

**CESAR CHAVEZ PUBLIC CHARTER  
SCHOOLS FOR PUBLIC POLICY**

**FINANCIAL STATEMENTS AND  
INDEPENDENT AUDITOR'S REPORT**

**JUNE 30, 2018 AND 2017**

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## Independent Auditor's Report

To the Board of Trustees of  
Cesar Chavez Public Charter Schools for Public Policy  
Washington, DC

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Cesar Chavez Public Charter Schools for Public Policy (a nonprofit organization), which comprise the statements of financial position as of June 30, 2018 and 2017, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Cesar Chavez Public Charter Schools for Public Policy as of June 30, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### ***Other Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from, and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves and other additional procedures, in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 13, 2018, on our consideration of Cesar Chavez Public Charter Schools for Public Policy's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Cesar Chavez Public Charter Schools for Public Policy's internal control over financial reporting and compliance.

*Jane Hanna & McQuade PA*

Washington, DC  
November 13, 2018

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY**  
**STATEMENTS OF FINANCIAL POSITION**  
**JUNE 30, 2018 AND 2017**

	2018	2017
<b><u>ASSETS</u></b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$ 8,119,436	\$ 6,440,554
Restricted cash and cash equivalents, current portion	340,871	315,549
Accounts receivable	67,133	68,087
Grants receivable	270,355	598,072
Prepaid expenses	167,419	46,931
Total Current Assets	8,965,214	7,469,193
 <b>NON-CURRENT ASSETS</b>		
Restricted cash and cash equivalents, net of current portion	3,215,338	3,193,614
Property and equipment, net	25,398,529	26,469,980
Security deposits	199,452	199,452
Total Non-Current Assets	28,813,319	29,863,046
 <b>TOTAL ASSETS</b>	 \$ 37,778,533	 \$ 37,332,239
 <b><u>LIABILITIES AND NET ASSETS</u></b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued expenses	\$ 1,854,259	\$ 1,788,745
Deferred revenue	-	28,596
Current portion of long-term debt	670,000	630,000
Total Current Liabilities	2,524,259	2,447,341
 <b>NON-CURRENT LIABILITIES</b>		
Deferred rent	437,223	443,839
Long-term debt, net	22,143,137	22,767,408
Total Non-Current Liabilities	22,580,360	23,211,247
 <b>TOTAL LIABILITIES</b>	 25,104,619	 25,658,588
 <b>NET ASSETS</b>		
Unrestricted	11,321,414	10,321,151
Board designated	1,350,000	1,350,000
Total Unrestricted	12,671,414	11,671,151
Temporarily restricted	2,500	2,500
Total Net Assets	12,673,914	11,673,651
 <b>TOTAL LIABILITIES AND NET ASSETS</b>	 \$ 37,778,533	 \$ 37,332,239

The accompanying notes are an integral part of these financial statements.

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY  
STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2018**

	Unrestricted	Temporarily Restricted	Total
<b>REVENUE AND SUPPORT</b>			
Per pupil appropriations	\$ 20,198,298	\$ -	\$ 20,198,298
Per pupil facility allowance	3,757,841	-	3,757,841
Contributions	43,407	5,500	48,907
Federal entitlements and grants	1,980,914	-	1,980,914
Other state and local grants	143,385	-	143,385
Student activity fees	55,966	-	55,966
Interest income	109,892	-	109,892
In-kind contributions	21,400	-	21,400
Other income	12,959	-	12,959
Net assets released from restrictions	5,500	(5,500)	-
Total Revenue and Support	<u>26,329,562</u>	<u>-</u>	<u>26,329,562</u>
<b>EXPENSES</b>			
Educational services	18,967,319	-	18,967,319
Management and general	6,126,521	-	6,126,521
Fundraising	235,459	-	235,459
Total Expenses	<u>25,329,299</u>	<u>-</u>	<u>25,329,299</u>
<b>CHANGE IN NET ASSETS</b>	1,000,263	-	1,000,263
<b>NET ASSETS</b> , beginning of year	<u>11,671,151</u>	<u>2,500</u>	<u>11,673,651</u>
<b>NET ASSETS</b> , end of year	<u>\$ 12,671,414</u>	<u>\$ 2,500</u>	<u>\$ 12,673,914</u>

The accompanying notes are an integral part of these financial statements.

