

**Agency Name**

**District of Columbia Public Charter School Board**

**Annual Freedom of Information Act Report for Fiscal Year 2020**

**October 1, 2019 through September 30, 2020**

**FOIA Officer Reporting Dan Quandt**

**PROCESSING OF FOIA REQUESTS**

1. Number of FOIA requests received during reporting period .....64.....
2. Number of FOIA requests pending on October 1, 2019.....6.....
3. Number of FOIA requests pending on September 30, 2020.....8.....
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2020 .....0.....

**DISPOSITION OF FOIA REQUESTS**

5. Number of requests granted, in whole.....38.....
6. Number of requests granted, in part, denied, in part.....12.....
7. Number of requests denied, in whole.....4.....
8. Number of requests withdrawn.....2.....
9. Number of requests referred or forwarded to other public bodies.....2.....
10. Other disposition .....4 (no responsive documents).....

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....1.....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....11.....
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0.....
  - Subcategory (B).....0.....
  - Subcategory (C) .....0.....
  - Subcategory (D) .....0.....
  - Subcategory (E) .....0.....
  - Subcategory (F) .....0.....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....11.....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0.....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)  
     Subcategory (A).....9.....  
     Subcategory (B).....0.....
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....0.....
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....0.....
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....0.....
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....0.....
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....0.....
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....0.....

<b>TIME-FRAMES FOR PROCESSING FOIA REQUESTS</b>
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23. Number of FOIA requests processed within 15 days.....56.....
24. Number of FOIA requests processed between 16 and 25 days.....1.....
25. Number of FOIA requests processed in 26 days or more.....5.....
26. Median number of days to process FOIA Requests.....7.....

<b>RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS</b>
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27. Number of staff hours devoted to processing FOIA requests.....583.....
28. Total dollar amount expended by public body for processing FOIA requests...\$29,400.....

<b>FEES FOR PROCESSING FOIA REQUESTS</b>
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29. Total amount of fees collected by public body.....\$0.....

<b>PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA</b>
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30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....0.....

<b>QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT</b>
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Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

DC PCSB received fewer FOIA requests in FY 2020 than in FY 2019, likely due to the actions of the Council in temporarily tolling FOIA response deadlines through its COVID-19 relief legislation. The requests received were also generally narrower in scope, with a few notable outliers. Accordingly, the number of staff hours devoted to processing FOIA requests was lower than last year. Even so, FOIA remains a significant stream of work for the agency; 583 staff hours is the equivalent of over 14 weeks of work for one full-time employee. All FOIA requests at DC PCSB are fulfilled by a staff attorney.

As of October 1, 2020, DC PCSB was processing eight outstanding requests. All of these requests were received during the initial COVID-19 closure; accordingly, 0 days, as defined in the statute, have elapsed for any of these requests.