

**Special Meeting of the Board of Directors  
Thursday, November 5, 2020  
Via Videoconference**

**MINUTES**

**Participants:** Glen Howard, Chair  
Scott Bess  
Michelle Gillard  
Elizabeth Lindsay  
Catherine Meloy  
April Young

The following Staff members were also present: Jeff Cole, Chelsea Kirk, Colleen Paletta, Rosa Proctor, Elizabeth Rienzo and Josh Wallish. Ms. Rienzo recorded the minutes of the meeting.

Mr. Howard called the meeting to order at 3:05pm.

**Approval of Minutes**

Mr. Howard asked for any proposed corrections and/or other revisions to the minutes of the September 29, 2020 board meeting. There being none and, upon motion duly made and seconded, the **minutes were unanimously approved by roll call vote.**

**Five-Year Charter Review and Enrollment Ceiling Increase**

Ms. Paletta provided the Board with an overview of the timeline for both the upcoming charter review and application for an enrollment ceiling increase. She then presented highlights of the Charter Review Report, focusing on the Public Charter School Board's recommended goals and conditions. Discussion followed, with Ms. Paletta responding to questions.

Ms. Paletta summarized the case for the requested enrollment ceiling increase, including the reasons for the proposed expansion, and she described both the PCSB's Enrollment Ceiling Increase Policy and potential outcomes of the application. Extensive discussion followed, with Ms. Paletta and Dr. Kirk responding to questions. Upon motion duly made and seconded, **the proposed Enrollment Ceiling Increase Charter Amendment Application was unanimously approved by roll call vote.**

Mr. Howard adjourned the meeting at 4:05pm.

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Elizabeth Karmin  
Secretary