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY  
STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2017**

	Unrestricted	Temporarily Restricted	Total
<b>REVENUE AND SUPPORT</b>			
Per pupil appropriations	\$ 19,866,034	\$ -	\$ 19,866,034
Per pupil facility allowance	3,983,100	-	3,983,100
Contributions	31,349	38,079	69,428
Federal entitlements and grants	3,038,776	-	3,038,776
Other state and local grants	144,726	-	144,726
Student activity fees	78,888	-	78,888
Interest income	6,206	-	6,206
In-kind contributions	259,425	-	259,425
Other income	26,784	-	26,784
Net assets released from restrictions	38,079	(38,079)	-
Total Revenue and Support	27,473,367	-	27,473,367
<b>EXPENSES</b>			
Educational services	21,144,431	-	21,144,431
Management and general	6,694,192	-	6,694,192
Fundraising	258,801	-	258,801
Total Expenses	28,097,424	-	28,097,424
<b>CHANGE IN NET ASSETS</b>	(624,057)	-	(624,057)
<b>NET ASSETS</b> , beginning of year	12,295,208	2,500	12,297,708
<b>NET ASSETS</b> , end of year	\$ 11,671,151	\$ 2,500	\$ 11,673,651

The accompanying notes are an integral part of these financial statements.

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**YEAR ENDED JUNE 30, 2018**

	Educational Services	Management and General	Fundraising	Total
<b>PERSONNEL, SALARIES AND BENEFITS</b>				
Salaries	\$ 9,374,700	\$ 3,167,129	\$ 126,685	\$ 12,668,514
Employee benefits	829,725	280,312	11,213	1,121,250
Payroll taxes	747,158	252,418	10,097	1,009,673
Professional development	61,484	20,771	831	83,086
Total Personnel, Salaries and Benefits	<u>11,013,067</u>	<u>3,720,630</u>	<u>148,826</u>	<u>14,882,523</u>
<b>DIRECT STUDENT COSTS</b>				
Educational supplies, textbooks, etc.	142,590	-	-	142,590
Student transportation	34,007	-	-	34,007
Student food service/catering	549,058	-	-	549,058
Contracted instruction fees	399,724	-	-	399,724
Student assessments	103,602	-	-	103,602
Other student costs	314,362	-	-	314,362
Total Direct Student Costs	<u>1,543,343</u>	<u>-</u>	<u>-</u>	<u>1,543,343</u>
<b>OCCUPANCY EXPENSES</b>				
Rent	463,822	156,697	6,268	626,787
Maintenance and repairs	172,575	58,303	2,332	233,210
Utilities	334,279	112,932	4,517	451,728
Contracted building services	512,315	173,080	6,923	692,318
Total Occupancy Expenses	<u>1,482,991</u>	<u>501,012</u>	<u>20,040</u>	<u>2,004,043</u>
<b>OFFICE EXPENSES</b>				
Office supplies and materials	73,589	24,861	994	99,444
Equipment rental	139,611	47,166	1,887	188,664
Telecommunications	168,147	56,806	2,272	227,225
Professional fees	1,670,229	564,266	22,571	2,257,066
Printing and publications	150	51	2	203
Postage and shipping	10,576	3,573	143	14,292
Total Office Expenses	<u>2,062,302</u>	<u>696,723</u>	<u>27,869</u>	<u>2,786,894</u>
<b>GENERAL EXPENSES</b>				
Insurance	247,287	83,543	3,342	334,172
Interest	1,364,503	460,981	18,439	1,843,923
Charter school board administrative fees	-	234,848	-	234,848
Bank fees	-	5,194	-	5,194
Dues and subscription	50,028	16,901	676	67,605
Promotion and advertisement	96,636	32,647	1,306	130,589
Travel and entertainment	2,371	801	32	3,204
Depreciation and amortization	1,086,503	367,062	14,682	1,468,247
Meetings, food and beverages	8,162	2,758	110	11,030
Miscellaneous	10,126	3,421	137	13,684
Total General Expenses	<u>2,865,616</u>	<u>1,208,156</u>	<u>38,724</u>	<u>4,112,496</u>
<b>TOTAL EXPENSES</b>	<u>\$ 18,967,319</u>	<u>\$ 6,126,521</u>	<u>\$ 235,459</u>	<u>\$ 25,329,299</u>

The accompanying notes are an integral part of these financial statements.

