

**DCI Board of Trustees**  
**Open Meeting**  
**April 21st, 2022, at 4:30pm via Zoom**

1. Begin Open Meeting at 4:37pm:
  - a. Determination of Quorum: Joan Dunlop, Leroy Clay, Dahlia Aguilar, Clinton Randolph, Jamila Frone, Elani Lawrence, Deanna Troust, Alexandra Pardo, Andrea Lachenmayr, Shalini Shybut, David Carl
    - i. Also Attending: Mary Shaffner, Denise Lyons, Cody Long, Arlisa Williams, and Lauren Games, DCI
2. Introduction to the DCI Board - Andrea Lachenmayr, Board Chair
  - a. Individual Trustee and DCI staff intros
  - b. Meeting process
3. Comments from the Community
  - a. Questions from the community included potential for expansion, updates on leadership changes, and potential for international travel.
4. Votes (To be conducted by roll call):
  - a. Approve Previous Minutes: Approved
5. Management Report - Mary Shaffner, DCI Executive Director
  - a. Mary Shaffner presented on the following topics:
    - i. The PARCC schedule has been rolled out, including asynchronous and live virtual days.
    - ii. We are beginning the wrap up of high school for the 12th graders.
    - iii. Chris Nace has been named the permanent high school principal. Kimberly Colley will be the permanent Director of Student Support.
    - iv. Maya Stewart will not return next school year. We have begun the search for a new middle school principal.
    - v. The HR team has done an amazing job filling positions for next school year.
    - vi. Facilities update:
      1. This year there will be curb cuts for SOME, our neighbor on the campus.
    - vii. Masking is optional outside and still required indoors.
    - viii. We will no longer have PCR testing at DCI, rapid tests will be able to be requested.
    - ix. We hosted our first dance since before the pandemic!
    - x. There was a successful Alumni Panel.
    - xi. Francophonie month was a success with ATL lessons and lunch events.
    - xii. Alumni Fund:
      1. DCI would like to create an alumni fund from the money we have saved over the last years.
  - b. Alumni Event & Scholarship - Cody Long, DCI Grants and Development Manager
    - i. Cody Long presented on the First Annual Alumni Fund Celebration:

1. The event will take place on June 3rd, 2022, at DCI from 6:30-9pm.
2. We are inviting the DCI community as a celebration to benefit our alumni.
3. The goal is to raise \$35,000 in sponsorships and sell 250 tickets.
4. Activities at the event are unique to DCI - all guests will earn drink tickets through completing activities on the passport.
5. We are actively looking for sponsors and there are 5 sponsorship levels.
6. Proposed timeline: Staff have been asked to volunteer, vendors and potential sponsors will be contacted as soon as tomorrow, and parent and larger community will be notified on Tuesday, 4/26.
7. The draft proposal is available to the board for review.
8. This will be a ticketed event.
9. Please share any sponsorship leads!

c. Questions/Comments:

- i. Comment: Thank you to Leigh for your work with the Voyager Scholarship.
- ii. Comment: Leigh expresses her continued support for alumni financial support. Continued support to giving would be in the form of an endowment that is sustainable in the long term. Excited to be working with Cody and the team at DCI.
- iii. Q: What are the mechanics of the endowment distribution? Would it be needs based? Could it be for those who both go on to college and those who do not? A: It would be needs based and for any former students. It would be run by an alumni coordinator.
- iv. Q: Will there be a chance for alumni to participate in this event? A: Yes, we are planning to include them! We also have an event coming up soon where the alumni will get to speak with our 11th graders.
- v. Q: Is there a long term effort to manage a database of all students? A: Yes, Cody has done that and a full time alumni coordinator will support and track alumni. They will also help to engage the alumni with events and communications.
- vi. Comment: This is in keeping with the DCI mission to support alumni after they leave. Thanks to Mary, Denise, and the finance committee for the amazing job managing finances to make this possible.

