreciation for Mr. Long and the SJS crew for their dedication and commitment during such a challenging time to be a school leader. He also expressed gratitude to everyone on the board.

The meeting was adjourned at 7:13pm.