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**YEAR ENDED JUNE 30, 2017**

	Educational Services	Management and General	Fundraising	Total
<b>PERSONNEL, SALARIES AND BENEFITS</b>				
Salaries	\$ 10,864,260	\$ 3,670,358	\$ 146,814	\$ 14,681,432
Employee benefits	1,110,850	375,288	15,011	1,501,149
Payroll taxes	855,259	288,939	11,558	1,155,756
Professional development	75,454	25,491	1,020	101,965
Total Personnel, Salaries and Benefits	<u>12,905,823</u>	<u>4,360,076</u>	<u>174,403</u>	<u>17,440,302</u>
<b>DIRECT STUDENT COSTS</b>				
Educational supplies, textbooks, etc.	140,348	-	-	140,348
Student transportation	68,374	-	-	68,374
Student food service/catering	768,185	-	-	768,185
Contracted instruction fees	743,729	-	-	743,729
Student assessments	108,201	-	-	108,201
Other student costs	380,357	-	-	380,357
Total Direct Student Costs	<u>2,209,194</u>	<u>-</u>	<u>-</u>	<u>2,209,194</u>
<b>OCCUPANCY EXPENSES</b>				
Rent	474,494	160,302	6,412	641,208
Maintenance and repairs	179,031	60,484	2,419	241,934
Utilities	287,144	97,008	3,880	388,032
Contracted building services	492,020	166,223	6,649	664,892
Total Occupancy Expenses	<u>1,432,689</u>	<u>484,017</u>	<u>19,360</u>	<u>1,936,066</u>
<b>OFFICE EXPENSES</b>				
Office supplies and materials	97,510	32,942	1,318	131,770
Equipment rental	196,489	66,381	2,655	265,525
Telecommunications	349,165	117,962	4,718	471,845
Professional fees	998,118	337,202	13,488	1,348,808
Printing and publications	4,422	1,494	60	5,976
Postage and shipping	14,384	4,860	194	19,438
Total Office Expenses	<u>1,660,088</u>	<u>560,841</u>	<u>22,433</u>	<u>2,243,362</u>
<b>GENERAL EXPENSES</b>				
Insurance	177,847	60,084	2,403	240,334
Interest	1,391,642	470,149	18,806	1,880,597
Charter school board administrative fees	-	289,298	2,922	292,220
Bank fees	-	7,853	-	7,853
Dues and subscription	45,066	15,225	609	60,900
Promotion and advertisement	101,484	34,285	1,371	137,140
Travel and entertainment	5,020	1,696	68	6,784
Depreciation and amortization	1,185,490	400,503	16,020	1,602,013
Meetings, food and beverages	1,574	532	21	2,127
Miscellaneous	28,514	9,633	385	38,532
Total General Expenses	<u>2,936,637</u>	<u>1,289,258</u>	<u>42,605</u>	<u>4,268,500</u>
<b>TOTAL EXPENSES</b>	<u>\$ 21,144,431</u>	<u>\$ 6,694,192</u>	<u>\$ 258,801</u>	<u>\$ 28,097,424</u>

The accompanying notes are an integral part of these financial statements.

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY**  
**STATEMENTS OF CASH FLOWS**  
**YEARS ENDED JUNE 30, 2018 AND 2017**

	2018	2017
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 1,000,263	\$ (624,057)
adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	1,468,247	1,602,013
Amortization of debt issuance costs	33,212	33,211
Amortization of bond discount	12,517	12,517
(Increase) decrease in assets:		
Accounts receivable	954	45,723
Grants receivable	327,717	197,981
Prepaid expenses	(120,488)	111,061
Security deposits	-	(5,054)
Increase (decrease) in liabilities:		
Accounts payable and accrued expenses	65,514	(373,885)
Deferred revenue	(28,596)	(5,301)
Deferred rent	(6,616)	13,224
Net cash Provided by Operating Activities	2,752,724	1,007,433
 <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchases of property and equipment	(396,796)	(495,774)
Increase in restricted cash and cash equivalents	(47,046)	(2,627)
Net Cash Used for Investing Activities	(443,842)	(498,401)
 <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Capital lease payments	-	(3,228)
Principal payments on debt	(630,000)	(590,000)
Net Cash Used for Financing Activities	(630,000)	(593,228)
 <b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	1,678,882	(84,196)
 <b>CASH AND CASH EQUIVALENTS, beginning of year</b>	6,440,554	6,524,750
 <b>CASH AND CASH EQUIVALENTS, end of year</b>	\$ 8,119,436	\$ 6,440,554
 <b>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</b>		
Cash paid for interest	\$ 1,810,711	\$ 1,847,385

The accompanying notes are an integral part of these financial statements.