6. Finance Committee - Leroy Clay, Committee Chair

a. Leroy Clay and Denise Lyons, DCI COO, presented on the following topics:

- i. Budget Update:
  1. Thank you to all of those that helped to put together this budget.
  2. Key points for the budget include the revenues and expenses. Our forecast includes 319 days of cash on hand. The total student enrollment in this budget is 1579. Our revenue comes from per

pupil funding and grants. The highest expenses are salaries, benefits, contracted staff, and staff related costs.

3. Our margin will be 5.5%.
4. There will be a 5.87% increase to UPSFF and 2.20% increase to facilities.
5. We have ESSER II and ESSER III funding through June 30, 2024.
6. The budget is based on very conservative forecasting. We may not meet our debt ratios beginning in 2025. We are working on long term budget planning.
7. Expenses include \$515,000 for international field trips and a contingency of 2% total revenue.

ii. Salaries:

1. There will be an increase to teacher salaries based on pay scales. We took an in depth look at DCPS and other local salaries. Salary increases to other roles will be based on role and analysis of position.

iii. Update on investment strategy:

1. We had seen some declines in our investments and noticed that they were not growing. Ninety-nine percent of our dollars are in debt and inflation has had an impact on our investments.
2. Our advisors advised a 30/70 split between debt and equity. Changing to this strategy would impact our long and short term reserves. We would have 10% Equity and 90% Debt as the next steps.

iv. Questions:

1. Q: UPSFF is per student funding that is federal? A: No, that is local.
2. Q: What percentage of our budget is federally funded? A: I'm not sure the percentage, but it is about \$3.9m.
3. Q: What is ESSER? A: It is COVID funding.
4. Q: Are the international field trips targeted for any specific grades? A: They will be long term exchanges focused towards high schoolers.
5. Q: Did the committee already agree to this? A: Yes, but we wanted to bring this to the board for the whole process. And to give the board time to reflect.
6. Q: The level of risk that we want to assume is related to the time range that we are looking to use those funds. What timeline are we looking towards? A: We are currently looking towards the long term. Originally we had considered both short and long term for expansion and cash on hand, but now we would like to use this money as a safeguard for if per pupil funding does not increase to cover expenses.

7. Athletic Committee - David Carl, Committee Chair

- a. David Carl and Arlisa Williams, DCI Athletic Director, presented on the following topics:
  - i. Just over 700 students have participated in sports so far this year.
  - ii. We have added teams like softball and have brought back high school lacrosse
  - iii. Eight teams have played for league championships:
    - 1. Volleyball, Boys soccer, boys basketball, and girls ms soccer won overall!
  - iv. Students are also doing great things in the classroom!
  - v. The main question now is whether this is sustainable due to facilities issues. Working with the ad hoc committee to help with this. We are developing a strategic plan for athletics
  - vi. David and Arlisa met with all DCI coaches to hear their needs and explain the role of the board.
  - vii. We will work to have a consultant by mid summer so that we can create our strategic plan.
  - viii. Baseball won 14-0, varsity baseball is 6-0
  - ix. Questions/Comments:
    - 1. Comment: Often times people think of athletics as separate from academics, but there are direct correlations to academic success
    - 2. Comment: Thank you to Arlisa for building a quality program. We want to make sure that athletics has facilities to continue this success.
- 8. Search Committee Report - Alexandra Pardo, Committee Chair
  - a. Alexandra Pardo reported on the following topics:
    - i. Thank you to all of the search committee members for your work. We have looked at over 60 applicants so far.
    - ii. Certain candidates are moving to finalists, and will be announcing them to the greater community in the coming weeks.
    - iii. We would love to be able to announce a hire by June.
    - iv. Questions/Comments:
      - 1. Q: What opportunities will the school community have to be involved in this process? A: Finalists will come to DCI to meet students, staff, leaders, and parents. The final decision is from the board so we are excited to hear what from our community. Competencies were also decided by the staff and parent communities during the survey process.
      - 2. Comment: Not every family or staff member will be able to be directly involved in the process. Representative groups will be used.
- 9. Public Affairs Report - Deanna Troust, Committee Chair
  - a. Deanna Troust reported on the following topics:
    - i. The committee discussed the alumni fund and event.

