

CHARTER AGREEMENT AMENDMENT APPLICATION

SUBMITTER: Anthony Lewis, KIPP DC Public Charter Schools

SUBJECT: Campus Name Change, Facility Name Change, Temporary Address Update, Program Relocation, Reconfiguration

SUBMISSION DATE: May 24, 2021, updated June 7, 2021

KIPP DC Public Charter Schools is submitting the following four amendments to our charter.

1. Re-naming KIPP DC Somerset College Preparatory as KIPP DC Legacy College Preparatory.
2. Re-naming the Ferebee Hope facility as the Highlands facility.
3. Temporarily locating Somerset College Preparatory at “the Octagon” at 3999 8th St. SE / 700 Yuma St. until January 2022 and then moving the school within the same property to the redesigned facility.
4. Moving The Learning Center program from our Douglass facility to the Wheeler facility at 3301 Wheeler Rd. SE permanently.

SCHOOL BACKGROUND

1. **Campus name(s) and location(s):** See below.
2. **Year opened:** See below.
3. **Grade levels served:** See below.
4. **Date that charter will be eligible for possible renewal:** June 30, 2031.
5. **When did the school's board approve the proposed amendments?** May 19, 2021.

Hamilton Facility, 1405 Brentwood Parkway, NE		
a. KIPP DC College Preparatory	9th-12th	(2009)
Benning Facility, 4801 Benning Road SE		
a. LEAP Academy	PK3-PK4	(2007)
b. Promise Academy	K-4th	(2009)
c. KEY Academy	5th-8th	(2001)
Douglass Facility, 2600 Douglass Road SE		
a. Discover Academy	PK3-K	(2009)
b. Heights Academy	1st-4th	(2011)
c. AIM Academy	5th-8th	(2005)
Shaw Facility, 421 P Street NW		
a. Grow Academy	PK3-K	(2010)
b. Lead Academy	1st-4th	(2012)
c. WILL Academy	5th-8th	(2006)
Webb Facility, 1375 Mt. Olivet Road NW		
a. Connect Academy	PK3-K	(2013)
b. Spring Academy	1st-4th	(2013)
c. Northeast Academy	5th-8th	(2014)
Smilow Facility, 5300 Blaine Street NE		
a. Arts and Technology Academy	PK3-K	(2014)
b. Quest Academy	1st-4th	(2014)
c. Valor Academy	5th-8th	(2015)
Wheeler Facility, 3301 Wheeler Road SE		
a. Pride Academy	PK3-K	(2021)
b. Inspire Academy	1st-3rd	(2021)
c. Honor Academy	4th-8th	(2019)
d. KIPP DC Somerset College Preparatory	9th-12th	(2019)
Ferebee Hope Facility, 3999 8th Street SE / 700 Yuma St. SE		

CAMPUS NAME CHANGE

1. What is the current and proposed campus name?

The current name is KIPP DC Somerset College Preparatory. We are proposing to change the name to KIPP DC Legacy College Preparatory.

2. What is the rationale for this name change?

Somerset is the name of a charter school group located in Florida. In order to set our school apart from this group and to reflect the values of the school community, we felt it was important to change the name of the school to something new.

3. Describe how the school involved its community in its decision-making process, including whether parents, staff, or students gave input.

KIPP DC staff engaged a broad range of stakeholders in the decision-making process. KIPP DC staff spoke with students, families, teaching and non-teaching staff, neighborhood associations, local government partners, and middle school students who would likely attend the school as well as their families.

Initially, the SCP faculty gathered to brainstorm names and discuss the power of renaming in shaping school culture. Next, SCP's leadership team discussed potential names with SCP student leaders through the school's student government program. In addition, SCP's leadership team discussed potential names with parents through the school's regularly scheduled "Third Thursday parent meeting". SCP's leadership team gave families who were unable to attend the parent meeting the chance to weigh in on potential new school names through an electronic survey. With respect to SCP's neighborhood stakeholders, the SCP leadership team and KIPP DC's community engagement team promoted transparency and collaboration by engaging the larger Washington Highland and Ward 8 communities. Specifically, KIPP DC personnel attended the monthly ANC 8E meetings held on the first Monday of each month in October, November and December.

During these meetings, KIPP DC's community engagement team engaged the ANC members on the progress of renaming the school. In addition, KIPP DC representatives attended the Congress Heights and Washington Highland Civic Associations meetings, making sure to speak with community and elected leaders like Ward 8 Councilmember Trayon White, Washington Highland resident Wanda Lockridge, Anacostia Coordinating Council executive director and Washington Highland resident Phillip Pannell, former ANC 8E chairs Sandra Seegars and Stephen Slaughter, and former Ward 8 State Board of Education representative Markus Batchelor.