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2018 AND 2017**

**NOTE A – ORGANIZATION AND PURPOSE**

Cesar Chavez Public Charter Schools for Public Policy (the “School”) was incorporated in February 1998 as a not-for-profit school located in Washington, DC to provide public education, foster educational innovation and reform, inspire young people to become involved in public policy, and develop and improve the quality of schools and curricula. The School was approved by the District of Columbia Public Charter School Board (“PCSB”) to operate a charter school in the District of Columbia. The contract was originally dated September 2, 1998, and has since been renewed on August 29, 2013 for an additional 15 years. The contract will remain in effect unless terminated sooner in accordance with the contract. In December 2017, the PCSB voted to close down the Parkside middle school campus due to academic performance. The school will be closed over a three year period, closing one grade a year until final closure in June of 2020. During the school year 2017-2018, the School received funding to service 1,177 students residing in the District of Columbia in grades six through twelve.

The School’s mission is to prepare students to succeed in competitive colleges and to empower them to use public policy to create a more just, free, and equal world.

**NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Basis of Accounting

The School’s financial statements are prepared on the accrual basis of accounting. Therefore, revenue and related assets are recognized when earned and expenses and related liabilities are recognized as the obligations are incurred.

Basis of Presentation

Financial statement presentation follows Financial Standards Accounting Board (“FASB”) Accounting Standards Codification (“ASC”) Topic *Not-for-Profit-Entities*. In accordance with the topic, the School is required to report information regarding its financial position and activities according to three classes of net assets. Accordingly, the net assets of the School and changes therein are classified and reported as follows:

*Unrestricted net assets* – Net assets that are not subject to donor-imposed stipulations.

*Temporarily restricted net assets* – Net assets subject to donor-imposed stipulations that may or will be met by either actions of the School and/or the passage of time.

*Permanently restricted net assets* – Net assets subject to donor-imposed stipulations that may be maintained permanently by the School. There were no permanently restricted net assets as of June 30, 2018 and 2017.

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2018 AND 2017**  
(continued)

**NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued**

Cash and Cash Equivalents

For purposes of the statements of cash flows, the School considers all highly liquid debt instruments purchased with an original maturity of less than three months and money market funds to be cash equivalents.

Cash and Cash Equivalents Restricted by Debt Agreements

Cash and cash equivalents restricted by debt agreements are comprised of cash and cash equivalents held by a trustee or the authority for debt service.

Grants and Accounts Receivable

The School's grants receivable consist of unsecured amounts due from public funding sources whose ability to pay are subject to appropriations. Other accounts receivable are related to non-grant sources of revenue. Grants and accounts receivable are carried at the original billed amount. Management determines if an allowance for doubtful accounts is necessary based upon review of outstanding receivables, historical collection experience and existing economic conditions. Accounts deemed uncollectible are charged off based on this review. For the years ended June 30, 2018 and 2017, the School considered all outstanding receivables collectible; therefore, no allowance for doubtful accounts was deemed necessary.

Property and Equipment

Purchases of property and equipment over \$1,000 are capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. Property and equipment are depreciated using the straight-line method over the estimated useful lives of the underlying assets, which range from 3 to 40 years. Leasehold improvements are amortized over the lesser of their useful life or the lease term. Repairs and maintenance are expensed when incurred.

Debt Issuance Costs

Cost incurred in the issuance of debt have been capitalized and are reported on the statement of financial position as a direct deduction from the related debt liability. Debt issuance costs are amortized as interest expense using the straight-line method over the remaining period of the debt, which approximates the effective interest method.

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2018 AND 2017**  
(continued)

**NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued**

Deferred Revenue

Deferred revenue results from government grants and other revenue received in advance of services to be provided.

Deferred Rent

The School records rent expense including rent abatement on a straight line basis over the term of the lease. Deferred rent is recorded for the difference in the rent expense recognized on a straight-line basis and the rent payments.

Per Pupil Appropriations

The School receives a student allocation on a per-pupil basis from the District of Columbia to cover the cost of academic expenses. Per pupil appropriated revenue is recognized during the period for which the associated educational services are provided. Per pupil appropriation revenue includes \$6,184,979 and \$5,488,846 for enhancements such as limited English proficiency, special education and at-risk students for the years ended June 30, 2018 and 2017, respectively.