- ii. We also discussed other upcoming events including the fun run and graduation. We have been asked to think about a speaker for graduation.
- iii. The committee discussed staffing and transitions at DCI. And the impacts these will have on the community and how it will be communicated.
- iv. Recruitment has gone well this year and we are on the road to recovery from COVID.
- v. Questions:
  - 1. Q: Is the recovery from COVID happening citywide? A: We are not sure yet. My School DC and the Mayor's office will hopefully crunch more data by the end of the lottery season.

10. Education Committee - Shalini Shybut, Committee Chair

- a. Shalini Shybut reported on the following topics:
  - i. The committee is analyzing major trends in data and staffing data specifically.
  - ii. We are discussing how to align the budget with the educational priorities.
  - iii. Resources and supports will be explored for students with learning gaps, disabilities, ELLs, and others.
  - iv. The committee discussed the importance of investing in mental health supports.
  - v. We are planning to add an alumni coordinator role and additional summer support.
  - vi. Focus on mental health: DCI's ratios of students to counselors are higher than others.
  - vii. Questions/Comments: None

11. Governance Committee Report

- a. No report was provided by the Governance Committee.

12. Opening Committee Report

- a. No report was provided by the Opening Committee.

13. New business: None

14. Next Meeting is on May 19th at 4:30pm

- a. In-person meetings?
  - i. Questions/Comments:
    - 1. Comment: Just a comment that in person meetings would take quite a bit of planning.
    - 2. Q: Would observers still be able to observe online? A: We will need to consider this as well.
    - 3. Comment: Suggestion that virtual meetings are best for the public and mostly virtual with 1-2 in-person meetings would work.

15. Adjourn: Approved

**DCI Board of Trustees**  
**Open Meeting**  
**May 19th, 2022, at 4:30pm via Zoom**

1. Begin Open Meeting,
  - a. Determination of Quorum: Andrea Lachenmayr, Alexandra Pardo, Joan Dunlop, Elani Lawrence, Anna Zawislanski, Clinton Randolph, Leroy Clay, Deanna Troust
    - i. Also Attending: Shreyas Patel, Chris Nace, Lauren Games, and Cody Long, DCI
2. Introduction to the DCI Board - Andrea Lachenmayr, Board Chair
  - a. Individual Trustee and DCI staff intros
  - b. Meeting process
  - c. Thank you to Yuanxia Ding for her service.
3. Comments from the Community
  - a. Would it be possible to give alumni access to Adobe?
  - b. Concerned about the rate of churn of teachers, especially for the 9th grade.
  - c. What is the process for expansion of DCI? There is a lot of concern among member school families, especially Mundo Verde.
4. Votes (To be conducted by roll call):
  - a. Approve Previous Minutes: Approved
  - b. Budget: Approved
    - i. After budget committee presentation
  - c. Alumni Fund - \$1m Fund Created: Approved
    - i. The fund would be used to give out need-based scholarships to DCI Alumni and also to raise funds for these scholarships. There are yearly and lifetime limits.
5. Education Committee - Elani Lawrence, Committee Member
  - a. Elani Lawrence reported on the following topics:
    - i. Teacher retention: The example was raised earlier this evening and the committee has discussed how to keep teachers and best support students.
      1. The demographics, budgetary impacts, and supports have been discussed by the committee.
      2. The impact of teachers leaving has been felt by board members and they understand.
  - b. High School update from Chris Nace, High School Principal
    - i. Chris Nace reported on the following topics:
      1. Retention: The turnover that we have seen this year in English has been hard. There is now a teacher that will take over 3 more of the English classes. We are working hard to bridge the gap in 9th grade English. It is a huge challenge to hire mid-year. Most of the teachers who leave mid-year are leaving the profession. It has been a major challenge. We have revisited our 10th grade curriculum to fuse some of the skills that students may need to continue to build on from 9th grade. The goal is not to replace the 10th grade curriculum with 9th grade but to reinforce those skills to keep them on grade level.

