



Part I: General Information

\*All applicants must complete this section\*

SUBMITTED BY: Chris Zimmerman: The Children’s Guild DC Public Charter School

SUBJECT: Charter Amendment Request for: (Mark all that apply)

- Enrollment Ceiling Increase
Program Replication of Grades Served
Grade Level Expansion (Single Grade)
Grade Level Expansion (Grade Band)
Additional Facility or New Location
Goals and Achievement Expectations
Mission or Education Philosophy
Curriculum, Standards or Assessments
Name Change – Campus or Facility
Campus Reconfiguration
LEA Status for Special Education
Special Education Enrollment Preference
Governance Structure (Bylaws, Articles of Incorporation or Management)
Graduation Requirements
Competency-Based Learning Application

SUBMISSION DATE: 9/24/2019

SCHOOL BACKGROUND

Please address the following questions in their entirety. This information provides helpful background to the DC PCSB Board as it reviews these requests.

Overview of School Performance

- 1. Provide the following information about your Local Education Agency (LEA) by campus:
a) Campus name(s) and location(s): The Children’s Guild DC Public Charter School
b) Year opened: 2015
c) Grade levels served (Currently and at maturation of charter agreement, if applicable): K-8
d) Date that charter will be eligible for possible renewal: 2020

2. Please select the performance indicators below that describe the school’s current performance\*: (Mark all that apply)

- Currently rated Tier 1, or met at least 2/3 of targets on the most recent PK-only PMF or Alternative Accountability Framework.
School is not currently under corrective action.
Has historically met enrollment projections w/in 80% of target.
School has been in operation for 3+ years.
School is currently accredited. In process for applying.

\*If the school has multiple campuses or varying PMFs, please describe the academic performance of each campus here: NA

Disclaimer: While processing this application, DC PCSB staff may contact you later to request additional information for the Board’s consideration. By submitting this application, you agree to cooperate with DC PCSB staff to ensure your application is processed in a timely manner. For questions, please contact DC PCSB staff person Laterica (Teri) Quinn at (202) 328-2660.



## PROPOSAL

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The Children's Guild DC Public Charter submits to the DC Public Charter School Board this application to amend its charter agreement by changing the item(s) selected above. If approved, this amendment will be effective on September 1, 2019 (leave blank if this has not been determined).

1. Please provide details on the selected amendment(s) above and describe the requested change(s), including the school's rationale for the proposed changes. Describe any planning that is already underway to prepare for the proposed amendment.

The school needs a large group area for physical education. The adjacent church has a large, unoccupied garage (2500 square feet) that could be converted to an indoor physical education space. The school seeks to lease and improve the space for access by students. The address is 2130 24th PI NE, Washington, DC 20018.

The total cost of the renovation is \$275,000 which will add an expense of \$19,200 annually on the lease with the owner, who also owns our current building.

2. How will the proposed amendment(s) support or enhance the school's mission?

The additional space will allow for students to have an area for indoor physical education.

3. While considering this amendment request, DC PCSB staff may review the school's history of board actions, DC PCSB audits, community complaints, enrollment trends, and any relevant data used by DC PCSB to monitor equity in schools. Please describe any DC PCSB audits, notices of concern or other board actions issued against your school in the past 3 years. What was the outcome? Please explain what steps, if any, you've taken to address the concerns that prompted a DC PCSB audit, board action, or community complaint.

The school is preparing for the five year review. The school leadership has met with the PCSB leadership to focus on goals.

4. DC PCSB will review the school's Financial Audit Reviews (FAR) and current financials to determine the fiscal health of the organization. If applicable, describe how the proposed amendment will impact the school's finances. Explain any anticipated expenses for the proposed changes and how the school will finance them. *[EXCLUDES the following amendments: Governance, Goals, Mission, Curriculum, Name Changes and Graduation Requirements. If not applicable, write N/A.]*

**Note:** If applicable, in addition to your narrative please attach a proposed [5-year Operating Budget](#).

We presented to the board and parent advisory on December 12, 2018 and the decision to move forward was approved. We have met with all of the surrounding businesses as there are no residents on our street or the impacted area of 24<sup>th</sup> Place NE. We attempted to get on the agenda for the 5D ANC on May 14, 2019 and the 5B ANC on May 22, 2019, but were unsuccessful. We were finally able to present to the ANC on September 14, 2019. The ANC asked for additional information, including the building plans, which have been forwarded to the ANC. The ANC's major concern was traffic on Baldensburg Road, but this garage renovation does not impact total enrollment or traffic.

5. How has the school informed its external stakeholders (e.g. local ANC commissioners, neighbors) and internal stakeholders (e.g. staff, parents) of the proposed amendment(s)? Please attach any written communication (e.g., meeting minutes). Describe any notable support for or opposition to the proposed amendment(s). If concerns have been brought to your attention, how do you plan to address them? *[EXCLUDES the following amendments: Governance, Goals, Mission, Curriculum, Graduation Requirements and Competency-Based Learning Credits. If not applicable, write N/A.]*  
**The school attended the May 2019 ANC meeting for 5C and 5B to present the plans.** The meetings were cancelled, but we were able to present on September 14, 2019.
6. When did your school's board approve the proposed amendment(s)? Please attach minutes from the meeting and vote results.

**December 12, 2018**