Federal Entitlements

Federal entitlement revenue is grants received primarily from the District of Columbia Government. The grants are subject to audit by the grantor agencies. Such audits could result in a request for reimbursement by the agency for expenditures disallowed under the terms and conditions of the appropriate grantor. No provision for possible adjustment has been made in the accompanying financial statements because, in the opinion of management, such adjustment, if any, would not have a material effect on the financial statements.

Contributions

Contributions received are recorded as unrestricted, temporarily restricted or permanently restricted support, depending on the existence and/or nature of any donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or the purpose of the restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions.

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2018 AND 2017**  
(continued)

**NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued**

In-Kind Contributions

Donated facilities, goods and services are recorded at fair value at the date of donation. Donated services are recognized in the financial statements at their fair value if the services require specialized skills and the services would typically need to be purchased if not donated. During the years ended June 30, 2018 and 2017, the School received \$55,197 and \$299,231, respectively, of donated services for program services from the District of Columbia Promise Neighborhood Initiative, Inc. The School also received non-federal in-kind contributions for consulting services and the after school all-stars program, totaling \$21,400 and \$259,425 for the year ended June 30, 2018 and 2017, respectively.

Student Activity Fees

Student activity fees are funds received from students for school related activities such as fieldtrips, events, etc. Student activity fees are recognized at the time the event is held.

Use of Estimates

Management uses estimates and assumptions in preparing financial statements in accordance with accounting principles generally accepted in the United States of America. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosures of contingent assets and liabilities, and the reported amounts of revenues and expenses. Actual results could vary from the estimates that were assumed in preparing the financial statements.

Functional Expenses

The costs of providing the School's various programs and supporting services have been summarized on a functional basis in the accompanying statements of activities. Accordingly, certain costs have been allocated among the programs, fundraising and supporting services benefited.

Reclassifications

For comparative purposes, certain amounts for the year ended June 30, 2017, have been reclassified to conform to the current year presentation. The reclassification had no effect on the previously reported net assets or change in net assets.

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2018 AND 2017**  
(continued)

**NOTE C – INCOME TAXES**

The School qualifies as a tax exempt organization under Section 501(c)(3) of the Internal Revenue Code. In addition, the School is classified as an entity that is not a private foundation under Section 509(a)(1).

The School has adopted the accounting of uncertainty in income taxes as required by the Income Taxes topic of the FASB ASC. The topic requires the School to determine whether a tax position is more likely than not to be sustained upon examination by the applicable taxing authority, including resolution of any related appeals or litigation processes, based on the technical merits of the position. The tax benefits to be recognized is measured as the largest amount of benefit that is more than fifty percent likely of being realized upon ultimate settlement which could result in the School recording a tax liability that would reduce its net assets.

The School has analyzed its tax positions, and has concluded that no liability for unrecognized tax benefits should be recorded related to any uncertain tax positions taken on returns filed for open tax years (2015-2017), or expected to be taken in its 2018 tax return. The School is not aware of any tax positions for which it believes that there is a reasonable possibility that the total amounts of unrecognized tax benefits will change materially in the next twelve months.

**NOTE D – PROPERTY AND EQUIPMENT**

The following is a summary of property and equipment at June 30:

	<u>2018</u>	<u>2017</u>
Land - Parkside	\$ 2,170,205	\$ 2,170,205
Building and improvements	15,579,005	15,579,005
Leasehold improvements	15,857,474	15,766,097
Computer and office equipment	2,951,441	2,666,821
Furniture and equipment	1,496,930	1,487,409
Textbooks	1,318,137	1,306,859
Vehicles	43,945	43,945
	<u>39,417,137</u>	<u>39,020,341</u>
Less accumulated depreciation and amortization	<u>(14,018,608)</u>	<u>(12,550,361)</u>
Property and Equipment, Net	<u>\$ 25,398,529</u>	<u>\$ 26,469,980</u>

Depreciation and amortization expense for the years ended June 30, 2018 and 2017, totaled \$1,468,247 and \$1,602,013 respectively.

