



Mary McLeod Bethune Day Academy Public Charter School

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MINUTES
Board of Trustees Meeting
Tuesday, November 15, 2022

Call to Order

The Board of Trustees meeting was held virtually via Zoom. The meeting was called to order at 6:35 p.m. by presiding Chair Patricia Callis.

Board Secretary Mary Bunn called the roll of voting board members and noted the presence of the following individuals: Chair Patricia Callis, Mrs. Jimia Williams, Mrs. Pamela Cole, Mr. Delmar Parks, Mrs. Aminata Ahmadu, and Executive Director, Dr. Linda McKay, Ex-officio. The following voting members were absent: Mrs. Jasmine Tucker and Ms. Azura Mason. The Chair declared that a quorum of voting members was present as defined in the bylaws.

Staff present: Dr. Edwin Acevedo, Mrs. Johanna Mamiam, Mrs. Stacii Bryson, Ms. Mary Bunn, and Mr. Barrington Tolliver.

Public Comment

There was a call for public comment, but there was none.

Approval of Agenda

The agenda was unanimously approved.

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Approval of Minutes

There being no objection to the minutes, a motion was made and properly seconded to approve the September 13, 2022 Board Minutes as presented. The motion passed unanimously.

Financial Report

The Board of Trustees Executive Director, Dr. Linda McKay, presented the finance report. She reported that the SY 2021-2022 audit is currently in progress and members would receive an electronic copy once it's completed. The September 30, 2022 unaudited statement of financial position (Balance Sheet) reflects \$4 million dollars in cash and \$1.2 million in receivables.

Dr. McKay also reported on the unaudited statement of activities thru September 20, 2022. She said that there is a possibility that enrollment would be lower than anticipated. In preparation for the decrease in revenue, the statement of activities included a draft of the proposed budget to be finalized and presented at the next board meeting for approval.

Following discussion on the financial report, a motion was moved and properly seconded, to accept the financial report as presented. The motion carried.

Executive Director's Report

Dr. McKay reported that Dr. Edwin Acevedo, Brookland Principal, joined the school community on October 24, 2022. Dr. Acevedo competed for the position among a group of well-qualified candidates. Due to an increase in prolonged student absences and a prevalence of flu-like symptoms in the classroom, students in Prek and kindergarten are required to wear masks. She said that MMBDA continues its search for an appropriate school site for the 16th Street campus. Two facilities have been identified as possible opportunities. The Takoma Baptist Church at 635 Aspen Street, NW. A letter was sent to the Takoma Park Baptist Church facility board for further discussion on leasing the space. Also, LEA staff toured the Walter Reed Mansions at 1000 & 1010 Butternut Street, NW. Board members were provided with a copy of a Letter of Intent that outline the general terms and conditions under which we propose to submit a Purchase Agreement.

Dr. McKay said that MMBDA entered into an agreement with WDC Solar Company for the purchase of solar power, free to the school as a "host". The solar initiative is supported by the Pepco District of Columbia Level 1 interconnection Green Power Connection.

Dr. McKay reported that on October 11, 2022, the Board of Trustees of the American Academy for Liberal Education (AALE) reviewed the September 2022 interim report submitted by MMBDA Brookland and 16th Street campuses in fulfillment of a requirement set by the Board at the time of the school's re-accreditation on July 26, 2021.

Principal's Report

16th Street Campus

Principal Mariam provided an update on academics and upcoming school events at the 16th Street campus. She said that the school held a Book Fair that was great and they raised \$800.00. Attendance is at 96%.

Brookland Campus

Principal Acevedo said that he is honored to be a part of MMBDA. He shared that he has over 24 years of educational experience in New Jersey and Miami that has given him invaluable and memorable experiences as a teacher, supervisor, principal, superintendent of schools and executive director. The committee was provided with an update on academics and school events at the Brookland campus. Dr. Acevedo said that a \$100,000 Grant was applied for to provide high quality instruction and material. Members were provided with a copy of MMBDA – Brookland campus newsletter.

Board Retreat

There was a discussion regarding the bi-annual Board Retreat, which will be held in February. Chair Callis, Mrs. Cole and Mrs. Williams will prepare the retreat agenda.

209 Upshur Street, NW

Dr. McKay provided the members with a copy of the September 6, 2022 communication from Antonoplos & Associates, Attorneys At Law, regarding 209 Upshur Street, N.W., Washington, D.C. The building was sold to the tenant.

The meeting adjourned at 8:18 p.m.

Minutes submitted by Mary Bunn