5.b.i.1.1. The majority of our HS teachers are returning. Most of those who are leaving are leaving the profession.

2. Staffing Updates:

5.b.i.2.1. Two brand new Assistant Principals: Charlene Cummings and Leticia Rodriguez

5.b.i.2.2. New Diploma Programme Coordinator: Ezra Miller

5.b.i.2.3. We have a full high school leadership team. They will work with Shane Donovan, Krishna Rampersaud, and Natalie Barbieri.

3. IB Exams:

5.b.i.3.1. Our last IB exams of the year are tomorrow!

5.b.i.3.2. We are so proud of the students. This is our first year of students actually sitting for exams.

4. Seniors:

5.b.i.4.1. Tomorrow is the last day for our Seniors. They will end the day with their Senior Awards Night.

5.b.i.4.2. Next week is Senior Week. They will participate in community service, go to Hershey Park, have a cookout, host a game night. And end on Saturday with Prom!

5.b.i.4.3. Graduation will be June 10th at Lisner Auditorium.

c. New Career Program Update from Shreyas Patel

i. Shreyas Patel reported on the following topics:

1. Thank you to the high school team, I am excited for next year with my colleagues.

2. Academy of Health Sciences

5.c.i.2.1. Mr. Patel has experience with building IB CP programs for public school students. And has experience studying and teaching medicine.

5.c.i.2.2. NAF Academy Certification Process is underway.

5.c.i.2.3. Academy courses of study: Principles of Health Sciences, Medical Anatomy and Physiology, Sports Medicine

5.c.i.2.4. There are 48 students enrolled this year in the pre-academy: 23 male, 25 female, 0 nonbinary, 7 504 candidates, 7 IEP candidates, 3 EL services

5.c.i.2.5. Enrollment: Principles of Health Sciences had 25 students in the fall and 24 in the spring. Sports medicine had 11 students in the fall and 12 students in the spring.

5.c.i.2.6. Student interest: Out of 48 interviewed, 21 are interested in AoHS, 3 were interested in IT, 17 are interested in DP, and 4 were course completers.

5.c.i.2.7. Course projections for next school year: 98 requests for the Principles of Health Science, 13 requests for Medical Anatomy and Physiology, 59 requests for SEHS year 1 and 39 requests for SEHS year 2.

- 5.c.i.2.8. Staffing: Mr. Patel is teaching most of the classes now. We need to grow! And we need career and technical educators to teach these classes. We need a human resources policy regarding experience for university educators.
- 5.c.i.2.9. Support, next steps, and need: Grand funding has come! Education of all stakeholders is necessary. We also need a DCI specific network of academy partners. We will take donations of lightly used furniture and equipment.
- 5.c.i.2.10. Where do we want this program to go? In the future they will have options to receive multiple career certifications. For now they are starting with CPR certifications and a health sciences certification.

d. Questions and Comments:

- i. Comment: We are hearing similar stories (about teacher retention) from other DC schools as well.
- ii. Question: Are the 9th and 10th grade classes in lieu of the regular science classes? A: No, all students must still take Bio and Chemistry. These are electives that will go towards their certificate pathway.
- iii. Comment: Thank you for your vision!
- iv. Question: What do you envision these students going on to do with this as their foundation? A: I will get into this in the next slides.
- v. Question: This is the second option for CP students. What grade level do students need to be in to choose this pathway? A: If a 9th or 10th grader wants to start this, they can complete the academy.
- vi. Question: What prevents this from being a grad requirement? A: We will connect offline.
- vii. Comment: We need to connect to discuss partnerships with local medical facilities and organizations. We have also been connecting with some of the universities.
- viii. Question: Is there a medical career path for students who do not enjoy touching people? A: Yes, there is a huge display in the science wing about all of the career possibilities.