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2018 AND 2017**  
(continued)

**NOTE E – LONG-TERM DEBT**

On March 1, 2011, the School entered into a financing agreement with Wells Fargo Bank, National Association (“Wells Fargo”), as trustee of newly issued District of Columbia Revenue Bonds, Cesar Chavez Public Charter Schools for Public Policy Issue, Series 2011 Bonds (“Series 2011 Bonds”). The proceeds from the Series 2011 Bonds of \$27,210,000, were used to refinance the entire outstanding balance of the School’s previous loans and to purchase the facility that the School was previously leasing from its landlord. The proceeds were also used for renovations of the purchased building as well as the buildings at the two leased campus locations. The loan is recorded net of a discount of \$321,341. Amortization expense of the discount for the years ended June 30, 2018 and 2017, totaled \$12,517 and \$12,517, respectively, which has been charged to interest expense in the statements of activities. The discount, net of accumulated amortization, on the Series 2011 Bonds totaled \$283,721 and \$296,238, as of June 30, 2018 and 2017, respectively. The Series 2011 Bonds include four series of bonds with a weighted average fixed interest rate of 7.4%, with required semi-annual interest payments, which commenced on July 1, 2011. Principal payments are due annually each November until maturity. The Series 2011 Bonds shall mature and be payable subject to the prior redemption or the terms and conditions set forth in the indenture agreement.

The Series 2011 Bonds mature on November 15, 2040, and are collateralized by the first priority deed of trust lien on the School’s property and equipment, per pupil revenues, and restricted cash and cash equivalents. As of June 30, 2018 and 2017, the outstanding principal balance on the Series 2011 Bonds totaled \$23,560,000 and \$24,190,000, respectively.

The above described debt agreements contain certain restrictive, financial, and nonfinancial covenants. In the opinion of management, the School has complied with the required covenants for 2018 and 2017. Interest expense for the years ended June 30, 2018 and 2017, totaled \$1,843,923 and \$1,880,597, respectively.

Long-term debt as of June 30 consisted of the following:

	2018	2017
Senior secured note, 7.4%, due through 2040	\$ 23,560,000	\$ 24,190,000
Less: Discount on bond payable	(283,721)	(296,238)
Less: Current installments	(630,000)	-
Less: Deferred financing costs, net of accumulated amortization	(463,142)	(496,354)
Total long-term debt	\$ 22,183,137	\$ 23,397,408

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2018 AND 2017**  
(continued)

**NOTE E – LONG-TERM DEBT** – continued

Aggregate annual maturities of the debt are as follows for the years ending June 30:

2019	\$ 670,000
2020	715,000
2021	765,000
2022	815,000
2023	445,000
2024 and thereafter	<u>20,150,000</u>
Total	<u><u>\$ 23,560,000</u></u>

The amortization of debt issuance costs as interest expense for the year ended June 30, 2018 and 2017, totaled \$33,211 and \$33,211, respectively.

Debt issuance costs and accumulated amortization are as follows as of June 30:

	<u>2018</u>	<u>2017</u>
Debt issuance costs	\$ 726,945	\$ 726,945
Less accumulated amortization	<u>(263,803)</u>	<u>(230,591)</u>
Debt Issuance Costs, Net	<u><u>\$ 463,142</u></u>	<u><u>\$ 496,354</u></u>

**NOTE F – LEASE COMMITMENTS**

On December 1, 2010, the School entered into a lease agreement with ESP Warehouse, LLC, which expires on November 1, 2020. The School has the right to extend and renew the terms of the lease for up to three terms of five consecutive years each, plus a fourth renewal term of four years and 11 months. The lease provides for scheduled annual rent increases of two percent. In addition, the School is responsible for payment of a proportionate share of real estate assessments, as well as a proportionate share of the landlord’s insurance costs for extended risk insurance and public liability insurance.

Effective September 1, 2008, the School entered into a thirty-year ground lease for a permanent additional operating location with the District of Columbia. The lease expires on September 30, 2038. The School has the right to extend and renew the terms of the lease for up to two terms of 15 consecutive years, each at the fair market rental value. During the first 12 months of each lease extension period, the School may apply a rent credit equal to the cost of base building alterations approved by the landlord. The lease provides for scheduled annual rent increases of two percent.

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2018 AND 2017**  
(continued)

**NOTE F – LEASE COMMITMENTS** - continued

However, every fifth year following the commencement date of the lease, the base rent shall be increased by a percentage not less than two percent. In addition, the School is responsible for developing, renovating, maintaining and operating the facility. Qualified improvements must be approved by the District of Columbia in advance of the work being performed.

