**BASIS DC STUDENT ENROLLMENT FORMS**

**BASIS DC Registration Checklist**

* Student's Name:
* Date of Birth:
* School Year:
* Grade Applying to:

**All the following documents are required and must be submitted as part of the registration process once you have accepted an offer of enrollment**.

* Student Registration Form, including Emergency Contact and Medical Information Form, and Home Language Survey
* Media Release Form
* Blackbaud's Charter Services Account Notice
* Seat Acceptance/Records Release form acknowledgment
* Washington, D.C. Proof of Residency Documentation Form (available from the Registrar)
* Medical (including HPV) Record - DC Universal Health Certificate Form
* Dental Record - DC Oral Health Assessment Form
* COPY of student’s proof of identity (e.g. birth certificate, passport, adoption records)
* COPY of proof of residency within Washington, D.C. Note: the address on the document MUST match the address on the registration packet. See Residency Verification Guidelines for acceptable documents.
* COPY of Parent/Legal Guardian's proof of identity (e.g. state issued ID)
* COPY of up-to-date Immunization Records, or a completed Statement of Exemption from Immunizations form

**Please provide the following documents (if relevant):**

* Relevant custody information (e.g. court decision regarding sole custody, divorce decree order, foster care)
* Medical Authorizations - Department of Health Medication Plan and Procedure, Department of Health Anaphylaxis Plan, or Department of Health Asthma Plan
* Legal Alert (e.g. restraining order information)
* 504/IEP/Evaluation

*In accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disabilities Act of 1990, the Boy Scouts of America Equal Access Act and applicable state law, BASIS\* does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, disability, gender identity or expression, or any other classification protected by law in any of its business activities, including its educational programs and activities which comply fully with the requirements of state and federal law and Title IX. The following person has been designated to handle inquiries regarding BASIS’ non-discrimination policies: Beverly Traver, Director of Equity in Compliance, BASIS Educational Group, LLC., 7975 N. Hayden Rd, Scottsdale, AZ 85258, (480) 289-2088.*

*\*As used in this policy, the term "BASIS" refers to: BASIS Educational Group, LLC, BASIS Charter Schools, Inc., BTX Schools, Inc., BDC, A Public School, Inc., BBR Schools, Inc., and all affiliated entities.*