6. Finance Committee - Leroy Clay, Committee Chair

a. Leroy Clay reported on the following topics:

- i. DCI Budget:
  1. We budgeted our income based on the increased educational funding from the City.
  2. Our enrollment numbers have budgeted for 1579.
  3. Focus on teachers: We have increased teacher salary payscale to be competitive with DCPS.
  4. Just over \$500,000 was allocated towards international trips.
  5. Debt service coverage ratio is well above the requirement.
- ii. Retirement: We have a proposal from the advisors to add additional retirement benefits.

- iii. Facilities: DCI will need to repair the gate and work on solutions with DDOT regarding the Aspen Street entrance.
  - b. Questions and Comments:
    - i. Comment: Thank you for all of the work you did on this and for working with the ed committee to help keep these priorities.
- 7. Search Committee Report - Alexandra Pardo, Committee Chair
  - a. Alexandra Pardo reported on the following topics:
    - i. Executive Director Search:
      - 1. Several candidates have gone through interviews but we have not found the best fit for the long term.
      - 2. We are continuing the search and continue to source new candidates.
      - 3. Interim options are also being explored.
  - b. Questions and Comments:
    - i. Comment: Thank you to the search committee for your work on this and that you will continue to do.
    - ii. Comment: Thank you for not rushing the process and considering the long term.
    - iii. Comment: Thank you. It is very clear that you are committed to finding the correct fit.
    - iv. Question: What should we expect to see next? A: The Board will have an executive session to further discuss. We are hoping to update the greater community within the next three weeks. We will not let Mary leave in July without some kind of plan.
    - v. Comment: We are so lucky to have Alexandra leading this process. There is not a better person who could be doing this for us. Thank you.
- 8. Public Affairs Report - Deanna Troust, Committee Chair
  - a. Deanna Troust reported on the following topics:
    - i. The Alumni fund and celebration: We have posted on the Listserv as a push for sponsorship appeal. We hope that everyone sponsors or buys tickets. We are excited to celebrate DCI alumni; board members please also consider sponsorship.
      - 1. We are Inviting feeder school families and new to DCI families.
      - 2. Please purchase your tickets!
    - ii. The committee also discussed graduation, promotion, and IB end of year events.
    - iii. Leadership changes: How to update folks about the leadership transitions.
    - iv. Student recruitment is on target and going well!
  - b. Questions and Comments:
    - i. Question: Has an invitation gone out to alumni? A: Yes, it has! There is a discount for the alumni and their parents.
- 9. Governance Committee Report, Sarah Snyder, Committee Chair - None
- 10. Opening Committee Report, Anna Zawislanski, Committee Chair

- a. Anna Zawislanski reported on the following:
    - i. COVID rates have increased again.
    - ii. Planning for next year included a discussion of masks and the importance of watching ongoing indicators and CDC guidance.
      - 1. Balance is needed between safety and guidance.
    - iii. This year, DCI will continue to require masks indoors due to staff surveys. They are optional outdoors.
  - b. Questions and comments: None
11. Athletic Committee - David Carl, Committee Chair - None
- a. David Carl reported on the following:
    - i. DCI is hosting an All Sports Banquet on May 31st!
12. Management Report - (Mary Shaffner - not in attendance), DCI Executive Director
13. New business: None
14. Next Meeting is on June 16 at 4:30pm
15. Move to Executive Session via Roll Call Vote for discussion of matters exempt from the public meeting requirements of the Open Meetings Act (OMA) pursuant to the following exemptions from the OMA (DC Code 2-575(b)): Approved
- a. **Exemption (2)** To discuss, establish, or instruct the public body's staff or negotiating agents concerning the position to be taken in negotiating the price and other material terms of a contract, including an employment contract, if an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.
  - b. **Exemption (10)** To discuss the appointment, employment, assignment, promotion, performance evaluation, compensation, discipline, demotion, removal, or resignation of government appointees, employees, or officials, or of public charter school personnel, where the public body is the board of trustees of a public charter school.
16. Adjourn Meeting of the Board of Trustees.

