The following documents are required to process enrollment:

- Statesmen PCS Student Enrollment Form (PowerSchool)
- Home Language Survey (if new to DC)
- DC Child Physical Health Certificates
- DC Child Oral Health Certificate
- DC Residency Verification
- Residency Verification Documentation
- Government issued identification of person enrolling student
- Student’s Original Birth Certificate (a copy will be made)
- Contact (I.C.E., Mode of transportation (public transportation, OSSE, DC School Connect, Parent pick-up/drop-off)
- Universal Field Trip Permission Slip & Photograph/Video Consent Form
- Passport Application (6th graders only)

In some cases, the following documentation may be required:

- Proof of legal guardianship
- Copy of Individualized Education Plan (IEP)/504 Plan
- DC Asthma Action Plan