



Forms Required for New Student Enrollment at Eagle Academy PCS:

- School Seat Acceptance Form
- Birth Certificate
- Government Issued ID: Driver License or Non-Driver License
- Proof of DC Residency Documentation
- [Department of Health Universal Health Certificate](#)
- [Department of Health Oral Health Certificate](#)
- Medication and Treatment Form, if applicable
- Most Recent Report Card, (if applicable student applying for grades K-3rd)
- Individualized Education Plan (IEP), if applicable
- Home Language Survey: The Home Language Survey must be completed by **all** families enrolling their child in a District of Columbia school for the **first** time.
- Eagle's InfoSnap Online Registration: We will send username and password via email or mail to access the online registration portal.

Forms Required for Returning Student Enrollment at Eagle Academy PCS:

- Government Issued ID: Driver License or Non driver License
- Proof of DC Residency Documentation
- [Department of Health Universal Health Certificate](#)
- [Department of Health Oral Health Certificate](#)
- Medication and Treatment Form, if applicable
- Eagle's InfoSnap Online Registration: We will send username and password via email or mail to access the online registration portal.



DC Residency Documentation Requirements:

All students enrolled in public schools in the District of Columbia must provide proof of residency in the District of Columbia. To be enrolled in any DC public school, a parent/primary caregiver must show original documents as proof of DC residency for each student assigned to or wishing to attend a traditional public or public charter school in the district. A completed [DC Residency Verification Form](#) must be completed to determine residency. The parent/guardian must enroll that student in person, at the school, and the parent/guardian must be the individual listed on the residency documents.

One of the following items is accepted to establish DC residency:

- A paystub issued within the past 45 days showing only DC tax withholdings, displaying the name and current address
- Supplemental Security Income annual benefits notification.
- A copy of Form D40 certified by the DC Office of Tax and Revenue
- Military Housing Order
- An embassy letter
- Proof that a child is a ward of the District of Columbia, in the form of a Court Order; and
- Proof of financial assistance from the DC Government, in the form of either a:
 - Temporary Assistance for Needy Families (TANF) verification of income notice or recertification approval letter
 - Medicaid approval letter or recertification letter
 - Housing assistance letter from a housing shelter, including contact name and phone number or a letter from the Housing Authority; or
 - Proof of receipt of financial assistance from another DC Government program.

If none of the above items are available to verify residency, two of the following items are required:

- Unexpired DC motor vehicle registration
- Unexpired lease or rental agreement
- Unexpired DC motor vehicle operator's permit or other official non-driver identification; and
- One utility bill (only gas, electric and water bills acceptable), displaying your name and current address, with a separate payment receipt or canceled check for payment of the bill for a period within 2 months; and/or

Note: In determining residency, OSSE may require additional documentation. ***If you do not have these documents or have questions about your situation, please call your assigned campus Registration Advisor for additional assistance:***



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Capitol Riverfront: 202-459-6825

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