**DCI Board of Trustees  
Special Meeting  
May 26th, 2022, at 7pm via Zoom**

- 1. Begin Special Open Meeting
- 2. Determination of Quorum: Andrea Lachenmayr, Alexandra Pardo, Joan Dunlop, Elani Lawrence, Clinton Randolph, Leroy Clay, Deanna Troust, Dahlia Aquialr,
- 3. Motion to go into Executive Session via roll call vote: Approved
- 4. Move to Executive Session via Roll Call Vote for discussion of matters exempt from the public meeting requirements of the Open Meetings Act (OMA) pursuant to the following exemptions from the OMA (DC Code 2-575(b)): Approved
  - a. **Exemption (2)** To discuss, establish, or instruct the public body's staff or negotiating agents concerning the position to be taken in negotiating the price and other material terms of a contract, including an employment contract, if an

open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

- b. **Exemption (10)** To discuss the appointment, employment, assignment, promotion, performance evaluation, compensation, discipline, demotion, removal, or resignation of government appointees, employees, or officials, or of public charter school personnel, where the public body is the board of trustees of a public charter school.
5. Adjourn Meeting of the Board of Trustees.

**DRAFT MINUTES**  
**DCI Board of Trustees**  
**Open Meeting**  
**June 16th, 2022, at 4:30pm via Zoom**

1. Begin Open Meeting, 4:30pm
  - a. Determination of Quorum/Trustee Attendance: Andrea Lachenmayr, David Carl, Clinton Randolph, Dahlia Aguilar, Alexandra Pardo, Leroy Clay, Joan Dunlop, Elani Lawrence, Deanna Troust, Shalini Shybut
    - i. Non-Trustee Attendance: Mary Shaffner, Lauren Games, Mike Rosskamm, Chris Nace, DCI; Lizzie Banks, EdForward
2. Introduction to the DCI Board - Andrea Lachenmayr, Board Chair
  - a. Meeting process
  - b. Individual Trustee and DCI staff intros
  - c. **Introduction of Special Guest - Michael Rosskamm**
3. Comments from the Community
4. Votes (To be conducted by roll call):
  - a. Approve Previous Minutes: Approved, 2 abstentions
5. Management Report - Mary Shaffner, DCI Executive Director
  - a. Mary Shaffner reported on the following:
    - i. Great things are happening at DCI!
    - ii. The HS team has 2 new APs for a full high school AP team of 4.
    - iii. DCI has hired Mike Rosskamm as the new Interim Executive Director.
    - iv. There have been a lot of events at DCI this month:
      1. Middle school dance
      2. Virtual MS IB Showcase
      3. In-Person IB Showcase
      4. Prom and Senior Week
      5. Alumni Fund Celebraton
      6. Graduation
      7. Promotion
    - v. The transition of the ED role to Mike Rosskamm.
      1. Leadership handoff and summer planning is underway.

2. They are reviewing schedules, DCI's organizational chart, hiring plan, and more.
    3. Mary will stay as ED until August 1st when Mike takes over.
  - b. Chris Nace reported on the following:
    - i. New HS APs
      1. The DCI High School team now has 4 assistant principals.
    - ii. New Diploma Programme Coordinator
      1. Ezra Miller has been hired as the new Diploma Programme Coordinator.
  - c. Introduction from Mike Rosskamm:
    - i. Mike is father of two children and has been an educator for two decades.
    - ii. He wants to spark joy and curiosity for students.
    - iii. He is originally from Cleveland and has been living most recently in Brooklyn, working for Achievement First.
  - d. Questions/Comments: None
6. Finance Committee - Leroy Clay, Committee Chair
  - a. Leroy Clay presented on the following topics:
    - i. Budget
      1. DCI is outperforming our budget due to higher per pupil funding than what was in the budget. Also due to open positions.
    - ii. Our cash position will continue to improve at the end of the school year.
  - b. Questions/Comments:
    - i. Q: Are the roles that are not filled planning to be filled? A: Yes, they have just not been filled yet.
    - ii. Q: What is the beginning and end of the fiscal year? A: Fiscal year is 6/30.
    - iii. Q: Will line items ever be shared with the parent community? A: Historically, we have provided a high level/summary budget. The budget is a public document that is submitted to the PCSB.
7. Public Affairs Report - Elani Lawrence, Committee Member
  - a. Elani Lawrence reported on the following:
    - i. Alumni Event and Fundraiser
      1. The event took place on June 5th and raised \$35,000 for the new Alumni Fund.
    - ii. The committee is working on communications regarding the leadership transition.
    - iii. The committee is also working with DCI on summer communications and communications planning for next year.
  - b. Questions/Comments:
    - i. Comment: Follow DCI on social media to see more from the alumni event!
8. Education Committee - Shalini Shybut, Committee Chair
  - a. Shalini Shybut reported on the following:
    - i. The committee's goal this year was to align the budget with the needs and goals of education at DCI.