Effective June 1, 2016, the School entered into a sub-lease agreement with another District of Columbia Public Charter School for office space located at 525 School Street, SW, Washington, DC. The initial sub-lease term was initially scheduled to expire on June 30, 2021. However, as of June 30, 2018, School elected to terminate the sub-lease agreement.

Facility rent expense for the years ended June 30, 2018 and 2017, totaled \$626,787 and \$641,208, respectively. The future minimum payments under these operating leases are as follows:

2019		\$	605,430
2020			617,538
2021			356,606
2022			164,630
2023			167,922
2024 and thereafter			2,721,630
Total			\$ 4,633,756

**NOTE G – TEMPORARILY RESTRICTED NET ASSETS**

For the years ended June 30, 2018 and 2017, temporarily restricted net assets totaling \$2,500 were restricted for the garden program.

**NOTE H – BOARD DESIGNATED NET ASSETS**

The Board of Trustees has designated a portion of the unrestricted funds for improvements to the School and general operations. As of June 30, 2018 and 2017, board designated funds totaled \$1,350,000.

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2018 AND 2017**  
(continued)

**NOTE I – RETIREMENT PLAN**

The School offers a 403(b) qualified retirement plan (the “Plan”) through One America to all full-time employees who meet the eligibility requirements. The Plan allows eligible employees to make deferral contributions beginning in the first year of employment. The School will contribute 5% of a participant’s annual salary beginning in the second year of employment. The School’s matching contribution increases to 7% at the beginning of year four, and to 8% at the beginning of year seven, which is the maximum employer contribution. For the years ended June 30, 2018 and 2017, retirement plan expense totaled \$157,007 and \$162,665, respectively.

**NOTE J – CONCENTRATIONS OF RISK**

The School is dependent on funding the District of Columbia, as authorized by the District of Columbia Public Charter Board. During the years ended June 30, 2018 and 2017, approximately 91% and 87% of total support was received from the District of Columbia, respectively.

The School is limited to enrolling students that are residents of the District of Columbia. As a DC Public Charter School, the School must compete for students against the DC Public School system and other DC Public Charter Schools. Per pupil appropriations received from the District of Columbia is based upon actual student enrollment determined by an annual enrollment audit. As a result, actual revenue may vary materially from budgeted revenue if under-enrollment were to occur.

The School maintains its cash in several financial institutions. The cash balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The School’s cash routinely exceeds the FDIC limit. Management does not believe the School is exposed to any significant credit risk on its cash and cash equivalents.

**NOTE K – CONTINGENCIES**

The School is involved in several separate legal matters involving former employees and students, and has engaged legal counsel in its defense. In September 2017, two former employees filed lawsuits in the United States District Court for the District of Columbia. The court was scheduled to enter an order for discovery in October 2018. However, there has been no update on the matter. The School believes the allegations to be without merit and has instructed its legal counsel to defend the matters vigorously. Currently, no reasonable estimate can be made for any claims.

**NOTE L – SUBSEQUENT EVENTS**

In preparing these financial statements, the School’s management has evaluated events and transactions for potential recognition or disclosure through November 13, 2018, the date the financial statements were available to be issued. There were no events or transactions discovered during the evaluation that required recognition or further disclosure.

**REPORTS AND SCHEDULES  
REQUIRED BY THE UNIFORM GUIDANCE**



**Independent Auditor's Report on Internal Control over Financial Reporting  
and on Compliance and Other Matters Based on an  
Audit of Financial Statements Performed in Accordance  
With Government Auditing Standards**

To the Board of Trustees of  
Cesar Chavez Public Charter Schools for Public Policy  
Washington, DC

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Cesar Chavez Public Charter Schools for Public Policy (the "School"), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 13, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Jane Marver & McQuade PA*

Washington, DC  
November 13, 2018



**Independent Auditor's Report on Compliance for Each Major Program  
and on Internal Control over Compliance  
Required by the Uniform Guidance**

To the Board of Trustees of  
Cesar Chavez Public Charter Schools for Public Policy  
Washington, DC

**Report on Compliance for Each Major Federal Program**

We have audited Cesar Chavez Public Charter Schools for Public Policy's (the "School") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2018. The School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the School's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School's compliance.

