

Policy

St. Coletta serves students three to twenty-two years of age who are diagnosed with intellectual disabilities, autism or multiple disabilities. They may also have the following secondary disabling conditions: speech/language disorders, vision, hearing, orthopedic, and/or other health impairments. No one shall be discriminated against on the basis of race, gender, color, religion, national or ethnic origin or sexual orientation.

Procedure

Admission for DC Residents: If a student lives in the District of Columbia, their parent/guardian can apply for admission by completing and submitting an application to the school during the Open Enrollment Period. The admissions office is located at:

St. Coletta School
1901 Independence Avenue, SE
Washington, DC 20003

Once an application is received, the child's name will be added to the lottery pool/waitlist for their age group (with preferences applied, as appropriate). Should any spaces become available during the school year, St. Coletta will offer spaces to applicants as they appear on the lottery pool list. Only applications received prior to the close the Open Enrollment Period will be included in the lottery. Any applications received after the close of the Open Enrollment Period and before the start of the next Open Enrollment Period will be added to St. Coletta's waiting list.

All preference categories shall be identified prior to conducting the lottery. Upon application, families will indicate eligibility for a preference by selecting the appropriate box on the school's application. Families will provide a copy of the student's full-time IEP (with a disability classification of Intellectual Disability, Autism, or Multiple Disabilities) for review if they wish for the school to apply the special education preference for their child. Similarly, the parent will provide reasonable evidence (e.g. birth certificate, financial assistance statements/benefits, etc.) indicating that the child/student listed on the application shares at least one parent/guardian with and lives at the same residence as a currently enrolled student. A sibling preference will only be applied for cases in which a prospective student also qualifies for the special education preference. If a family does not provide documentation upon submission but indicates that they wish for a preference to be considered, the school will make reasonable attempts to obtain the documentation through communication with the family. The

preference will not be applied if the school does not receive evidence that the child/student meets the criteria specified above.

St. Coletta Public Charter School Lottery Procedure:

As per DC Public Charter School Law, if operating at full enrollment, selection for admission to the St. Coletta Special Education Public Charter School for a new school year will be via a random public lottery system. The enrollment period will be announced in advance. For school year 2022-2023, the open enrollment period will run from November 1, 2021 through April 29, 2022. The lottery for the new school year will be conducted in a public forum at the school, on May 12, 2022. Should the number of available spaces in an age group exceed the number of students meeting the enrollment preference, St. Coletta will first offer any available spaces in each age group to the students that meet criteria for the sibling and special education enrollment preferences (in this order). Remaining spaces within that age group then will be offered to students who do not meet enrollment preference criteria via lottery. Students who do not receive a space through the lottery will remain on the school's wait list until the start of the next open enrollment period in the fall.

If the number of students eligible for an enrollment preference exceeds the number of spaces available in an age group, a lottery will be held to determine which students within the preference group are offered a space. Students meeting the preference criteria who do not receive a space via lottery will remain on the school's wait list until the start of the next open enrollment period. Students who do not meet criteria for sibling or special education preference would not be included in the lottery, however, they would continue to remain on the school's wait list should additional spaces become available.

If a child's name is selected, the family/guardian will be contacted regarding their intent to enroll their child within the school program. Any applicant offered a seat will be required to affirmatively respond to an offer for acceptance in writing within 48 hours. Those applicants not responding within this designated period of time will be removed from the waiting list and be required to reapply should they wish consideration for any future openings. No offer shall be made to any student not properly entitled to the available space.