- ii. Next year, the committee plans to come back at the end of the summer and early fall to dig through this year's data.
    - iii. The committee will assist with the leadership transitions and provide supports.
    - iv. Thank you to Maya Stewart for her years of service!
  - b. Questions/Comments: N/A
- 9. Governance Committee Report (Andrea Lachenmayr in lieu of Sarah Snyder)
  - a. Andrea Lachenmayr reported on the following topics:
    - i. Interim ED Planning
      - 1. The board will revisit the organizational structures in place.
    - ii. Board Terms, Succession
      - 1. The board needs to update the Board Roster for both the PCSB and internal planning.
    - iii. Interest in Executive Roles
      - 1. Please let the committee know if you plan to return and/or transition out of any of the executive roles. This will help to better target our search for our next trustees.
    - iv. Board Meeting Calendar for Next Year
      - 1. Proposed calendar for next school year on the third Thursday of each month. Please review those dates.
      - 2. Survey for board meeting times. The board has been meeting at 4:30pm for the last few years and is open to different times moving forward. Also the option of in-person meetings.
    - v. Questions/Comments:
      - 1. Q: When did the calendar go out? A: Tuesday.
- 10. Athletic Committee - David Carl, Committee Chair
  - a. David Carl reported on the following topics:
    - i. DCI hosted their All School Athletic Celebration for all teams across all seasons.
    - ii. David Carl has met with ADs from other high schools.
    - iii. DCI has hired a consultant that will meet with the Athletics Department to help develop a strategic plan.
    - iv. Coaches have sent student athletics surveys out to students to begin gathering data.
  - b. Questions/Comments: N/A
- 11. Search Committee Report - Alexandra Pardo, Committee Chair
  - a. Alexandra Pardo reported on the following topics:
    - i. We are thrilled to have Mike on board.
    - ii. Thanks on behalf of the search committee to everyone who helped in the process.
    - iii. Mary will end her ED role on July 31st and Mike will officially join on August 1st.
    - iv. The transition has already begun. Next week we are introducing him to the community and beginning planning.

- v. The next step will include a transition of the committee's efforts towards the interim role and next steps.
  - b. Questions/Comments:
    - i. Thanks to the search committee members for all of the work you have put in for this.
- 12. Opening Committee Report (N/A) - Did not meet this month
  - a. Introduction of the role of the opening committee to Mike, by Anna Zawislanski, committee chair:
    - i. The opening committee is an ad hoc committee created to help the school and administration adapt to COVID data and protocols.
    - ii. The committee used to meet 2x a month and now meets as needed.
  - b. Questions/Comments:
    - i. Comment: Thanks to Joan who is a pediatrician and has been a great addition to the committee.
- 13. Thank you to the most amazing board in the city! Mary is happy to pass the torch on to Mike!
- 14. Thank you to Mary Shaffner for her service to DCI at her last board meeting!
- 15. New business: None
- 16. Next Meeting is on August 18 - Time TBD
- 17. Vote to Adjourn: Approved