After this initial engagement process was complete, KIPP DC staff explored four potential names for the school and sought feedback from middle school students and their families:

- Southeast (representing pride in the southeast quadrant of the city)
- Highlands (representing pride in the neighborhood where the school will be located)

- Legacy (honoring our history, ancestors, those who have come before us, and the impact our founding classes will have on the school community)
- Excellence (celebrating our aspirations for excellence in our school, in our community, and in ourselves)

After synthesizing feedback on the four names above and hearing from middle school students and families who will likely choose the school, KIPP DC is submitting an application to name the school KIPP DC Legacy College Preparatory at the KIPP DC Highlands Campus.

FACILITY NAME CHANGE

1. What is the current and proposed facility name?

The facility is currently referred to as the Ferebee Hope facility. We are proposing to change the name to the Highlands facility.

2. What is the rationale for this name change?

After speaking with community members, staff, students, and their families as part of the engagement process for the school's name, it became clear that incorporating Highlands into the name of the facility would acknowledge and honor the legacy of schools that were present at the site in the past.

3. Describe how the school involved its community in its decision-making process, including whether parents, staff, or students gave input.

See #3 in the "Campus Name Change" section above.

TEMPORARY ADDRESS UPDATE

1. Identify the campus, where it operates, and where it will temporarily operate.

KIPP DC Somerset College Preparatory (to be renamed KIPP DC Legacy College Preparatory) currently operates at 3301 Wheeler Rd. SE. KIPP DC intends for the school to permanently locate at a redesigned high school facility at 3999 8th St. SE / 700 Yuma St. SE. KIPP DC proposes that the school be located temporarily at the portion of the above address commonly called "the Octagon" until January 2022, at which point the school will relocate to the redesigned facility at the same address. The District government has used both addresses (3999 8th St. SE and 700 Yuma St. SE) interchangeably so we are also in our materials.

2. When will the campus operate in its temporary location?

The campus will operate at the temporary location from August 2021 - January 2022.

3. Why is temporary relocation necessary?

The relocation is necessary because the portion of the redesigned facility that will be complete by August 2021 will not be sufficiently large enough to accommodate the school's students with the current health and safety requirements related to COVID-19.

4. Describe how the school communicated this temporary location to its community, including neighbors, students, parents, and staff.

The Principal shared news of this move with staff and is working directly with staff and students to set them up for success in the new larger space. KIPP DC's community engagement team regularly met with local Advisory Neighborhood Commissions to discuss the new groups of students who would be attending school in the neighborhood. KIPP DC has also worked closely with officials from the Department of Parks and Recreation who will be sharing the site with KIPP DC staff and students.

PROGRAM RELOCATION

1. Identify the program, where it operates, and where it will operate.

The Learning Center currently operates at the Douglass facility. We are proposing for it to move to the Wheeler facility.

2. When will the program transition to the new site? Is the relocation temporary or permanent?

The Learning Center will transition to the Wheeler facility permanently beginning in late July.

3. Why is temporary relocation necessary?

When KIPP DC opened The Learning Center it was to ensure we were meeting the needs of all students at KIPP DC. Next year that includes meeting the health and safety needs of students for in-person learning. Moving The Learning Center to the Wheeler Campus will allow students in the program to distance appropriately and attend school in a redesigned and updated facility filled with light. Additionally, the redesigned arrival and dismissal loop at the Wheeler campus will make those parts of the day safer for students and more convenient for families.

4. Describe how the school communicated this program relocation to its community, including neighbors, students, parents, and staff.

As a part of regular staff surveys KIPP DC asks questions about learning spaces and what staff feel they need to set their students up for success. TLC staff regularly shared the need for more space, this move addresses that. KIPP DC is communicating this program relocation to the community, students, parents, and staff in a variety of ways between now and the start of the upcoming school year. KIPP DC is holding staff meetings with teachers to discuss the move, answer questions, and ensure a seamless transition. We are also informing parents via an initial email, following up with individualized communications, and providing opportunities to visit and tour the Wheeler facility in June and July.

RECONFIGURATION

1. Describe the LEA's current and proposed configuration.

KIPP DC's current charter lists KIPP DC: Inspire Academy as serving grades 1st - 4th. KIPP DC proposes that its charter be amended so that:

- a) For school year 2021-22, KIPP DC: Inspire Academy educates grades 1st - 3rd, and that KIPP DC: Honor Academy continues to educate grades 4th - 8th during that year.
- b) As of school year 2022-23, KIPP DC: Inspire Academy begins educating grades 1st-4th, and KIPP DC: Honor Academy educates grades 5th-8th.

2. What is the rationale for reconfiguration?

Students who will attend 4th grade at the Wheeler campus during the 2021-2022 school year will be new to KIPP DC. In order to minimize the number of transitions between schools for this group of students, KIPP DC proposes that they join KIPP DC: Honor Academy as 4th graders and continue at the school as 5th graders. Absent this charter amendment, this group of students would attend KIPP DC: Inspire Academy (a new school for them) in the 2021-2022 school year, and then leave that school to attend KIPP DC: Honor Academy (another new school) the following year.