### ***Opinion on Each Major Federal Program***

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

### **Report on Internal Control over Compliance**

Management of the School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Jane Marston & McQuade PA*

Washington, DC  
November 13, 2018

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2018**

Federal Grantor/Pass-through Grantor/ Program or Cluster Title	Federal CFDA Number	Grant Identification Number	Federal Expenditures
U.S. Department of Education			
<b>Pass Through from District of Columbia Office of the State Superintendent of Education (OSSE)</b>			
Title I Grants to Local Educational Agencies	84.010	72010A/82010A	\$ 668,774
Supporting Effective Instruction State Grant	84.367	72367A/82367A	145,164
English Language Acquisition State Grants	84.365	72365A/82365A	34,152
Student Support and Academic Enrichment Program	84.424		27,987
Special Education Grants to States	84.027	62027A	260,748
Education for Homeless Children and Youth	84.196	62196A	6,775
DC School Choice Incentive Program	84.370		<u>211,380</u>
<b>Total U.S. Department of Education</b>			1,354,980
U.S. Department of Agriculture			
<b>Pass Through from District of Columbia Office of the State Superintendent of Education (OSSE)</b>			
Fresh Fruit and Vegetable Program	10.582		40,641
Child Nutrition Cluster			
National School Breakfast Program	10.553		82,313
National School Lunch Program	10.555		<u>409,509</u>
Total Child Nutrition Cluster			<u>491,822</u>
<b>Total U.S. Department of Agriculture</b>			532,463
U.S. Department of Health and Human Services			
<b>Pass Through from District of Columbia Office of the State Superintendent of Education (OSSE)</b>			
Medical Assistance Program	93.778		30,673
Cooperative Agreements to Promote Adolescent Health through School-Based HIV/STD Prevention and School Based Surveillance	93.079	55079A	<u>12,000</u>
<b>Total U.S. Department of Health and Human Services</b>			<u>42,673</u>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>			<u>\$ 1,930,116</u>

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
JUNE 30, 2018**

**NOTE A – BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of Federal Awards (the “Schedule”) includes the federal grant activity of the School under programs of the federal government for the year ended June 30, 2018. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”). Therefore some amounts presented in this schedule may differ from amounts presented in, or used in, the preparation of the financial statements.

**NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported in the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein, certain types of expenses are not allowable or are limited as to reimbursement. The School elected not to use the 10 percent de minimis indirect cost rate. Pass through programs, agencies, and entity identifying numbers are presented where available.

**NOTE C – RECONCILIATION TO THE FINANCIAL STATEMENTS**

Expenditures per the Schedule exclude \$50,798 of federal awards provided under the Federal Communications Commission E-Rate program, which is reported as a federal entitlement and grant revenue in the statement of activities. Funding under this program is considered to be federal funds, however, does not qualify as direct financial support, and therefore, is exempt from Uniform Guidance requirements. In addition, the Schedule includes \$55,197 of non-cash assistance classified as federal entitlements and grants in the financial statements.

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2018**

**SECTION I - SUMMARY OF AUDITOR'S RESULTS**

***Financial Statements***

- |  |               |
|--|---------------|
| (a) Type of auditor's report issued  | Unmodified    |
| (b) Internal control over financial reporting:                                       |               |
| Material weakness identified?  | No            |
| Significant deficiencies identified that are not considered to be material weakness? | None reported |
| (c) Noncompliance material to financial statements noted?                            | No            |

***Federal Awards***

- |  |               |
|--|---------------|
| (a) Type of auditor's report issued on compliance for major programs:  | Unmodified    |
| (b) Internal control over major programs:  |               |
| Material weakness identified?  | No            |
| Significant deficiencies identified that are not considered to be material weakness?                           | None reported |
| (c) Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a)? | No            |

***Major Programs:***

- |  |           |
|--|-----------|
| (d) Name of Federal Programs and CFDA Number:                                |           |
| Title I Grants to Local Educational Agencies                                 | 84.010    |
| (e) Dollar threshold used to distinguish between type A and type B programs: |           |
|  | \$750,000 |
| (f) Auditee qualified as low-risk auditee?                                   | Yes       |

**CESAR CHAVEZ PUBLIC CHARTER SCHOOLS FOR PUBLIC POLICY  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2018  
(continued)**

**SECTION II – FINANCIAL STATEMENT FINDINGS**

None noted

**SECTION III – FINDINGS AND QUESTIONED COSTS RELATED  
TO FEDERAL AWARDS**

None noted

**SECTION IV – SCHEDULE OF PRIOR YEAR AUDIT FINDINGS  
AND QUESTIONED COSTS**

None noted