



TWO RIVERS PUBLIC CHARTER SCHOOL

School Year 2023-2024 Enrollment Process and Forms

Once families are accepted into Two Rivers PCS via the My School DC Lottery, they will have to complete the required enrollment process below.

Step 1:

Please complete the new student enrollment PowerSchool application for the School Year 2023-24.

Link:

<https://registration.powerschool.com/family/gosnap.aspx?action=31805&culture=en>

Step 2:

Please **ATTACH** a photo or scan the following documents to our enrollment email, trenroll@tworiverspcs.org:

- Valid Proof of DC Residency: The 2023-2024 DC Residency Verification Form will be provided by OSSE in April 2023.
- Parent/guardian Unexpired Government Issued Identification
- Student Birth Certificate
- Immunization Record
- Health Certificate (Due one month before the first day of school)
- Dental Certificate (Due one month before the first day of school)

If you are unable to send the required documents via email, please let us know so that we can complete enrollment in person.

Step 3:

Complete the new student enrollment packet via docusign. The packet is sent once steps 1 and 2 are completed and approved.

- DC Residency Verification Form
 - Home Language Survey
- Records Release (Acknowledgement of Seat Acceptance)
 - Medical Authorization Form

Please note that we offer in person enrollment upon request, as well as interpreter and translator services.