3. How will reconfiguration impact student performance and school culture?

KIPP DC is committed to providing schools for students that engender a sense of belonging and support students with joyful learning experiences. By minimizing the number of transitions between schools for students, this reconfiguration will help students develop a sense of belonging at KIPP DC: Honor Academy. This reconfiguration will help this group of students who are new to KIPP DC effectively develop a strong school culture and connection to their school.

4. What effect will the reconfiguration have on the school's program? The response should reflect on the following: staffing plan (including leadership roles and reporting structure), class sizes, student-to-teacher ratios, budget, and facilities?

This reconfiguration will preserve the current program at KIPP DC: Honor Academy. The school currently serves 4th - 8th grade students with teachers and leadership staff in place to support them. When we initially planned KIPP DC: Inspire Academy, we amended our charter to include 4th grade at the school. Upon further reflection and for the reasons articulated above, we are

changing course and preserving the program for this grade at KIPP DC: Honor Academy. This program has been previously approved by the DC PCSB.

5. How will the LEA ensure the reconfigured campus(es) meet its goals?

KIPP DC intends to offer the same rigorous academic and social-emotional support to students at KIPP DC: Honor Academy that it has offered in the past. This includes small-group instruction, Common-Core aligned curriculum and assessments, and intentional teaching strategies to support upper elementary and middle school students. Students at KIPP DC: Honor Academy will continue to access the same resources that students at any KIPP DC school can access.



May 19, 2021 Board Meeting Minutes
Meeting via Zoom // 3:00pm - 4:00pm

Board Members: Barry Caldwell, John Duff, Tony Lewis, Carol Ludwig, Crystal Lockerman, Marty Rodgers, Susan Schaeffler, Kathy Williams, Reggie Workman, Pam Yee, Rashad Young

Non-Board Member Attendees: Dane Anderson, Abe Clayman, Tom Clark, Katie Cole, Jami Dunham, Justin Ellis, Allison Fansler, Anna Gregory, Jacque Patterson, Michael Pickrum, Adam Rupe, Saumil Shah, Tevera Stith, Susan Toth, Lea Vivian

Introductions, Announcements, and Approval of the Consent Agenda

The KIPP DC Board of Directors met via Zoom on Wednesday, May 19, 2021. The Secretary was present. Fansler called the meeting to order at 3:00pm. Board members and staff introduced themselves. Fansler reviewed the agenda. The Board unanimously approved the agenda and approved the items on the consent calendar including:

- Board Meeting Minutes - March 3, 2021
- KIPP DC Employee Handbook & Summary of Changes
- KIPP DC Student Handbooks
- Resolution - Approval of New Charter Amendments
- KIPP DC 990
- SY21-22 Board Calendar
- Approval of Contracts Recommended for Approval by the Governance Committee
 - Verizon
 - Accenture
 - DC Charter Alliance

Finance Committee Update

Anderson and Duff presented a summary of the finance committee's activities over the last quarter. Anderson updated the Board on:

- Construction projects at the Benning, Wheeler, and Ferebee Hope facilities.
- The current capital fundraising campaign.
- FY21 financial projections.
- Planning for the 2021-2022 school year.
- COVID relief funding.

Governance Committee Update

Yee provided a summary of the governance committee's activities over the last quarters. Yee discussed:

- Nominating Michael Pickrum to the Board.
- Approving Committee charters.
- Proposed amendments to KIPP DC's charter.
- Three conflict of interest contracts that the committee reviewed.

The Board voted unanimously to approve the nomination of Michael Pickrum to the Board. The Board voted unanimously to approve committee charters.

School & Community Affairs Committee Update

Fansler provided a summary of the school and community affairs committee's activities over the last quarter. These activities included:

- Drafting a committee charter.
- KIPP DC's diversity, equity, and inclusion work.
- A review of KIPP DC's student demographic data, the results of an annual family survey, the organization's

enrollment and recruitment strategy, and the ways in which KIPP DC will engage families in recovery efforts.

Operational Update from KIPP DC

Schaeffler reviewed KIPP DC's recovery framework. Anderson reviewed efforts by members of the finance committee to provide input on the FY22 budget. Anderson reviewed KIPP DC's core operating model including expected revenues and expenses, goals, and debt service. Anderson also reviewed funding related to COVID recovery, including federal funding and supplemental programs to respond to the effects of the pandemic.

Anderson reviewed KIPP DC's enrollment and growth plans for the 2021-22 school year as well as the budget implications of new programs and schools. Anderson reviewed risks to the core operating model particularly related to enrollment.

Anderson provided a summary of KIPP DC's efforts to reopen, supplement educational programming, and provide access to summer and out-of-school programs.

Board members asked questions about enrollment, classroom size, staffing, and other topics.

The Board voted unanimously to approve delegating the approval of the FY22 budget to the finance committee.

Lewis thanked the committees for their work.

Adjournment

Fansler adjourned the meeting at approximately 4:00pm.